# Salina Airport Authority Board of Directors Regular Meeting

Tuesday, June 24, 2025

Charting the course for global success.

## Call to Order – Don Boos, Chair

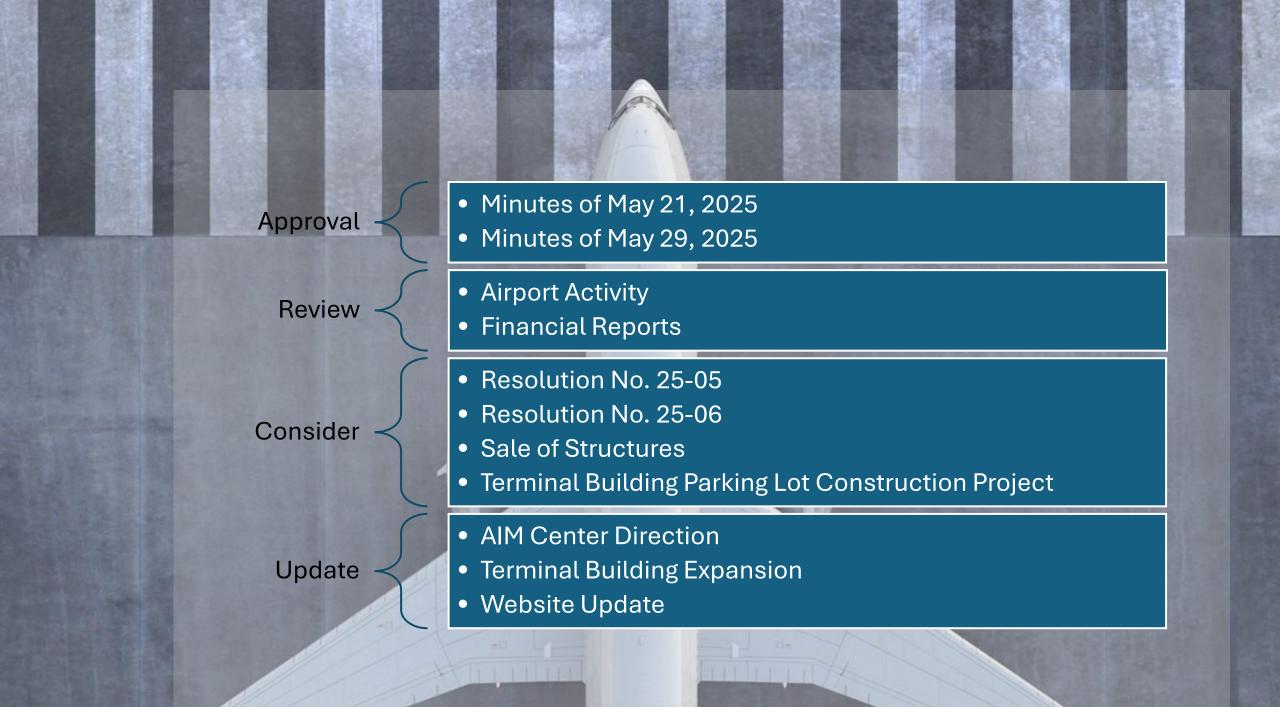
- Determine that a quorum is present
- Confirm the meeting notice publication
- Recognition of guests





Additions to the Agenda and Agenda Overview

Pieter Miller, C.M.



### Agenda items that support Airport Authority STARS objectives:



### Safety

- •Consideration of SAA Resolution No. 25-05 to adopt 2025 FEMA Kansas Region F Hazard Mitigation Plan
- •Adopting the regional hazard mitigation plan ensures continued eligibility for FEMA funding and reinforces the Authority's commitment to proactive emergency preparedness and operational safety.



### Trust

- Consideration of SAA Resolution No. 25-06 declaring the Salina Airport Authority's intent to levy a one mill tax
- Publishing a notice of intent and allowing public comment reflects transparency in financial planning and strengthens public trust in how the Authority funds airport improvements.



### Adaptability

- Future Direction of AIM Center of Excellence
- Evaluating next steps for the AIM Center demonstrates adaptability to changing workforce demands and evolving educational partnerships tied to the aerospace sector.



### **Rooted in Community**

- Sale of Hangar 724 and Building 820 to the Kansas Board of *Regents*
- •Transferring property to Kansas State University supports longrange campus planning and academic expansion, reinforcing the Authority's role as a partner in regional education, innovation, and workforce development.



### Success

- Terminal Building Parking Lot Construction
- Executing grant-funded upgrades to terminal parking facilities illustrates the Authority's focus on infrastructure success, customer service, and long-term operational growth.

# Approval of Previous Minutes

Don Boos, Chair

Minutes from May 21, 2025, Regular Board Meeting Minutes from May 29, 2025, Special Board Meeting

#### SALINA AIRPORT AUTHORITY AIRPORT ACTIVITY REPORT 2025

AIR TRAFFIC/ATCT		
May, 2025	5,556	Operations
3	763	Instrument Operations

May, 2024

January 2025 - May 2025 January 2024 - May 2024 January 2023 - May 2023

FUEL FLOWAGE May, 2025 May, 2024

January 2024 - May 2024 January 2023 - May 2023

SkyWest Airlines May, 2025 May, 2024

January 2025 - May 2025 January 2024 - May 2024 January 2023 - May 2023 10,711 Passengers 5.944 Passengers

164,601 Gallons

27,796 Operations 28,267 Operations

#### **ENPLANEMENTS - Charter Flights**

May, 2025	
May, 2024	
January 2025 - May 2025	

May 2025

4,326 Passengers 1,220 Passengers 462 Passengers

#### **TOTAL ENPLANEMENTS - Scheduled Flights & Charter Flights** ....

May,	2025		
May,	2024		

1,958 Passengers

January 2025 - May 2025	15,037 Passengers
January 2024 - May 2024	7,164 Passengers
January 2023 - May 2023	6,610 Passengers

351 Peak Day 6,133 Operations 607 Instrument Operations 443 Peak Day

35,680 Operations Avflight Self-fuel Military/Gov't Avflight Station KSU-S Salina Portion Portion 9,833 7,596 200,917 36,135 354 157,005 61.018 263 42,902 435,239 1.185.416 1.564 41,153 202.249 687,689 939 51,165 729,611 171,846 1,406

TOTAL 6.328 3,596

# 210,750 Gallons

January 2025 - May 2025

1,228,318 Gallons 728.843 Gallons 780,776 Gallons

ENPLANEMENTS 3,354 Passengers 1,958 Passengers

DEPLANEMENTS

2,974 Passengers 1,638 Passengers

# 6,148 Passengers

**O** Passengers **O** Passengers

January 2024 - May 2024 January 2023 - May 2023

3,354 Passengers

# **Airport Activity and Financial Reports**

Pieter Miller, C.M.

Shelli Swanson, C.M.





### Salina Airport Authority Statement of Net Position Prev Year Comparison

As of May 31, 2025

	May 31, 25	Apr 30, 25	\$ Change	May 31, 24	\$ Change	% Change
ASSETS						
Current Assets						
Total Checking/Savings	11,270,960	10,843,199	427,761	11,403,818	-132,858	-1%
<b>Total Accounts Receivable</b>	121,942	274,139	-152,197	83,591	38,351	46%
<b>Total Other Current Assets</b>	1,680,828	2,850,042	-1,169,214	1,474,861	205,967	14%
Total Current Assets	13,073,730	13,967,380	-893,650	12,962,270	111,460	1%
Total Fixed Assets	69,240,957	68,977,759	263,198	56,670,934	12,570,023	22%
Total Other Assets	5,387,538	5,387,538	0	5,509,217	-121,679	-2%
TOTAL ASSETS	87,702,225	88,332,677	-630,452	75,142,421	12,559,804	17%
LIABILITIES & EQUITY						
Liabilities						
Total Current Liabilities	11,534,691	11,968,507	-433,816	9,956,731	1,577,960	16%
Total Long Term Liabilities	44,632,079	44,649,781	-17,702	37,737,923	6,894,156	18%
Total Liabilities	56,166,770	56,618,288	-451,518	47,694,654	8,472,116	18%
Total Equity	31,535,456	31,714,388	-178,932	27,447,767	4,087,689	15%
TOTAL LIABILITIES & EQUITY	87,702,225	88,332,677	-630,452	75,142,421	12,559,804	17%

06/18/2025

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### Salina Airport Authority Profit & Loss Prev Year Comparison

### January through May 2025

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SUCCES

### 06/18/2025

Accrual Basis

	Jan - May 25	Jan - May 24	\$ Change	% Change
Ordinary Income/Expense				
Income				
Total Airfield revenue	874,678	542,619	332,059	61%
Total Building and land rent	792,846	746,652	46,194	6%
Total Other revenue	104,309	55,800	48,509	87%
Total Income	1,771,833	1,345,071	426,762	32%
Gross Profit	1,771,833	1,345,071	426,762	32%
Expense				
Total Administrative expenses	862,145	865,008	-2,863	-0%
Total Maintenance expenses	584,611	529,364	55,247	10%
Total Expense	1,446,756	1,394,372	52,384	4%
Net Ordinary Income	325,077	-49,301	374,378	759%
Other Income/Expense				
Total Other Income	3,854,842	3,374,802	480,040	14%
Total Other Expense	2,993,659	2,338,788	654,871	28%
Net Other Income	861,183	1,036,014	-174,831	-17%
Net Income	1,186,260	986,713	199,547	20%

# FINANCIAL

### Salina Airport Authority Capital Additions Budget vs. Actual

As of May 31, 2025

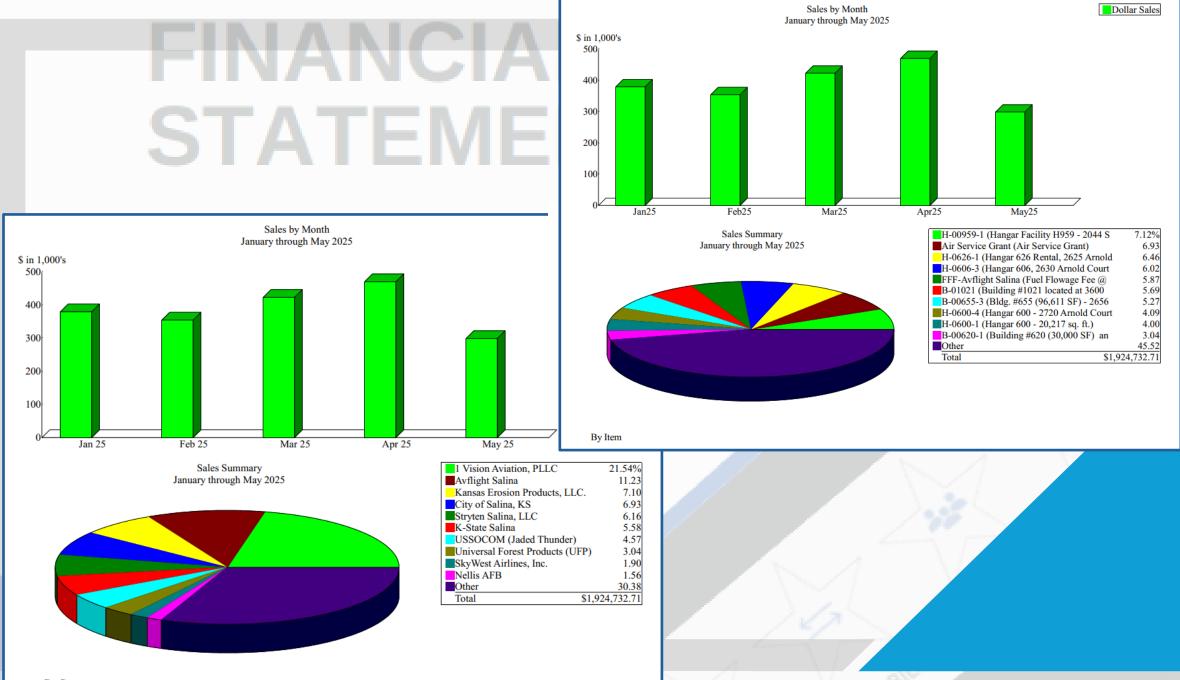
	May 25	Jan-May 25	Annual Budget	+/- Annual Budget	% of Annual Budget		
ASSETS							
Fixed Assets							
Fixed assets at cost							
Total Airfeld	794	3,569,127	24,512,124	-20,942,997	15%		
Total Buildings & Improvements	1,736	872,975	877,905	-4,930	99%		
Total Equipment	2,239	338,820	1,415,000	-1,076,180	24%		
Total Land	591,762	2,286,126	5,630,000	-3,343,874	41%		
Total Fixed assets at cost	596,531	7,067,048	32,435,029	-25,367,981	22%		



12:00 PM

06/18/2025

Accrual Basis



By Customer

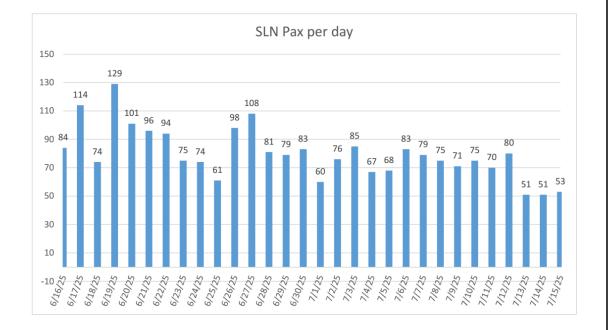




First CRJ550 to SLN and SkyWest Crew 6.2.2025







7/1/25 - 7/31/25												
Flight #	Departure	From	То	Arrival								
<b>DEN 5109</b>	6:30 a.m.	SLN (Salina)	DEN (Denver)	7:02 a.m.								
ORD 5112	9:50 a.m.	SLN (Salina)	ORD (Chicago)	11:48 a.m.								
IAH 5069	11:45 a.m.	SLN (Salina)	IAH (Houston)	1:24 p.m.								
ORD 5108	4:45 p.m.	ORD (Chicago)	SLN (Salina)	<mark>6:50 p.m.</mark>								
IAH 5060	6:50 p.m.	IAH (Houston)	SLN (Salina)	<mark>8:33 p.m.</mark>								
<b>DEN 5107</b>	8:34 p.m.	DEN Denver	SLN (Salina)	11:00 p.m.								

					2025	SkyWes	t Airline	s						
	Advance Bookings - Enplanements													
	Pax Comparison (DEN ORD and IAH)													
	Mon Tue Wed Thu Fri Sat Sun Mon Tue Wed Thu Fri Sat													
	6/16	6/17	6/18	6/19	6/20	6/21	6/22	6/23	6/24	6/25	6/26	6/27	6/28	6/29
DEN	21	39	25	43	31	31	33	31	26	19	26	33	33	26
ORD	40	39	34	43	42	41	32	20	32	33	40	37	21	25
IAH	20	36	15	43	28	24	29	24	16	9	32	38	27	28
Total SLN														
Pax per day	81	114	74	129	101	96	94	75	74	61	98	108	81	79
SLN Load Factor	54%	76%	49%	86%	67%	64%	63%	50%	49%	41%	65%	72%	54%	53%

**Total Load Factor** 

(50 seats/flight)





## **Consider SAA Resolution No. 25-05**

Maynard Cunningham



#### SALINA AIRPORT AUTHORITY RESOLUTION 25-05

#### A RESOLUTION ADOPTING THE KANSAS REGION F HAZARD MITIGATION PLAN

WHEREAS, the Salina Airport Authority recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

WHEREAS, the U.S. Congress passed the Disaster Mitigation Act of 2000 ("Disaster Mitigation Act") emphasizing the need for pre-disaster mitigation of potential hazards;

WHEREAS, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

WHEREAS, an adopted Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre- and post-disaster mitigation grant programs; and

WHEREAS, the Salina Airport Authority fully participated in the FEMA prescribed mitigation planning process to prepare this Multi-Hazard Mitigation Plan; and

WHEREAS, the Kansas Division of Emergency Management and FEMA Region VII officials have reviewed the Kansas Homeland Security Region F Hazard Mitigation Plan, and approved it contingent upon this official adoption of the participating governing body; and

WHEREAS, the Salina Airport Authority desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Kansas Homeland Security Region F Hazard Mitigation Plan; and

WHEREAS, adoption by the governing body for the Salina Airport Authority demonstrates the jurisdictions' commitment to fulfilling the mitigation goals and objectives outlined in this plan, and

WHEREAS, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan.

NOW, THEREFORE, BE IT RESOLVED, that the Salina Airport Authority adopts the Kansas Homeland Security Region F Hazard Mitigation Plan as an official plan; and

BE IT FURTHER RESOLVED, the Salina Airport Authority will submit this Adoption Resolution to the Kansas Division of Emergency Management and FEMA Region VII officials to enable the plan's final approval.

Adopted by the Board of Directors of the Salina Airport Authority on this 24th day of June, 2025.

By: Donald Boos, Chair Attest: Kasev Windhorst, Board Clerk







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# **Consideration of Resolution 25-06**

Shelli Swanson, C.M.



### **RESOLUTION NUMBER 25-06**

A RESOLUTION DECLARING THE INTENT OF THE BOARD OF DIRECTORS OF THE SALINA AIRPORT AUTHORITY TO LEVY A TAX NOT TO EXCEED ONE MILL TO PROVIDE MATCHING FUNDS TO QUALIFY FOR ANY FEDERAL OR STATE GRANT RELATING TO THE DEVELOPMENT, IMPROVEMENT, OPERATION OR MAINTENANCE OF THE PUBLIC AIRPORT NOT OTHERWISE AVAILABLE FROM REVENUES OF THE AIRPORT FACILITY AND DIRECTING THE PUBLICATION OF NOTICE OF THE INTENTION TO MAKE SUCH ADDITIONAL LEVY.

BE IT RESOLVED by the Board of Directors of the Salina Airport Authority (the "Authority"):

1. Pursuant to K.S.A. 27-322(b), if the Authority is required to provide matching funds to qualify for any federal or state grant relating to the development, improvement, operation or maintenance of the public airport, and such funds are not otherwise available from revenues of the airport facility ("Matching Funds"), the Authority may levy a tax not to exceed one mill upon each dollar of the assessed tangible valuation of the property of the city.

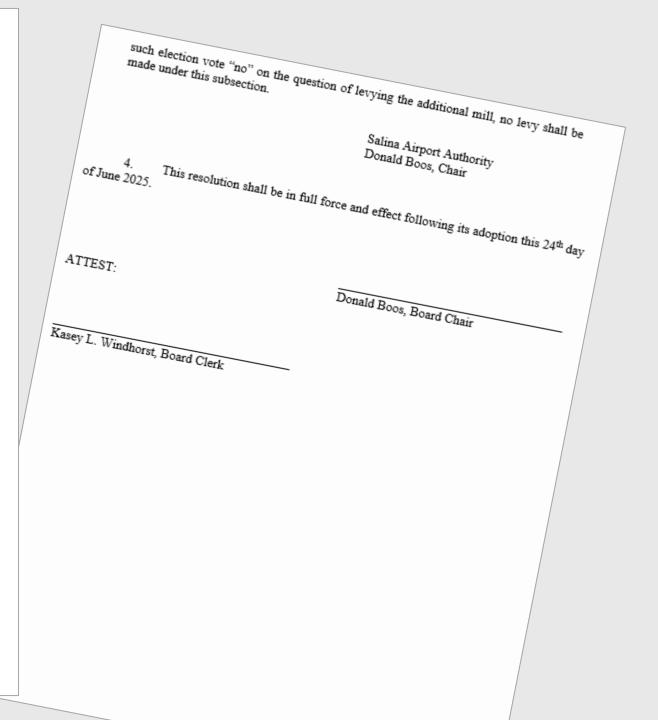
 In anticipation of the requirement to provide Matching Funds, the Board of Directors declares its intent to levy for that purpose a tax not to exceed one mill upon each dollar of the assessed tangible valuation of the property of the city.

 As required by K.S.A. 27-322(b), the Board of Directors directs Salina Airport Authority staff to cause the following notice of its intent to be published in the Salina Journal once each week for two consecutive weeks:

### NOTICE (K.S.A. 27-322(b))

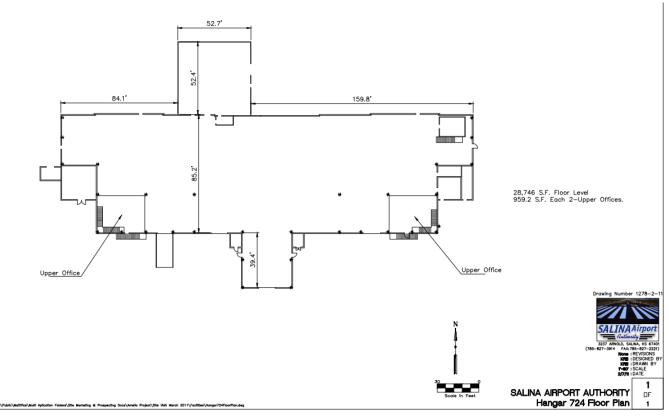
The Board of Directors of the Salina Airport Authority intends pursuant to K.S.A. 27-322(b) to levy a tax not to exceed one mill upon each dollar of the assessed tangible valuation of the property of the city for when the Authority is required to provide matching funds to qualify for any federal or state grant relating to the development, improvement, operation or maintenance of the public airport, and such funds are not otherwise available from revenues of the airport facility.

This notice shall be published once each week for two consecutive weeks. If within 30 days next following the last publication of this notice a petition signed by not less than 5% of the qualified electors of the city requesting an election on the question of levying the additional mill authorized by K.S.A. 27-322(b) is filed with the City Clerk, an election on the question shall be noticed, called and held in the manner prescribed under the general bond law. If a majority of the qualified electors of the city voting at



## **Consider Sale of Structures**

Pieter Miller, C.M. Shelli Swanson, C.M.

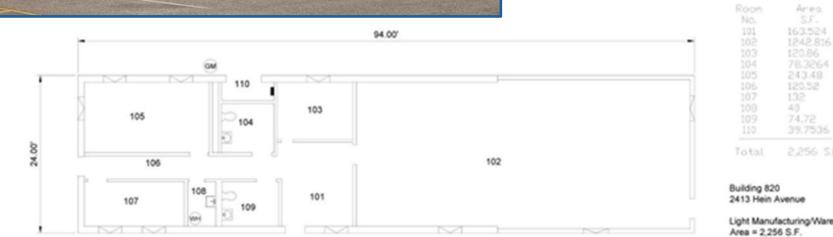


Consideration and Approval of the Sale of Hangar 724 to Kansas Board of Regents





Consideration and Approval of the Sale of Building 820 to Kansas Board of Regents





Light Manufacturing/Warehouse Area = 2,256 S.F.

Water 1" Service

Gas 1 F Service

Power

200A 120/208V 3 Phase

No Fire Suppression

## Terminal Building Parking Lot Construction

Pieter Miller, C.M.



		PROJECT BUDGET			
	т	SALINA REGIONAL AIRPORT SALINA AIRPORT AUTHORITY SALINA, KANSAS erminal Building Parking Lot Construct FAA AIP PN 3-20-0072-056-2025	ion		
		June 7, 2025			
SOURCES OF F			Sponsor / Bldg. KS	FAA	TOTAL
SOURCES OF F	UNDING				
FAA AIP PN 3-2	20-0072-056-2025 (MAP)	95%	106,363.00 <b>106,363.00</b>	2,020,897.00 2,020,897.00	2,127,260.00 <b>2,127,260.00</b>
USE OF FUNDS					
ADVERTISING /	AND ADMINISTRATION				
	Independent Fee Estimate (Independent Fee Estin Legal - est.	nates, LLC ) Advertising and Adminstration Sub-Total =	140.00 27.82 <b>167.82</b>	2,660.00 528.63 <b>3,188.63</b>	2,800.00 556.45 <b>3,356.45</b>
ENGINEERING					
	Construction Management Services (Lochner)		16,075.00	305,425.00	321,500.00
CONSTRUCTIO	Ν				
	Constructions Costs (Screed Tech, LLC)		90,120.18	1,712,283.37	1,802,403.55
		Construction Sub-Total =	90,120.18	1,712,283.37	1,802,403.55
		TOTAL PROJECT COST = Truncate cents (fed share) Final totals		2,020,897.00	2,127,260.00 \$2,127,260.00
		Final totals	· 100,303.00	φ 2,020,097.00	φ <b>2</b> ,127,200.00



# **∂**<sup>2</sup> Lochner

#### **BID TABULATION**

#### SALINA REGIONAL AIRPORT (SLN) SALINA, KANSAS

### REHABILITATE AND EXPAND TERMINAL PARKING LOT

#### FAA (MAP) AIP PROJECT NO. 3-20-0072-054-2024 (DESIGN) FAA (MAP) AIP PROJECT NO. 3-20-0072-056-2025 (CONSTRUCTION)

Bid Opening: May 28, 2025 at 11:00 A.M. (CDT)

					Engineer	eer's Estimate Screed Tech LLC.		Prairie Landworks, Inc.		Smoky Hill Construction		Icon Structures Inc		
Item No.	Spec No.	Description	Qty	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
39	301	Install Stored End Section (RCP)(18")	3	Each	\$ 300.00	\$ 900.0	\$ 500.00	\$ 1,500.00	\$ 507.24	\$ 1,521.72	\$ 500.00	\$ 1,500.00	\$ 1,360.00	\$ 4,080.00
40	401	Silt Fence	1,146	LF.	\$ 6.00	\$ 6,876.0	0 \$ 4.00	\$ 4,584.00	\$ 4.91	\$ 5,626.86	\$ 4.10	\$ 4,698.60	\$ 3.81	\$ 4,365.00
41	401	Erosion Control Barrier (Straw Wattle)	56	LF.	\$ 25.00	\$ 1,400.0	\$ 13.50	\$ 756.00	\$ 27.54	\$ 1,542.24	\$ 17.00	\$ 952.00	\$ 50.00	\$ 2,800.00
42	TREC	Erosion Control Blanket (Type 2C)	2,057	S.Y.	\$ 4.00	\$ 8,228.0	\$ 3.50	\$ 7,199.50	\$ 3.47	\$ 7,137.79	\$ 2.00	\$ 4,114.00	\$ 0.98	\$ 2,015.86
43	402	Temporary Seeding	3,378	S.Y.	\$ 2.00	\$ 6,756.0	0 \$ 1.00	\$ 3,378.00	\$ 1.86	\$ 6,283.08	\$ 1.00	\$ 3,378.00	\$ 0.90	\$ 3,040.20
44	402	Permanent Seeding	3,378	S.Y.	\$ 2.50	\$ 8,445.0	\$ 2.50	\$ 8,445.00	\$ 1.86	\$ 6,283.08	\$ 2.25	\$ 7,600.50	\$ 1.04	\$ 3,513.12
45	402	Sadding	1,813	S.Y.	\$ 8.00	\$ 14,504.0	\$ 18.00	\$ 32,634.00	\$ 6.90	\$ 12,509.70	\$ 18.50	\$ 33,540.50	\$ 8.50	\$ 15,410.50
46	402	Multhing	1,384	S.Y.	\$ 4.00	\$ 5,536.0	0 \$ 3.50	\$ 4,844.00	\$ 0.96	\$ 1,328.64	\$ 1.75	\$ 2,422.00	\$ 1.55	\$ 2,145.20
47	404	Topsoil	1	LS	\$ 5,000.00	\$ 5,000.0	\$ 5,000.00	\$ 5,000.00	\$ 15,184.00	\$ 15,184.00	\$ 18,350.00	\$ 18,350.00	\$ 74,500.00	\$ 74,500.00
48	108	Landscaping	1	15	\$ 70,000.00	\$ 70,000.0	\$ 82,458.00	\$ 82,458.00	\$ 50,630.00	\$ 50,630.00	\$ 74,000.00	\$ 74,000.00	\$ 68,510.00	\$ 68,510.00
49	108	Landscaping Maintenance	1	LS	\$ 5,000.00	\$ 5,000.0	\$ 51,504.00	\$ 51,504.00	\$ 37,940.00	\$ 37,940.00	\$ 46,000.00	\$ 46,000.00	\$ 10,000.00	\$ 10,000.00
50	814	Electrical Service Box	1	Each	\$ 6,500.00	\$ 6,500.0	\$ 14,000.00	\$ 14,000.00	\$ 15,569.00	\$ 15,569.00	\$ 14,040.00	\$ 14,040.00	\$ 13,000.00	\$ 13,000.00
51	814	Electrical Conduit (2.0°)(Metallic)	25	LF.	\$ 50.00	\$ 1,250.0	0 \$ 38.16	\$ 954.00	\$ 38.08	\$ 952.00	\$ 34.00	\$ 850.00	\$ 31.80	\$ 795.00
52	814	Electrical Conduit (4.0")(Non-Metallic)	60	LF.	\$ 35.00	\$ 2,100.0	0 \$ 26.00	\$ 1,560.00	\$ 25.95	\$ 1,557.00	\$ 23.40	\$ 1,404.00	\$ 21.67	\$ 1,300.00
53	814	Electrical Conduit (2.0")(Non-Metallic)	1,460	LF.	\$ 20.00	\$ 29,200.0	0 \$ 9.30	\$ 13,578.00	\$ 9.31	\$ 13,592.60	\$ 8.40	\$ 12,264.00	\$ 7.77	\$ 11,344.20
54	814	Electrical Conduit (1.0")(Non-Metallic)	1,130	LF.	\$ 15.00	\$ 16,950.0	o\$4.75	\$ 5,367.50	\$ 4.71	\$ 5,322.30	\$ 4.25	\$ 4,802.50	\$ 3.93	\$ 4,440.90
55	814	Electrical Lighting System	1	عا	\$ 300,000.00	\$ 300,000.0	\$ 272,637.75	\$ 272,637.75	\$ 310,957.00	\$ 310,957.00	\$ 280,000.00	\$ 280,000.00	\$ 268,155.00	\$ 268,155.00
TOTAL BID			\$2,825,000.0	D	\$1,802,403.55		\$2,334,802.16		\$2,526,724.65		\$2,749,034.53			

**Future Direction of AIM Center** Pieter Miller, C.M. Shelli Swanson, C.M. • Staff Reports:

### Terminal Building Update

- Pieter Miller, C.M.
- Maynard Cunningham

### Website Update

- Pieter Miller, C.M.
- Kasey Windhorst























**Directors' Forum** Don Boos, Chair

### **Visitor's Questions and Comments**

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Don Boos, Chair

### Announcements Kasey Windhorst

### **Board Meetings**

Wednesday, July 16, 2025, 8:00 a.m. Wednesday, August 20, 2025, 8:00 a.m. Wednesday, September 17, 2025, 8:00 a.m. Wednesday, October 15, 2025, 8:00 a.m. Wednesday, November 19, 2025, 8:00 a.m. Wednesday, December 3, 2025, 8:00 a.m.



SLNAirport

SLN Airport

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SUCCESS

ROOTED IN

ADAPTABILITY

SAFETY

**Adjournment** Don Boos, Chair