

**MINUTES OF THE SPECIAL MEETING OF THE BOARD
OF DIRECTORS OF THE SALINA AIRPORT AUTHORITY
DECEMBER 5, 2022
HANGAR 600, ROOM 100**

Call to Order

The meeting was called to order at 4:00 PM by Chair Buer. Business and Communications Manager Kasey Windhorst confirmed that a quorum was present. Windhorst stated that the board meeting notice was published and distributed on Friday, December 2, 2022.

Attendance

Attendance was taken. Chair Buer, Directors Gunn, Carlin (via VTC), Roberg and Eichelberger were present. Executive Director Tim Rogers; Director of Administration and Finance Shelli Swanson; Director of Facilities and Construction Maynard Cunningham; Business and Communications Manager Kasey Windhorst and Administration Specialist Michelle Moon were in attendance. No guest attended in person or via VTC.

Additions to the Agenda

Chair Buer asked if there were any additions to the agenda. Executive Director Rogers stated there were no additions to the agenda. Rogers provided an overview of the agenda.

City of Salina request to consent to the annexation of a tract of land

Executive Director Rogers provided an overview of the project and reviewed the proposed location of the property located in the Schilling subdivision. Director Eichelberger moved to give consent to the annexation of a 20 ft. x 1,018 ft strip of SAA owned property and authorize the executive

director to submit a letter of consent to the City of Salina. Director Gunn seconded the motion. The motion carried 5 – 0.

SAA's 2023 Operating Plan and Budget

Rogers distributed and commented on the updated 2023 Operating Plan and Budget. Proposed changes include increases in consulting fees, airport promotion and insurance expenses. The 2023 cost for commercial liability and cyber insurance will increase 10.3% from \$202,768 to \$223,714 for calendar year 2023.

Appointment to the Salina Community Economic Development Organization Board of Directors

Director Rogers reviewed qualifications for Brian Weisel as a potential candidate for appointment to the Salina Community Economic Development Organization (SCEDO) board of directors for a three-year term that will begin on February 1, 2023. Director Gunn moved to appoint Brian Weisel to the Salina Community Economic Development Organization Board of Directors for the upcoming term, Director Eichelberger seconded the motion. Vote carried 5 – 0.

Executive Session

At 4:17 PM Director Gunn moved the following:

I move that the Salina Airport Authority board of directors recess into executive session for twenty (20) minutes to discuss the subject of the Executive Director's annual performance evaluation and matters affecting the privacy interests of other individual employees based upon the need to discuss

personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). The open meeting will resume in this room at 4:37 PM.

Director Roberg second the motion. The motion passed unanimously.

The open meeting resumed at 4:37 PM.

Director Carlin motioned to extend the executive session for fifteen (15) minutes to discuss the subject of the Executive Director's annual performance evaluation and matters affecting the privacy interests of other individual employees based upon the need to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). The open meeting will resume in this room at 4:52 PM.

The motion was seconded by Director Gunn. The motion passed unanimously.

The open meeting resumed at 4:52 P.M.

Director Gunn moved to approve an executive director's 2022 performance bonus in the amount of \$20,000.00 to be paid in December 2022, confirm the executive director's 2023 base salary of \$151,182.00 to be effective January 1, 2023, and to continue the executive director's employment contract for calendar year 2023. Director Roberg seconded the motion. The motion passed unanimously.

Upon a motion duly made, the meeting adjourned at 4:59 P.M.

Minutes approved at the December 21, 2022 Board Meeting.

By: _____

(SEAL)

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