

# SALINA AIRPORT AUTHORITY BOARD OF DIRECTORS REGULAR MEETING

WEDNESDAY, SEPTEMBER 18, 2024

Charting the course for global success.





# Call to Order

## Stephanie Carlin, Chair



Determine that a quorum is present



Confirm that the meeting notice has been published



Recognition of Guests



# Agenda

Pieter Miller, C.M.

- Additions to the agenda.
- Agenda Overview.

## Safety:

- Pumphouse 305 Underground Storage Tanks (UST) Decommissioning Project
- Lavatory Cart Dump Station Relocation Project

## Trust:

- August 2024 Financial Reports
- Title VI Civil Rights Program Update

## Adaptability:

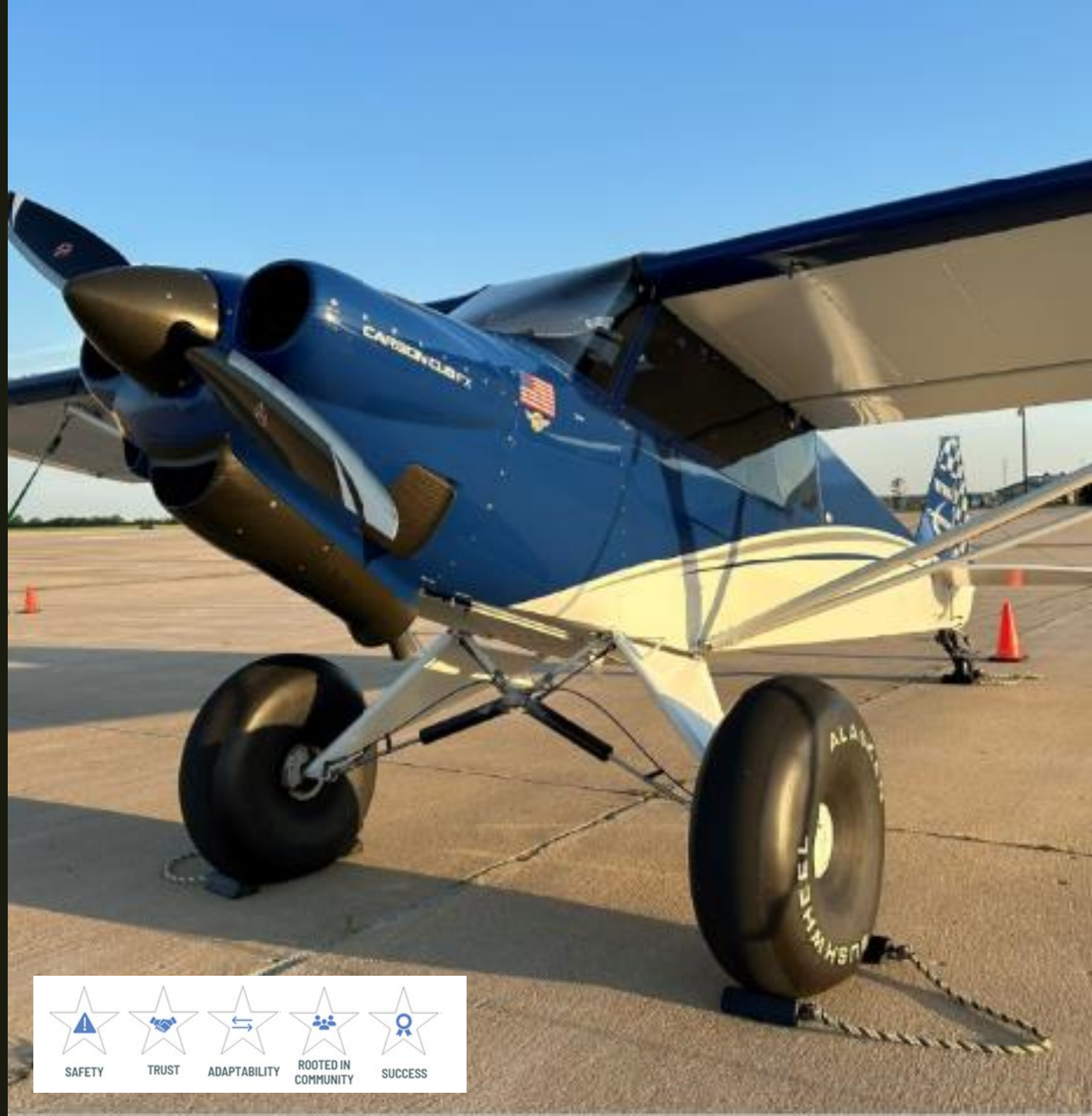
- SkyWest Airline Service Update
- Temporary Bond Sale for Capital Improvements

## Rooted in Community:

- AIM Center Parking Lot Project
- Central States Enterprises Hangar Acquisition and Leasing

## Success:

- Airport Activity Report
- Hangar 626 Rehabilitation and Parking Lot Expansion





# Minutes

## Stephanie Carlin, Chair

- Approval of the minutes of the August 21st, 2024, regular board meeting and
- September 4th, 2024, Special Board meeting.

**SALINA AIRPORT AUTHORITY  
AIRPORT ACTIVITY REPORT  
2024**

**AIR TRAFFIC/ATCT**

August, 2024	4,787 Operations 623 Instrument Operations 319 Peak Day
August, 2023	5,945 Operations 720 Instrument Operations 367 Peak Day
January 2024 - August 2024	43,567 Operations
January 2023 - August 2023	55,988 Operations
January 2022 - August 2022	43,117 Operations

**FUEL FLOWAGE**

August, 2024	223,648 Gallons	<b>KSU-S</b>	<b>Avflight Salina</b>	<b>Avflight Military/Gov't Portion</b>	<b>Self-fuel Station Portion</b>
August, 2023	134,250 Gallons	5,840	217,809	51,171	389
January 2024 - August 2024	1,371,232 Gallons	9,755	1,310,608	23,974	263
January 2023 - August 2023	1,311,463 Gallons	60,625	1,225,688	396,142	1,831
January 2022 - August 2022	1,438,737 Gallons	85,775	1,357,916	352,527	2,063
		80,821		412,630	2,817

**SkyWest Airlines**

**ENPLANEMENTS**

**DEPLANEMENTS**

**TOTAL**

August, 2024	1,787 Passengers	1,869 Passengers	3,656
August, 2023	1,209 Passengers	1,157 Passengers	2,366
January 2024 - August 2024	11,437 Passengers		
January 2023 - August 2023	10,459 Passengers		
January 2022 - August 2022	13,436 Passengers		

**ENPLANEMENTS - Charter Flights**

August, 2024	1,482 Passengers
August, 2023	0 Passengers
January 2024 - August 2024	2,796 Passengers
January 2023 - August 2023	462 Passengers
January 2022 - August 2022	2,198 Passengers

**TOTAL ENPLANEMENTS - Scheduled Flights & Charter Flights**

August, 2024	3,269 Passengers
August, 2023	1,209 Passengers
January 2024 - August 2024	14,233 Passengers
January 2023 - August 2023	10,921 Passengers
January 2022 - August 2022	15,634 Passengers

Review of airport activity and financial reports for the month ending August 31, 2024.

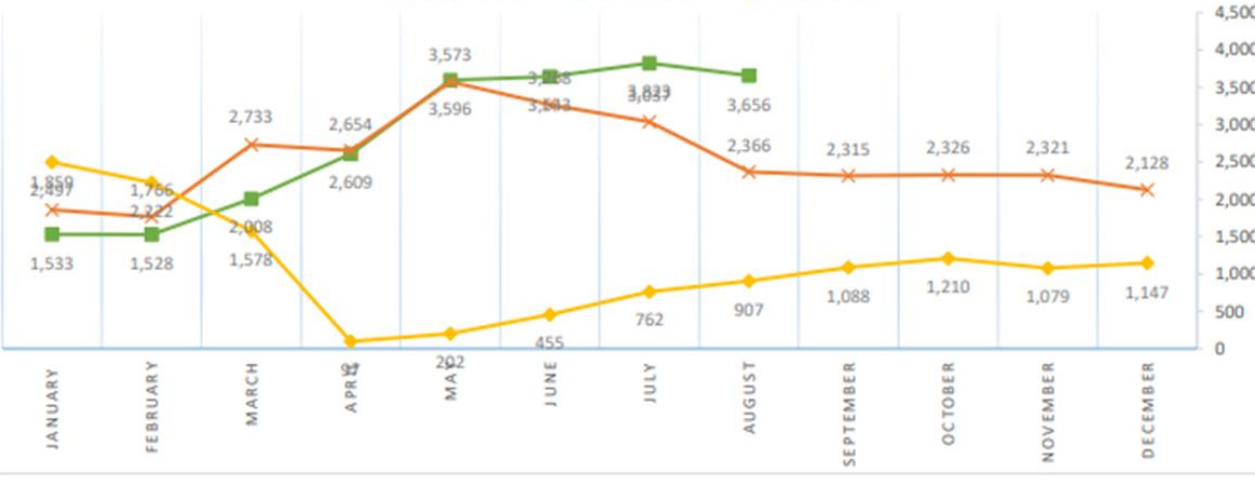
Pieter Miller, C.M.  
Shelli Swanson, C.M.  
Gary Foss



# August 2024 Activity Reports

## TOTAL SLN PASSENGERS - PER MONTH

2024 TOTAL 2023 TOTAL 2019 TOTAL



- \* Per Pax subsidy based on prior 12 months **\$189.31**
- \* Subsidy amount based on \$5,960,542/year effective July 1, 2023
- \* Total passengers - the total of enplaned and deplaned passengers at SLN
- \* Passenger numbers reported are unaudited by SKW and subject to change

Source: SkyWest Monthly Activity Report (Rev/Non-Rev Pax)



SAFETY



TRUST



ADAPTABILITY

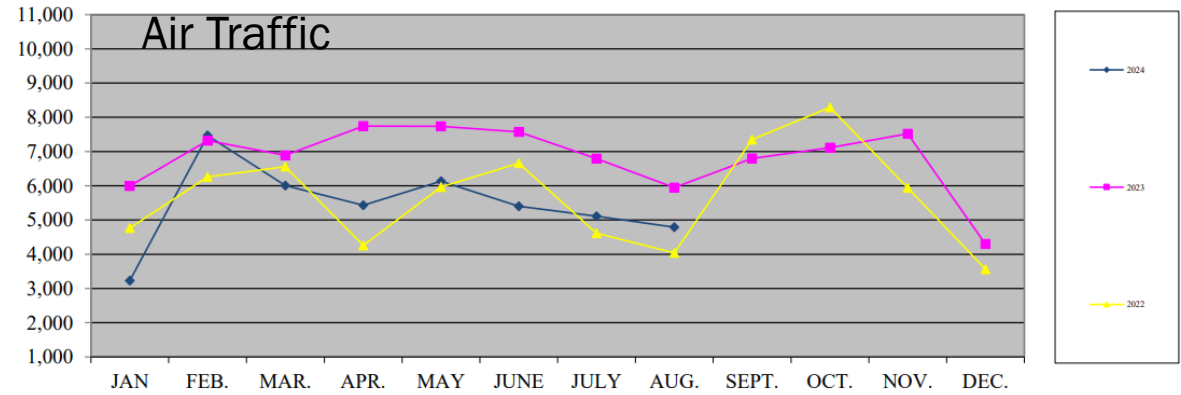


ROOTED IN  
COMMUNITY

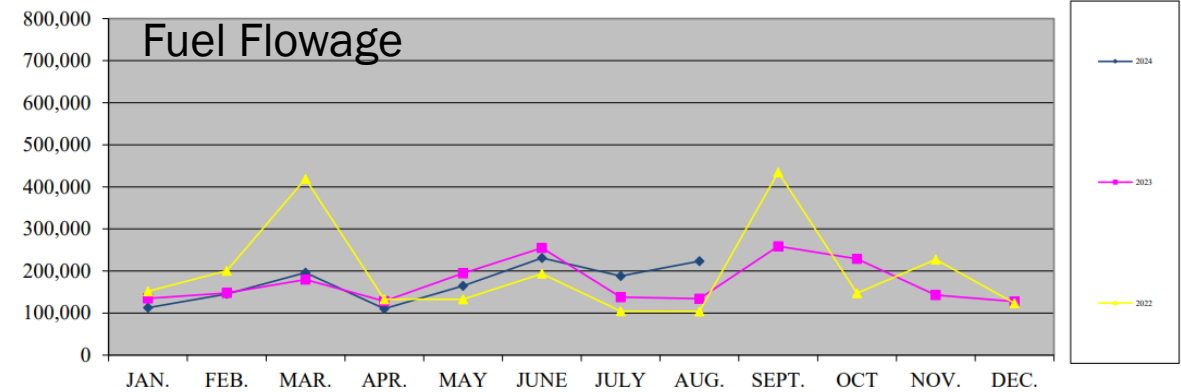


SUCCESS

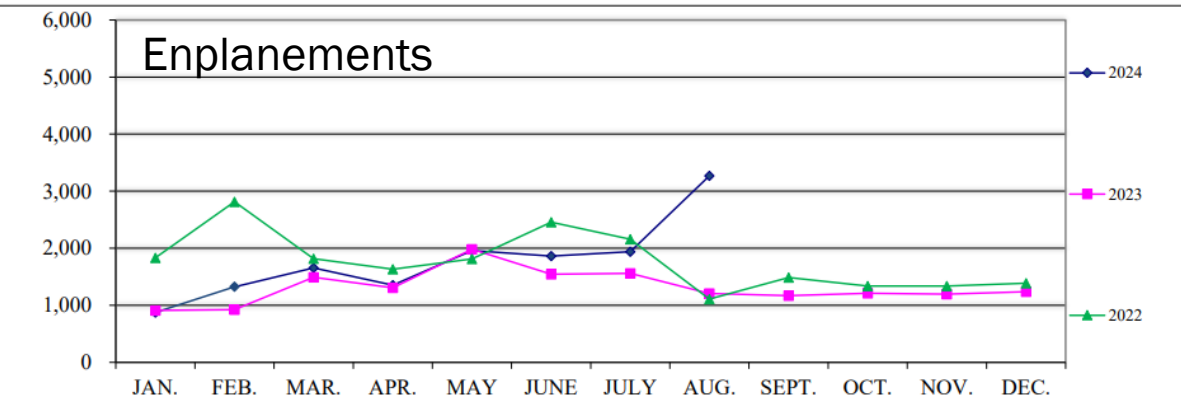
## Air Traffic



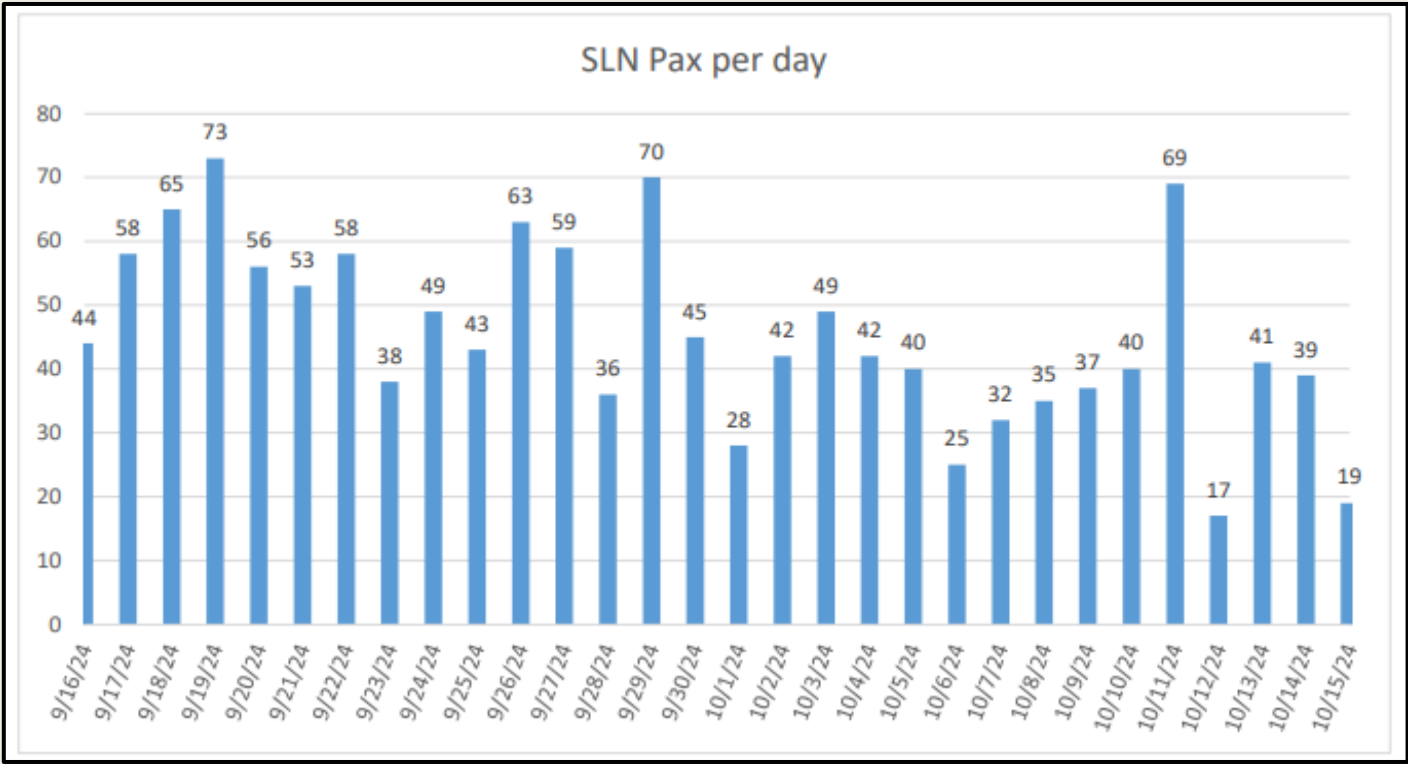
## Fuel Flowage



## Enplanements



2024 SkyWest Airlines														
Advance Bookings - Enplanements														
Pax Comparison (DEN and ORD)														
	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
	9/16	9/17	9/18	9/19	9/20	9/21	9/22	9/23	9/24	9/25	9/26	9/27	9/28	9/29
<b>DEN</b>	33	43	46	46	45	46	42	24	34	28	34	35	30	38
<b>ORD</b>	11	15	19	27	11	7	16	14	15	15	29	24	6	32
<b>Total SLN Pax per day</b>	44	58	65	73	56	53	58	38	49	43	63	59	36	70
<b>SLN Load Factor</b>	44%	58%	65%	73%	56%	53%	58%	38%	49%	43%	63%	59%	36%	70%



# 2024 FOL Calendar

Salina Regional Airport




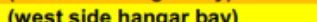



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Project Start: 1/1/2024  
 Show Week: 1

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FOL Activity	PLAN START	PLAN END	LOA Status	TYPE	1	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54
Military	9/6/2024	9/27/2024	Contract	O																					
IAC/US Nationals	9/17/2024	9/28/2024	Contract	R																					
Military	10/10/2024	10/17/2024	Tentative	R																					
Military	10/11/2024	10/25/2024	Contract	R																					
	10/11/2024	10/25/2024		O																					
Textron High Speed Runups Test Ops RWY 12/30	9/28/2024	10/10/2024	Contract	O																					
Textron Wet Flight Test Operations RWY 12/30	10/27/2024	11/1/2024	Contract	O																					
Military	12/2/2024	12/13/2024	Contract	O																					
<b>12/30 Runway Closed</b>	<b>3/15/2025</b>	<b>4/15/2025</b>	Estimated	x																					
Jaded Thunder	3/24/2025	4/10/2025																							
<i>Insert new rows ABOVE this one</i>																									

**Legend**

- Hangar 409 
- Hangar 509 
- Hangar 600E (east side hangar bay) 
- Hangar 600W (west side hangar bay) 
- Hangar 703 
- Airfield Only 
- Closed Runway 



# SALINA Authority

**SALINA Airport**  
Authority

AUGUST 2024

FINANCIAL STATEMENTS

AUGUST 2024

Moody's Credit Opinion -  
Salina Airport Authority, KS /  
8 May 2023

**Salina Airport Authority**  
**Statement of Net Position Prev Year Comparison**  
As of August 31, 2024

09/15/2024

	<u>Aug 31, 24</u>	<u>Jul 31, 24</u>	<u>\$ Change</u>	<u>Aug 31, 23</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>						
<b>Current Assets</b>						
Total Checking/Savings	6,945,059	10,602,774	-3,657,715	12,496,081	-5,551,022	-44.42%
Total Accounts Receivable	218,971	207,801	11,170	48,337	170,634	353.01%
Total Other Current Assets	1,173,981	1,184,425	-10,444	1,125,925	48,056	4.27%
<b>Total Current Assets</b>	8,338,011	11,995,001	-3,656,990	13,670,343	-5,332,332	-39.01%
<b>Total Fixed Assets</b>	61,185,031	59,763,069	1,421,961	48,824,633	12,360,397	25.32%
<b>Total Other Assets</b>	4,030,638	4,030,638	0	4,157,749	-127,111	-3.06%
<b>TOTAL ASSETS</b>	<u>73,553,680</u>	<u>75,788,708</u>	<u>-2,235,028</u>	<u>66,652,725</u>	<u>6,900,955</u>	<u>10.35%</u>
<b>LIABILITIES &amp; EQUITY</b>						
<b>Liabilities</b>						
Total Current Liabilities	10,450,733	10,798,029	-347,296	3,616,661	6,834,073	188.96%
Total Long Term Liabilities	34,414,150	36,172,799	-1,758,649	36,010,420	-1,596,270	-4.43%
<b>Total Liabilities</b>	44,864,883	46,970,828	-2,105,945	39,627,080	5,237,803	13.22%
<b>Total Equity</b>	28,688,797	28,817,880	-129,083	27,025,645	1,663,152	6.15%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>73,553,680</u>	<u>75,788,708</u>	<u>-2,235,028</u>	<u>66,652,725</u>	<u>6,900,955</u>	<u>10.35%</u>

**Salina Airport Authority**  
**Profit & Loss Prev Year Comparison**  
 January through August 2024

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09/15/2024

Accrual Basis

	<u>Jan - Aug 24</u>	<u>Jan - Aug 23</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Total Airfield revenue</b>	991,528	872,557	118,971	14%
<b>Total Building and land rent</b>	1,198,658	1,211,153	-12,495	-1%
<b>Total Other revenue</b>	91,513	72,398	19,115	26%
<b>Total Income</b>	2,281,699	2,156,108	125,591	6%
<b>Gross Profit</b>	2,281,699	2,156,108	125,591	6%
<b>Expense</b>				
<b>Total Administrative expenses</b>	1,458,552	1,279,019	179,533	14%
<b>Total Maintenance expenses</b>	814,728	690,659	124,069	18%
<b>Uncategorized Expenses</b>	0	0	0	0%
<b>Total Expense</b>	2,273,280	1,969,678	303,602	15%
<b>Net Ordinary Income</b>	8,419	186,430	-178,011	-95%
<b>Other Income/Expense</b>				
<b>Total Other Income</b>	4,588,741	2,736,122	1,852,619	68%
<b>Total Other Expense</b>	3,670,863	2,518,000	1,152,863	46%
<b>Net Other Income</b>	917,878	218,122	699,756	321%
<b>Net Income</b>	<u>926,297</u>	<u>404,552</u>	<u>521,745</u>	<u>129%</u>

**Salina Airport Authority**  
**Capital Additions Budget vs. Actual**

As of August 31, 2024

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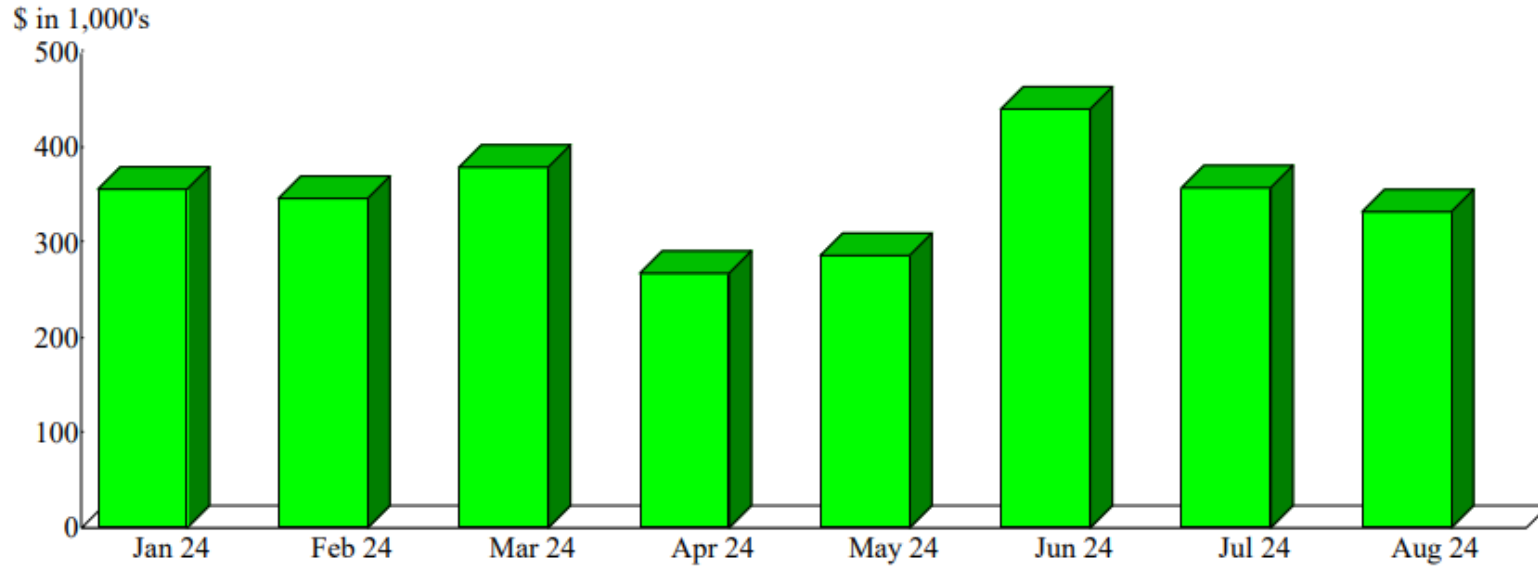
09/15/2024

Accrual Basis

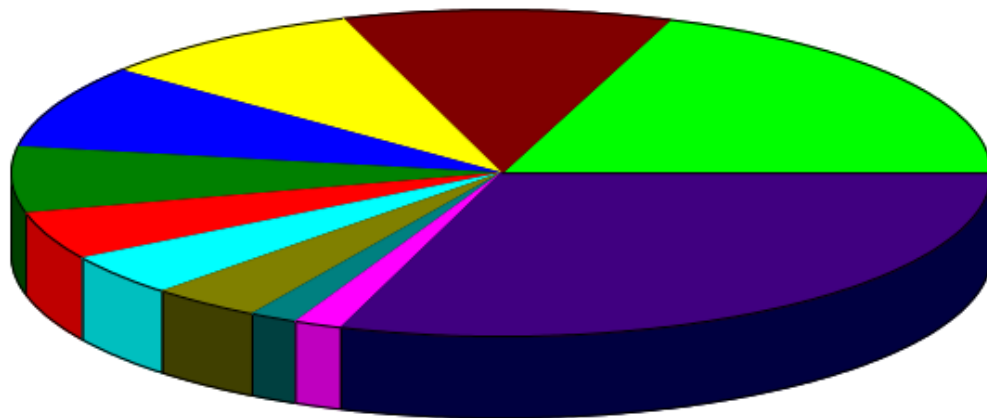
	<b>Aug 24</b>	<b>Jan - Aug 24</b>	<b>Annual Budget</b>	<b>% Annual Budget</b>	<b>% of Annual Budget</b>
<b>ASSETS</b>					
<b>Fixed Assets</b>					
<b>Fixed assets at cost</b>					
<b>Total Airfield</b>	1,444,225	5,769,404	18,190,902	-12,421,498	32%
<b>Total Buildings &amp; Improvements</b>	227,736	3,295,900	3,988,100	-692,200	83%
<b>Total Equipment</b>	0	431,979	1,880,500	-1,448,521	23%
<b>Total Land</b>	0	186,597	50,000	136,597	373%
<b>Total Fixed assets at cost</b>	1,671,961	9,683,880	24,109,502	-14,425,622	40%

Sales by Month  
January through August 2024

Dollar Sales



Sales Summary  
January through August 2024

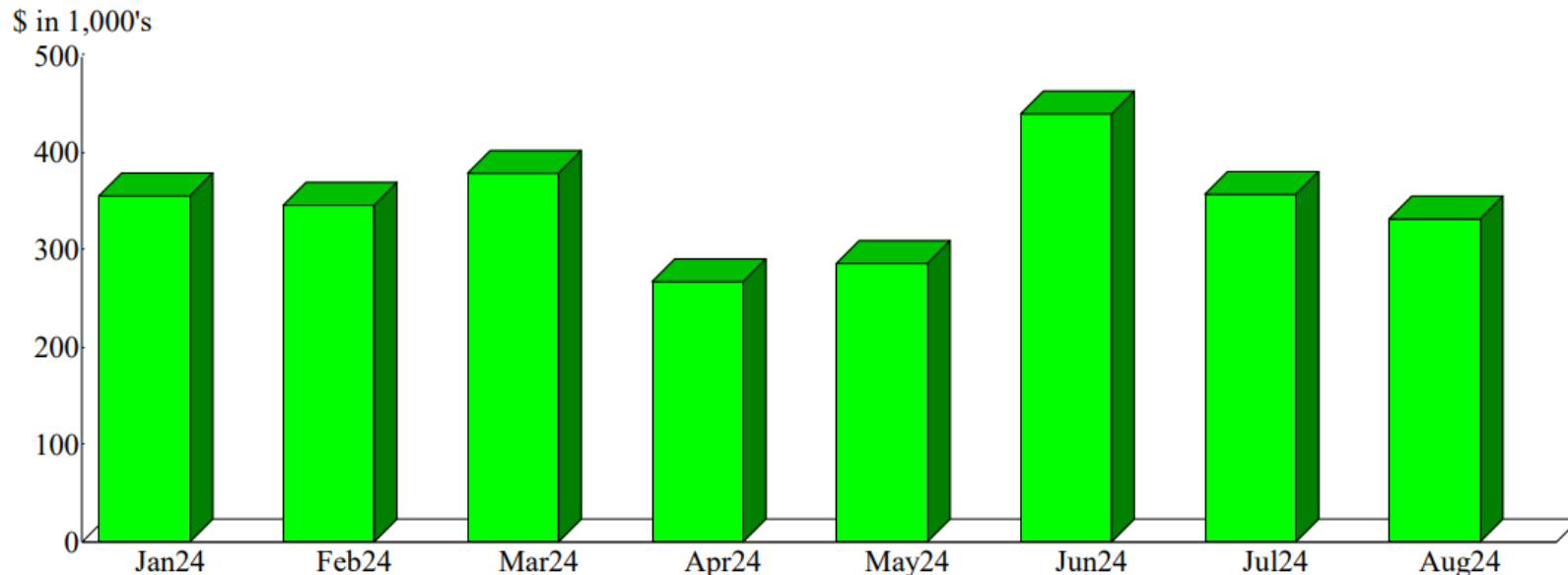


By Customer

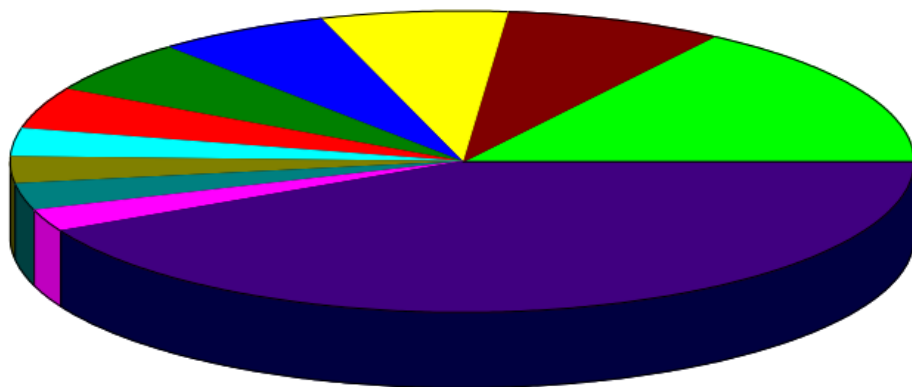
1 Vision Aviation, PLLC	19.46%
Saline County	10.85
Avflight Salina	8.98
Kansas Erosion Products, LLC.	8.29
Stryten Salina, LLC	6.55
City of Salina, KS	4.82
K-State Salina	4.17
Universal Forest Products (UFP)	3.72
SkyWest Airlines, Inc.	1.61
Durham School Service, L.P.	1.61
Other	29.95
<b>Total</b>	<b>\$2,763,789.78</b>

Sales by Month  
January through August 2024

Dollar Sales



Sales Summary  
January through August 2024



Air Service Grant (Air Service Grant)	15.68%
H-00959-1 (Hangar Facility H959 - 2044 S	7.93
H-0606-3 (Hangar 606, 2630 Arnold Court	6.71
B-01021 (Building #1021 located at 3600	6.34
B-00655-3 (Bldg. #655 (96,611 SF) - 2656	5.83
FFF-Avflight Salina (Fuel Flowage Fee @	4.52
B-00620-1 (Building #620 (30,000 SF) an	3.07
H-0600-4 (Hangar 600 - 2720 Arnold Court	2.98
Insurance(CP) (Insurance Reimbursement)	2.97
H-0600-1 (Hangar 600 - 20,217 sq. ft.)	2.41
Other	41.58
<b>Total</b>	<b>\$2,763,789.78</b>

By Item

# Action Items

- **Consideration of Resolution No. 24-11**  
*authorizing the issuance of SAA General  
Obligation Temporary Notes for the purpose of  
financing the cost of certain capital  
improvements and review of financing plan.*

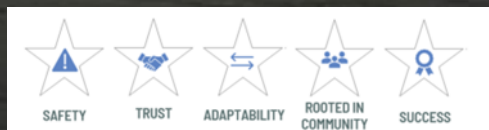
Pieter Miller, C.M.  
Shelli Swanson, C.M.

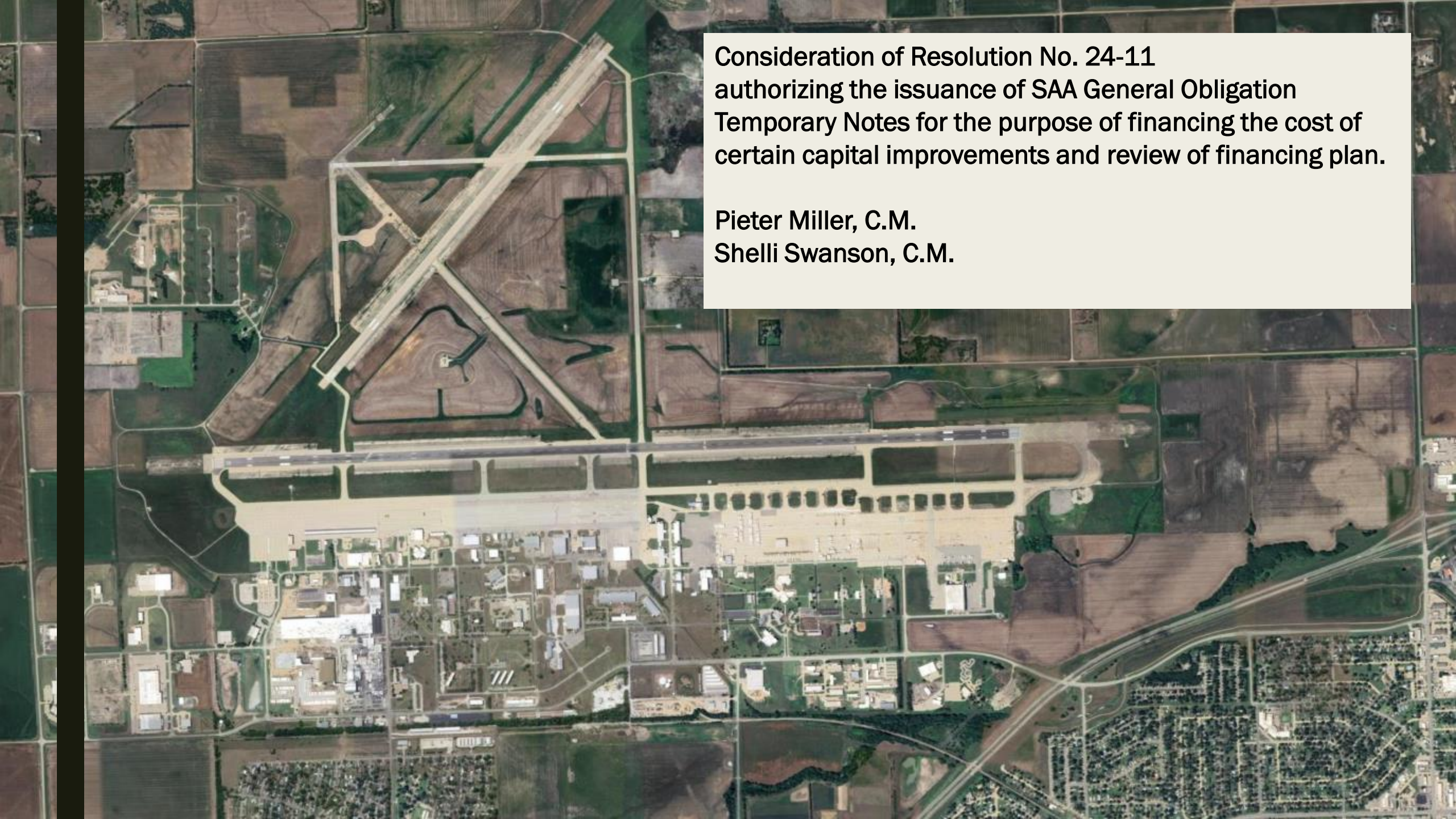
- **Consideration of Hangar 626/AIM Center  
Parking Lot Bids**

Pieter Miller, C.M.  
Maynard Cunningham

- **Consideration of Lavatory Cart Dump  
Station Bids**

Maynard Cunningham



An aerial photograph of an airport. The central feature is a long, light-colored terminal building with a series of windows. To the left and right of the terminal are runways and taxiways, some of which are marked with white lines. The surrounding area includes green grass, brown fields, and some residential or commercial buildings. A road or highway is visible in the lower right corner.

**Consideration of Resolution No. 24-11  
authorizing the issuance of SAA General Obligation  
Temporary Notes for the purpose of financing the cost of  
certain capital improvements and review of financing plan.**

**Pieter Miller, C.M.  
Shelli Swanson, C.M.**



RESOLUTION NO. 24-11

**A RESOLUTION PROVIDING STATUTORY AUTHORITY FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS AND/OR TEMPORARY NOTES OF THE SALINA AIRPORT AUTHORITY FOR THE PURPOSE OF FINANCING THE COST OF CERTAIN CAPITAL IMPROVEMENTS**

**WHEREAS**, the Salina Airport Authority (Salina, Kansas) (the "Authority") is a legally constituted public airport authority, duly created, organized and existing under the Constitution and laws of the State, including specifically K.S.A 27-315 to 27-326 *et seq.* (the "Act"); and

**WHEREAS**, the Board of Directors of the Authority (the "Governing Body") has previously adopted Resolution No. 24-05 (the "Prior Resolution"), authorizing the issuance of general obligation bonds and/or temporary notes of the Authority to finance certain improvements described therein (the "Prior Improvements"); and

**WHEREAS**, certain aspects of the Prior Improvements have changed, and the Governing Body deems it necessary and advisable to re-authorize certain components of the Prior Improvements, as modified, as well as other capital improvements of the Authority, all as further described herein; and

**WHEREAS**, based on the foregoing, the Governing Body has considered the need for certain improvements described as follows (collectively, the "Improvements"):

- Certain street, sanitary sewer, waterline, and storm drainage improvements in order to facilitate future development on a parcel of land owned by the Authority (\$6,000,000);
- Design, site preparation, and construction costs related to development and enhancement of Aircraft Maintenance, Repair and Overhaul (MRO) facilities including office, warehousing, interior shops and paint facilities (\$2,000,000);
- Acquisition of a 9,000 square foot aircraft hangar and associated fixtures located at 3148 Arnold Avenue, Salina Regional Airport (\$460,000).

**WHEREAS**, the Governing Body finds and determines that it is necessary and advisable to authorize the issuance of general obligation bonds and/or temporary notes of the Authority (collectively, the "Bonds") to provide funds to pay the costs of the Improvements.

**THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINA AIRPORT AUTHORITY AS FOLLOWS:**

**Section 1. Project Authorization.** The acquisition and construction of the Improvements is hereby authorized.

**Section 2. Repealer.** The Prior Resolution, including financing authorization for the Prior Improvements, is hereby repealed.

**Section 3. Bond Authorization.** The issuance of the Bonds under the Act to pay the costs of the Improvements in the amounts set forth herein, exclusive interest on interim financing and costs of issuance, is hereby conditionally authorized, subject to a subsequent resolution of the Authority authorizing the issuance and prescribing the details of the Bonds.

**Section 4. Reimbursement.** To the extent applicable, the proceeds of the Bonds may reimburse expenditures of the Authority for the Improvements made on or after the date which is 60 days before the date of the Prior Resolution, pursuant to Treasury Regulation § 1.150-2.

**Section 5. Further Actions.** The Executive Director, the Director of Administration and Finance, and such other agents and officials of Authority as may be necessary, are hereby authorized and directed to take such other action as may be necessary to carry out the intent of this Resolution.

**Section 6. Effectiveness.** This Resolution shall take effect immediately upon its adoption.

**ADOPTED** by the governing body of the Authority on September 18, 2024.

SALINA AIRPORT AUTHORITY

\_\_\_\_\_  
Stephanie Carlin, Chair

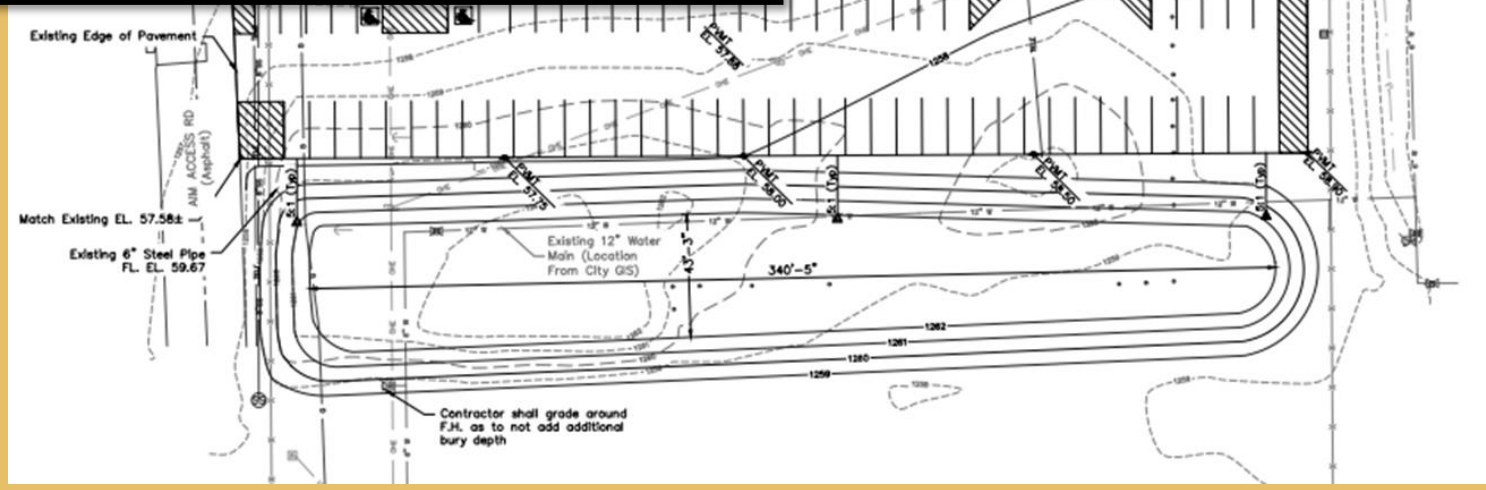
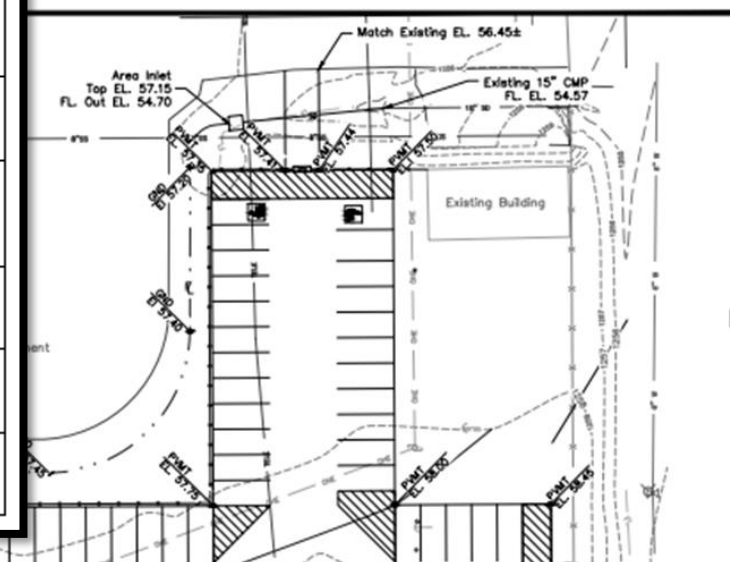
(SEAL)

ATTEST:

By: \_\_\_\_\_  
Kasey Windhorst, Board Clerk

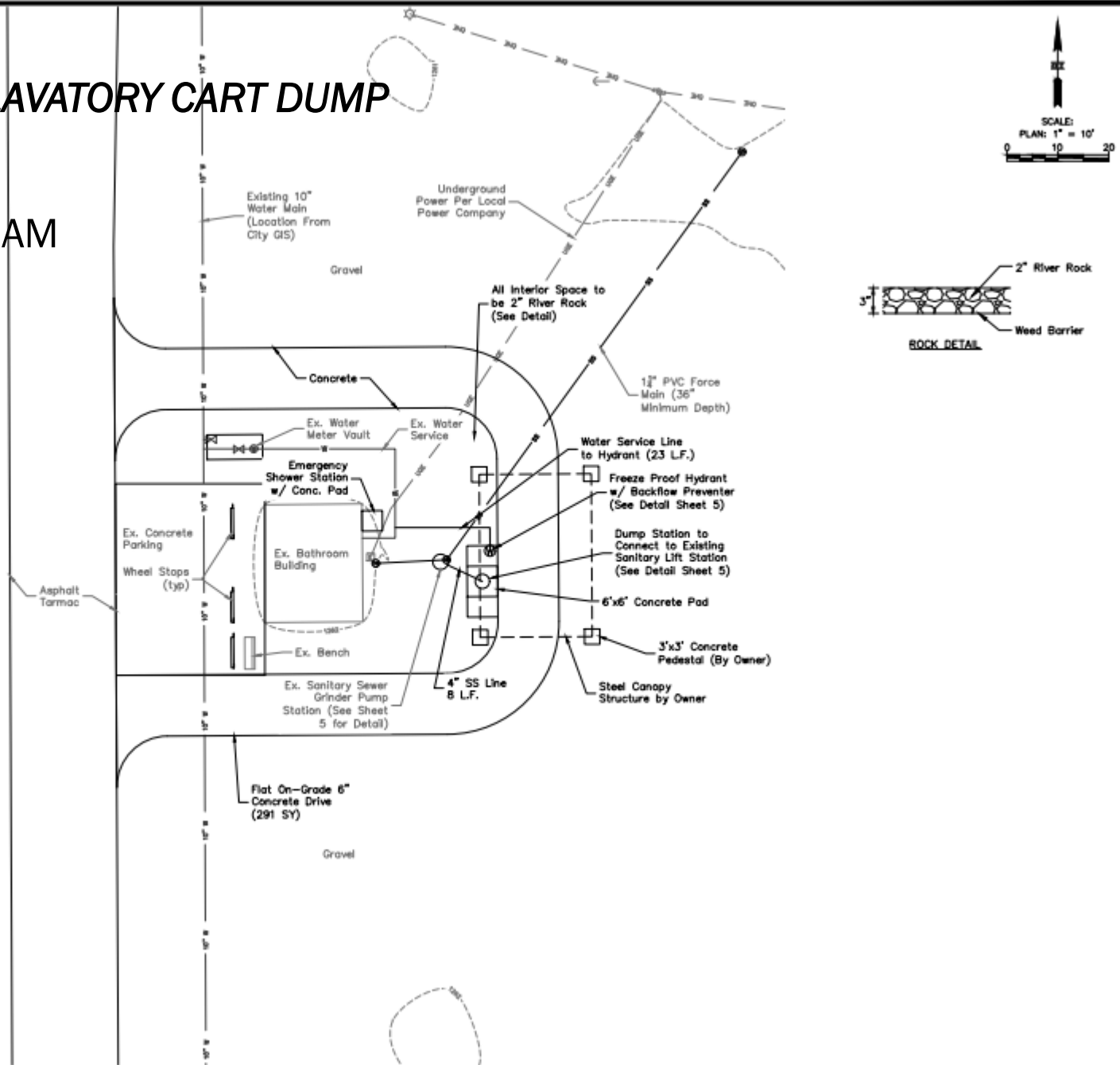


Project:	<b>H626 South Parking Lot</b>					
Sponsor:	Salina Airport Authority					
	<b>Site Work</b>			<b>Asphalt</b>	<b>Fence &amp; Gates</b>	
Contractor:	<b>T&amp;R Construction</b>	<b>Smoky Hill, LLC</b>	<b>PrairieLand Works, Inc.</b>	<b>APAC</b>	<b>Dellinger Fence</b>	<b>Salina Fencing</b>
	\$42,020.20	\$78,686.75	\$93,664.50			
				\$142,295.00		
					\$17,400.00	Bid Requested, No Bid Rec'd
<b>Recommended</b>	✓			✓	✓	
<b>Project Contingency</b>	\$10,000					
<b>Total</b>	\$211,715					



# CONSIDERATION OF LAVATORY CART DUMP STATION BIDS

MAYNARD CUNNINGHAM



NO.	DATE	REVISIONS DESCRIPTION

EARLES  
ENGINEERING, INC.  
& INSPECTION, INC.  
Civil & Structural Engineers  
Construction Inspection - Surveys  
Email: earles@earlesinc.com

KANSAS  
SALINA AIRPORT AUTHORITY  
SITE PLAN  
CITY OF SALINA



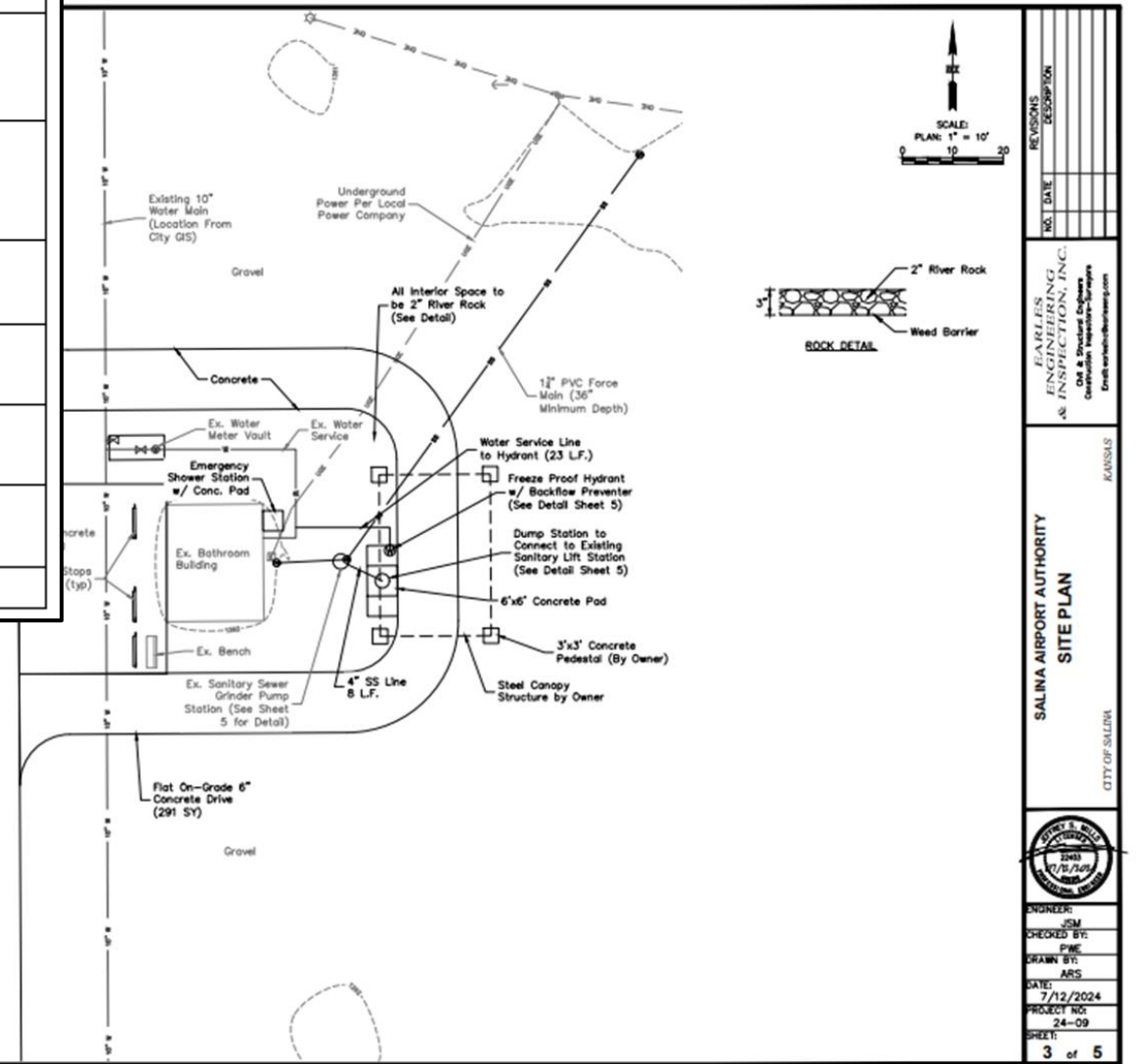
ENGINEER:	JSM
CHECKED BY:	PWC
DRAWN BY:	ARS
DATE:	7/12/2024
PROJECT NO:	24-09
SHEET:	3 of 5

Revised By: ARS  
Date: 7/12/2024 3:20 PM

Filename: 24-09\_Site Plan  
File Location: n:\projects\24\24-09\Drawings\Site Plan

## SLN Lavatory Station

Contractor:	James Coy Construction	Bar-S Construction	Prarire Landworks, Inc.	Superior Plumbing
Removal & Decommission Existing Station	\$3,159	SAA	✓	SAA
Freeze Proof Water Hydrant & Sanitary Sewer	n/a	\$5,010	n/a	\$8,636
Lavatory Cart Station Concrete and Driveway	\$41,546	\$28,914	\$47,565	n/a
<b>Bid Total</b>	<b>\$44,705</b>	<b>\$33,924</b>	<b>\$47,565</b>	
Project Contingency	\$2,000	\$2,000	\$2,000	
<b>Project Total</b>	<b>\$46,705</b>	<b>\$35,924</b>	<b>\$49,565</b>	
Recommendation		✓		



The location of the station is shown on the plan. The location of the station is shown on the plan.

REV. NO.	DATE	DESCRIPTION

**ENGINEERING, INC.**  
 Civil & Structural Engineers  
 Construction Inspection-Design  
 4801 West 103rd Street, Suite 100  
 Overland Park, KS 66210  
 Phone: 913.241.1111  
 Fax: 913.241.1112  
 Email: info@sls-engineering.com

**SALINA AIRPORT AUTHORITY**  
**SITE PLAN**  
 CITY OF SALINA

ENGINEER:	GSM
CHECKED BY:	PWE
DRAWN BY:	ARS
DATE:	7/12/2024
PROJECT NO.:	24-09
SHEET:	3 of 5



# PRESENTATION OF THE SAA'S TITLE VI PROGRAM

*IN COMPLIANCE WITH THE CIVIL RIGHTS ACT OF  
1964*

**SHELLI SWANSON, C.M.**

<https://www.salinaairport.com/public-information/civil-rights.aspx>





SAFETY



TRUST



ADAPTABILITY



ROOTED IN  
COMMUNITY



SUCCESS

## Staff Reports

Pieter Miller, C.M.

## Project AAERO Update

Lindsey Dreiling

## Pump House 305 UST Decommissioning Project Update

Maynard Cunningham

# DIRECTORS' FORUM

STEPHANIE CARLIN,  
CHAIR







Visitor's Questions and Comments  
Stephanie Carlin, Chair

# Announcements

Kasey Windhorst  
 Business and Communications Manager



Date	Day / Time	Event
October 16, 2024	Wed 8:00 a.m.	Regular Board Meeting
October 30 or 31, 2024	Wed. or Thu. TBD	Special Board Meeting
November 20, 2024	Wed. 8:00 a.m.	Regular Board Meeting
December 4, 2024	Wed. 8:00 a.m.	Special Board Meeting
December 18, 2024	Wed 8:00 a.m.	Regular Board Meeting

Vision	Mission
Charting the course for global success.	To be a trusted global leader propelling economic growth for aerospace, business, industry, and military by strengthening partnerships.
Values	Goals
Safety Trust Adaptability Rooted in Community Success	Continue building on the 2023 priorities and 2024 Goals

# 2024 U.S. NATIONAL AEROBATIC CHAMPIONSHIPS



**SALINA, KANSAS SEPTEMBER 22-27**



- September 22 – 27, 2024  
Hangar 509  
2734 Arnold Ct
- Spectator Viewing  
Fossett Plaza  
2035 Beechcraft Rd
- 4-minute Free Program Flights  
Friday, September 27, 2024  
12:00 noon – 2 p.m.





# Executive Session

**Stephanie Carlin, Chair**

*Airport Authority board action following the executive session may or may not occur.*



Adjournment  
Stephanie Carlin, Chair