

SUBJECT:	December 5, 2022, SAA Special Board Meeting
FROM:	Tim Rogers and Shelli Swanson
TO:	SAA Board of Directors
DATE:	December 2, 2022

Enclosed are items for your review prior to Wednesday's meeting. Please note that the meeting will be held in the <u>first-floor conference room, Hangar 600, 2720 Arnold Ct</u>. A map showing the location of Hangar 600 is enclosed in your board meeting packet. The meeting is also available via the following GoToMeeting link.

https://meet.goto.com/salinaairport/salina-airport-authority-board-meeting

Wednesday's meeting will feature discussion concerning the following 2022 Airport Authority operating plan priorities.

- 2023 Operating Plan and Budget
- Workforce housing development and construction
- SCEDO Members Agreement responsibilities
- Executive director's annual performance evaluation

Please note the following agenda comments.

<u>Agenda Item #4 – Consideration of a City of Salina Request to Consent to the Annexation of a Tract</u> <u>of Airport Authority Owned Land.</u> (Rogers)

The city surveyor, John Harvey discovered a 20 ft. gap between the west boundary of the recently annexed Aero Plains Addition and east boundary of Salina Airport Authority owned property located in the Schilling Subdivision that was annexed to the City of Salina in 1966. The 20 ft. x 1,018 ft. gap is depicted in the attached exhibit. Consent to the annexation of the strip of property will close a gap between the 1966 Schilling Subdivision annexation and the recent Aero Plains Addition annexation. This action continues the SAA's support for the construction of new workforce housing for Salina and Saline County.

Recommendation: Salina Airport Authority board of directors' consent to the annexation of a 20 ft. x 1,018 ft strip of SAA owned property and authorize the executive director to submit a letter of consent to the City of Salina.

<u>Agenda Item #5 – Review and Discussion of the SAA's 2023 Operating Plan and Budget.</u> (Rogers and Swanson)

Enclosed is the most recent version of the SAA's 2023 Operating Plan and Budget. The cost of property, liability and health insurance coverage is now known. The only exception is the 2023 premium for cyber insurance. The estimated cost for 2023 cyber security insurance is \$12,000. The final quote is due to be received early next week.

The SAA's broker, Lockton Companies, has done another outstanding job marketing all commercial property, liability, and cyber coverages. Commercial property insurance for SAA buildings continues to be a challenge due to the SAA's unique characteristics, operations, and location. Cyber liability coverage was this year's new challenge. Underwriter requirements continue to increase, and SAA staff have taken steps to meet and exceed both underwriter and federal requirements. The SAA's 2023 cost for commercial, liability and cyber insurance will increase 10.3% from \$202,768 to \$223,714.

As a component unit of the City of Salina, the SAA is included in the City's employee health insurance program. City staff does an excellent job administrating the program and managing costs. The SAA's 2023 health insurance premium rates will not increase over the 2022 rates.

At the meeting Shelli and I will update you on any changes to the 2023 Operating Plan and Budget document presented at the November 2, 2022, special board meeting. Following our update, we'll look forward to your comments, suggestions, and guidance.

<u>Agenda Item #6 – Review and Discussion of Candidates for Appointment to the Salina</u> <u>Community Economic Development Organization Board of Directors.</u> (Rogers)

The SAA, in partnership with the City of Salina, Saline County and Salina Area Chamber of Commerce, is a founding Member of the Salina Community Economic Development Organization (SCEDO). The **Members Agreement** adopted in 2015 provides for the appointment of individuals to serve on the ninemember SCEDO board of directors by the founding Members. The City appoints three, the County two, the SAA two, and the Chamber two SCEDO board members. The SAA's first two appointments were Pete Brundgardt and Jeff Thompson. As a former City of Salina city commissioner and State Senator, Pete had the background and experience to guide the startup of the SCEDO. Jeff's private sector business background and service on the SAA board of directors offered the benefit of understanding the needs of growing and expanding manufacturers. The SAA's third appointment to succeed Jeff Thompson was Jim Maes who is a former SAA board member and experienced real estate developer and business operator. Pete Burghardt's current three-year term expires on January 31, 2023, and he is not eligible for reappointment.

As you consider candidates for the SCEDO board of directors, I would suggest that you keep in mind that the candidate should understand economic development, workforce recruitment, training and retention, and the operation of a public board. The SCEDO is subject to the Kansas Open Meeting Act and Kansas Open Records Act. Pete, Jeff, and Jim had the backgrounds and experience to be highly effective SCEDO board members. (FYI, both Pete and Jeff were elected SCEDO board presidents)

At the November 2, 2022, special board meeting former SAA board member, Brian Weisel was mentioned as a potential candidate. I've contacted Brain and he confirmed his interest in being appointed to serve on the SCEDO board. In addition to being a former SAA board member, Brian has qualifications and experience suited for serving on the SCEDO board of directors. The following summary may be helpful.

- Director, Quality Improvement/Lean Salina Regional Health Center (2013 Present)
- Senior Associate/Owner Point B Consulting, LLC (2011 2013)
- Senior Consultant Accenture National Security Services (2008 2011)
- Senior Consultant George Group (2007 2008)
- Manager, Operational Excellence & Business Unit Manager Philips Salina (2003 2007)
- Plant Manager, Salina Division Raytheon (2001 2003)
- Program Manager, Hawker 4000 Raytheon (2001)
- Deputy Base Commander McConnell AFB (1992 1996)
- Command Pilot, 4,706 flight hours USAF (1974 1988)

- City Council Member Derby, KS (1996 2000)
- Planning Commission Member Salina, KS (2004 2008)

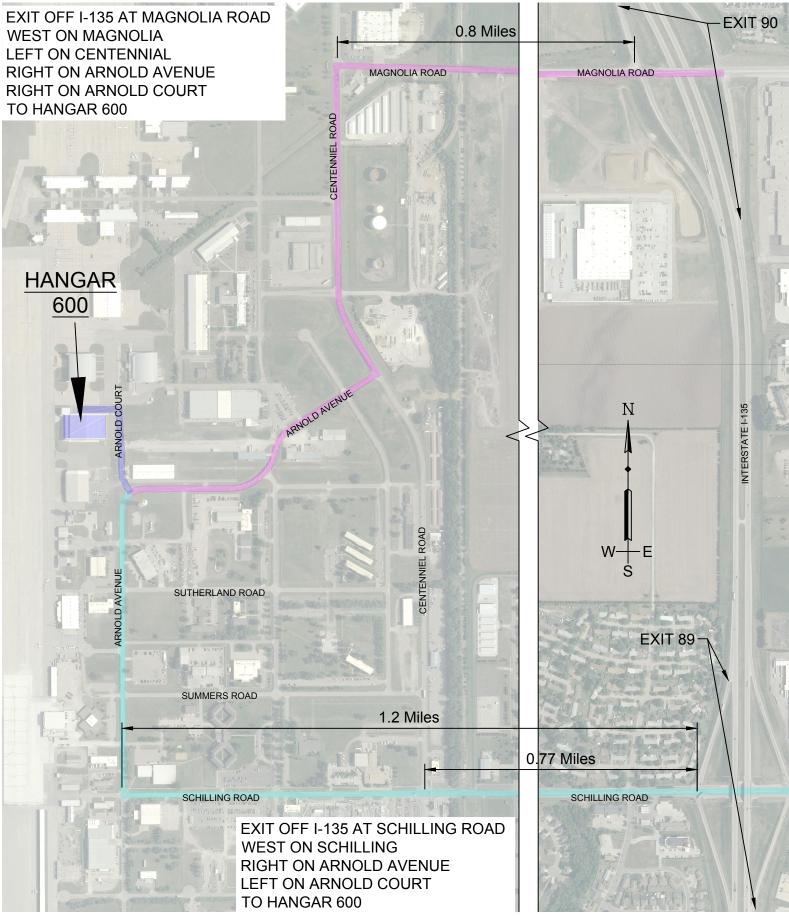
SAA board action at this meeting is preferred to provide timely notice to the SCEDO and sufficient time for the SAA's appointee to meet with Mitch Robinson for a new SCEDO board member orientation.

Agenda Item #7 – Executive Session to Discuss Matters of Non-Elected Personnel. (Buer)

An executive session is scheduled for the purpose of discussing the executive director's annual performance evaluation.

Please let me know if you had questions that you would like me to prepare for prior to the board meeting.

DIRECTIONS TO HANGAR 600 (2720 ARNOLD COURT)



Drawing Number 2156-03-16

SALINA AIRPORT AUTHORITY SPECIAL BOARD MEETING Hangar H600, First Floor Conference Room 2720 Arnold Court

December 5, 2022 – 4:00 PM

AGENDA

Call to Order (Buer)

- 1. Call to order, determine that a quorum is present and confirm that the meeting notice has been published. (Buer)
- 2. Recognition of guests. (Buer)
- 3. Additions to the agenda and agenda overview. (Rogers)

Action Items (Buer)

- 4. Consideration of a City of Salina request to consent to the annexation of a tract of land (Rogers)
- 5. Discussion of the SAA's 2023 Operating Plan and Budget. (Rogers and Swanson)
- 6. Review and discussion of candidates for appointment to the Salina Community Economic Development Organization board of directors. (Rogers)

Executive Session (Buer)

7. An executive session of the board of directors to discuss matters of non-elected personnel. (Buer)

I move that the Salina Airport Authority board of directors' recess into executive session for twenty (20) minutes to discuss the subject of the Executive Director's annual performance evaluation and matters affecting the privacy interests of other individual employees based upon the need to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). The open meeting will resume in this room at _____ AM.

Directors' Forum (Buer)

Visitor's Questions and Comments (Buer)

Staff Reports (Rogers)

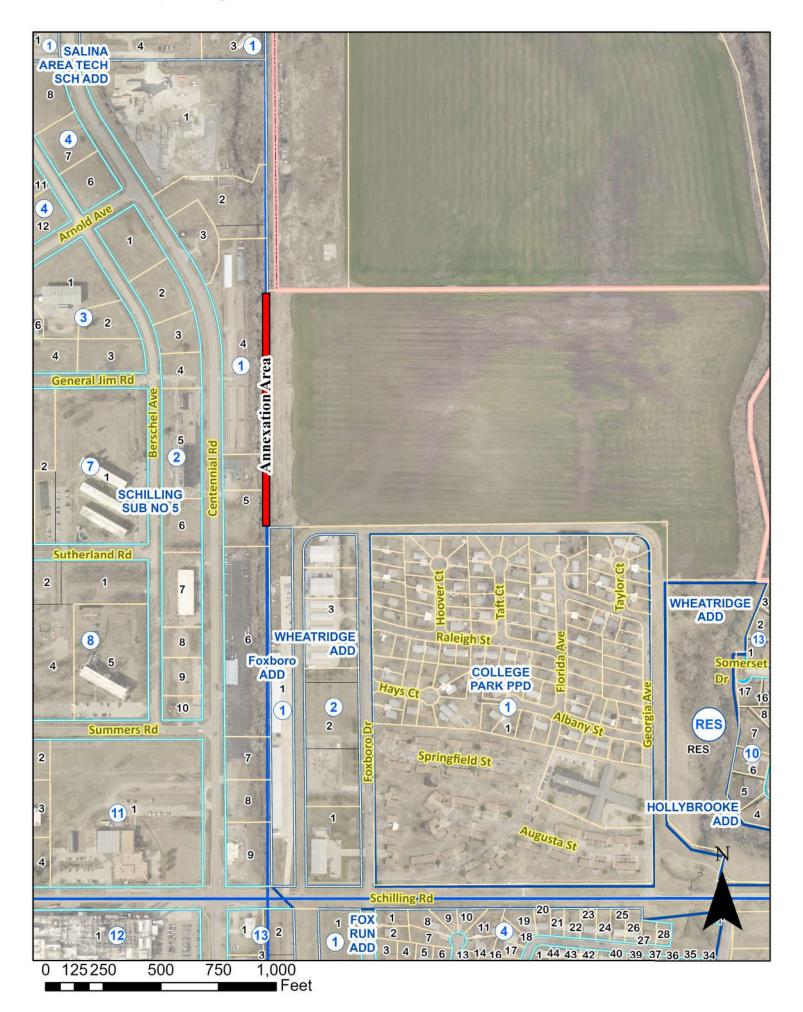
Announcements (Windhorst)

Adjournment (Buer)











DRAFT

Budget Report And Operating Plan

2023

3237 Arnold Ave | Salina, Kansas | 785-827-3914 www.salinaairport.com | www.flysalina.com



PROPOSED

2023 BUDGET REPORT and OPERATING PLAN TABLE OF CONTENTS

SECTION DOCUMENT

- 2 2023 Priorities
- 3 2023 SAA Staffing Plan
- 4 2023 Operating Budget & Capital Expenditures Budget

APPENDIX

- A 2023 SAA Rates and Charges
- B 2023 SAA Board Meeting & Holiday Calendar



Mission Statement

Develop and operate the premier Airport and Airport Industrial Center in the State of Kansas. Provide the citizens of the City of Salina, Saline County and North Central Kansas with safe and efficient access to the national air transportation system. The SAA will also be proactive in providing the citizens of the City of Salina and Saline County with an aviation service center and industrial center that supports business and industry which, in turn, provides jobs and payroll that benefit the region. The Airport Authority's economic development efforts will be in partnership with the

City of Salina, Saline County, the Salina Area Chamber of Commerce, Salina Community Economic Development Organization, K-State University Salina

Aerospace and Technology Campus, Salina Area Technical College,

Kansas Wesleyan University, and the State of Kansas.





Code of Ethics Statement

All members of the Salina Airport Authority Board of Directors and Staff are entrusted to ensure that all Salina Regional Airport and Salina Airport Industrial Center stakeholders' interests are appropriately balanced, protected and preserved. This Code of Ethics Statement provides the principles that Salina Airport Authority Board members and Staff are expected to adhere to and advocate. They embody rules regarding the responsibility of all Board members and employees to the Salina Airport Authority, the public and other stakeholders.

Members of the Salina Airport Authority Board of Directors and Staff will:

- 1. Act with honesty and integrity, avoiding actual or apparent conflicts of interest in personal and professional relationships.
- 2. Provide constituents with information that is accurate, complete, objective, relevant, timely, and understandable.
- 3. Comply with rules and regulations of federal, state and local governments, and other appropriate private and public regulatory agencies.
- 4. Act in good faith; responsibly; and with due care, competence, and diligence, without misrepresenting material facts or allowing one's independent judgment to be subordinated.
- 5. Respect the confidentiality of information acquired in the course of one's work except when authorized or otherwise legally obligated to disclose. Confidential information acquired in the course of one's work will not be used for personal advantage.
- 6. Share knowledge and maintain skills important and relevant to constituents' needs.
- 7. Proactively promote ethical behavior as a responsible partner among peers, in the work environment, and in the community.
- 8. Achieve responsible use of and control over all assets and resources employed or entrusted.
- 9. Salina Airport Authority executive management also acknowledge and adhere to the American Association of Airport Executives Code of Ethics in the performance of their duties.

2023 Priorities



M.J. Kennedy Air Terminal Bldg.

- → Secure grant funding for design and construction of the Terminal Building and parking lot expansion
- → Terminal building security—updated SPD/SCSO LEO Agreement

Airport Operations

- → Promote maximum air traffic through KSLN (UA, transients, military, etc.)
- → Attract special events (aerobatic competition, etc.)
- → Support scheduled 2023 FOL deployments (Military, federal agencies, DOD contractors and OEMS)
- → In partnership with Avflight, continue fuel flowage stabilization and growth
- ✤ Continued air service development and growth
- → Support Kansas National Guard and Ft. Riley missions and operations that rely on access to SLN
- → Complete AASF#2 relocation plan
- → Complete an assessment of the need for aircraft arresting system for future F-35 operations

Airfield

- → Secure grant funding and complete design of Runway 12/30 rehabilitation
- → Complete design and secure grant funding to commence construction of the SLN fuel farm project
- ✤ General aviation aircraft storage hangars construction
- → Negotiate snow removal equipment (SRE) specification development contract
- → Complete design and construction upgrades to Hangar 626 to support new aircraft MRO operations
- → Aircraft parking apron repairs
- ✤ Complete the transition to LED lighting

Airport Industrial Center

- → Drive for maximum occupancy in Airport Authority buildings
- → Continued support of current Airport/Industrial center business and industry
- → Airport & Industrial area operations, maintenance and development
- → Refresh marketing material for available airport and airport industrial center facilities
- ✤ Promote SAA industrial center growth and job creation
- → Complete platting and annexation for the development of 80 acres south of Water Well Rd.
- → Support continued Schwan's Food Co. expansions

Facilities Maintenance and Development

- → Develop a systematic facilities maintenance and inspection program for the 1.6 million sq. ft. of building space, drainage structures, rail spur, and perimeter fencing. Key 2023 areas of focus in this plan include:
 - → Develop plan for Bldg. 673 warehouse
 - → Hangar and building roof replacements
 - ✤ Hangar and building HVAC upgrades and replacements
 - ✤ Facility asbestos abatement and removal
 - → Airport and Industrial Center deferred maintenance



Former Schilling Air Force Base Environmental Project

- → KDHE approval of final work plans, bid remedial action work, and start all phases of remediation actions (RA)
- → Partner with SPE Staff and project consultants to identify new PFAS/PFOS clean-up technologies

Finance / Admin

- → Issue GO Bonds for the Hangar 626 rehabilitation construction
- → Update Disadvantaged Business Enterprise (DBE) Program
- → Implement Cybersecurity Plan—Phase II
- → 2022 Audit/CAFR
- → Compliance with new GASB 87 (Leases)
- → Maintain \$1.8M operating cash/reserve fund balance
- ✤ Maintain Aa3 on GOULD
- → Continued leasing activity to achieve a 90% building occupancy rate
- → Reduce turnover rate of ARFF and maintenance staff
- Prepare to maximize available grant funding opportunities through the Federal Aviation Administration, Economic Development Administration and the Kanas Department of Transportation

Staffing

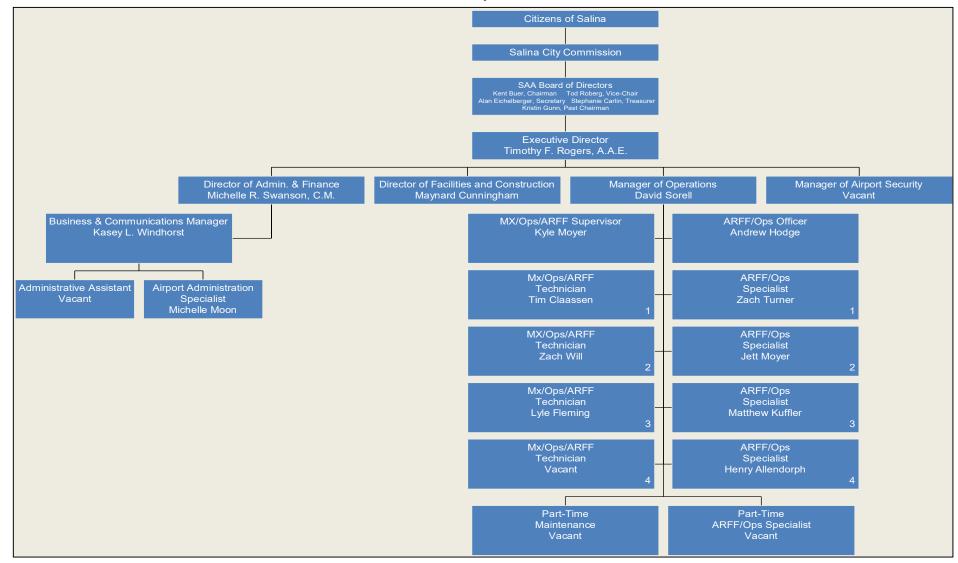
- → Staff management and development and future replacements (Succession Planning)
- ✤ Employee satisfaction analysis
- \rightarrow Develop employee morale and job satisfaction program

Partnerships

- → Continue to be a lead partner and trusted advisor with Kansas State University Salina Aerospace and Technology Campus aviation programs as their future growth will be a catalyst for significant economic activity in Saline County
- → Expand partnership with Salina Area Technical College in meeting business and industry labor requirements
- ✤ Continued relationships with City of Salina, Saline County, Salina Economic Dev. Organization, Salina Area Chamber of Commerce and the State of Kansas
- ✤ Contract with Salina Area Chamber of Commerce for services to meet aerospace workforce recruitment and housing needs
- ✤ Continue partnership with Kansas State University Salina Aerospace and Technology Campus to support the Kansas Advanced Simulation Center initiative
- → Expand strategic partnership and support 1 Vision Aviation
- ✤ Continue alliance with NIAR WERX



January 2023



Salina Airport Authority 2023 Budget Summary

	202	0 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	2022/2	023
Operating Income								+/-	%
Airfield revenue									
Fuel Flowage Fees	\$	202,000	\$ 190,668	\$ 185,000	\$ 180,416	\$ 180,000	\$ 180,000 \$	-	0.0
Hangar rent		645,000	634,594	660,000	808,802	815,000	943,000	128,000	15.7
Landing fees		25,500	55,856	30,000	30,047	30,498	30,550	52	0.2
Ramp rent		50,250	60,120		64,342			2,000	3.1
Total Airfield revenue		922,750	941,238	932,335	1,083,607	1,090,498	1,220,550	130,052	11.9
Building and land rent									
Agri land rent		56,000	67,683	66,760	67,463	67,000	71,000	4,000	6.
Building rents		1,100,000	1,221,999		1,342,498			65,000	4.
Land rent		230,593	240,100		264,920			-35,000	-13.
Tank rent		11,970	13,974		14,163			, 600	4.
Total Building and land rent		1,398,563	1,543,756		1,689,044			34,600	2.
Other revenue									
		70,000	60,420	25,000	20,000	25,000	20,000	-5,000	-20.
Airport Promotion Commissions		35,100	14,999		20,000	19,000		-3,000 1,000	<u>-20.</u> 5.
Other income								-	
		65,000	91,933		79,692			1,000	1
Total Other revenue oss Operating Income	\$	170,100 2,491,413	167,352 \$ 2,652,346		121,073 \$ 2,893,724			-3,000 161,652	-2 5
		, ,			· · · ·			,	
<i>perating Expense</i> Administrative expenses									
A/E, consultants, brokers		21,500	15,830	32,000	38,249	34,000	46,667	12,667	37
Airport promotion		135,000	194,563	100,000	230,943	245,000	251,000	6,000	2
		-	,	-	107			0,000	(
Bad Debt Expense		10,000	54,847	5,000		5,000	5,000	-	
Computer/Network Admin.		20,000	42,730	30,000	30,062	28,500	52,320	23,820	83
Dues and subscriptions		24,000	26,388	25,000	30,653	27,500	29,170	1,670	6
Employee retirement		84,500	100,855	85,345	61,544	62,775	85,000	22,225	35
FICA and medicare tax expense		65,188	56,065	65,840	68,468	67,157	70,000	2,843	2
Industrial development		43,000	28,000	43,500	31,000	60,000	60,000	-	0
Insurance, property/liability		179,375	174,784	205,000	204,106	230,000		-	0
Insurance, medical		228,375	172,253	215,000	194,650	220,000	220,000	-	(
Kansas unemployment tax		1,000	802	1,000	9,342	1,000	1,000	-	(
Legal and accounting		35,000	32,810	37,000	55,169	56,272	60,000	3,728	(
Office salaries		507,099	546,022	516,062	575,076	550,000	575,000	25,000	4
Office Supplies		6,000	6,647	6,500	8,222	8,386	10,000	1,614	19
Other administrative expense		10,875	14,607	15,000	17,941	18,000	14,850	(3,150)	-1
Postage		2,500	1,648	2,500	1,116	1,138	2,000	862	7
Property appraisal expense		-	-	-	-	-	-	-	
Property tax expense		165,878	130,562	170,854	136,383	144,565	150,000	5,435	
Special Events		1,000	-	1,000	2,498	1,500	2,000	500	3
Telephone		18,500	16,729	16,000	25,386	25,000	28,200	3,200	1
Training		5,000	4,405	5,000	2,520	10,000	11,350	1,350	1
Travel and meetings		12,000	9,473	10,000	10,590	10,000	15,000	5,000	5
otal Administrative expenses	\$	1,575,790	\$ 1,630,020	\$ 1,587,601	\$ 1,734,025	\$ 1,805,794	\$ 1,918,557 \$	112,763	
Maintenance expenses		-							
Airfield maintenance		31,000	70,644		38,861			10,500	2
Airport Security		4,000	666		6,582			-5,500	-68
Building maintenance		50,000	118,472		150,087			50,000	3
Equipment fuel and repairs		90,500	72,011	60,000	101,396			0	
Fire Services		18,500	21,936	25,500	22,798	31,750	32,000	250	
Grounds maintenance		4,500	10,960	7,500	14,255	15,000	22,000	7,000	4
Maintenance salaries		381,032	299,035	380,187	345,746	382,124	399,320	17,196	
Other maintenance expenses		16,000	23,084		18,555			2,000	1
Snow removal expense		20,000	4,599		9,200			. 0	
Utilities		230,000	220,298		369,491		-	-20,000	- (
Total Maintenance expenses		845,532	841,705		1,076,971			61,446	
al Expense		2,421,322	2,471,725		2,810,996			174,209	

	A	В	C	D	E F
2	A/E Consultants, Brok	kers - 500			-
3	Salina Airport Author	rity			
4	2023 Sub-Category Detail	Budget	_	1	-
5					
6	Item Description Broker Fees	2022 Budget \$ 15,000	t	2022 Projected Actual	2023 Budget
8	Dragun (environmental compliance services)	10,000		10,000	10,000
9	Dreiling Aviation Services, LLC (aviation consulting services)	10,000		6,500	6,500
	FHSU Docking Institute				
10	Reported updated every 3-years; scheduled for 2024				
11	¹ Foulston Siefkin, LLP (government affairs consultant)				9,167
12	Hutton (on call design services)	5,000		70,000	7,500
13 14	Jetlaw (EAS Services) Manley Structural Engineers	1,000		6,500 200	10,000
15	Miscellaneous survey work	3,000		200	2,500
16	Total Estimated A/E Consultants, Brokers Expense	\$ 34,000		\$ 93,200	\$ 46,667
17					
18	¹ Total engagement - \$55,000 shared by City, County, SAA, Chamber, SCEDO &	K-State			
19	Airport Promotion	- 502			
20	Salina Airport Author	rity			
21	2023 Sub-Category Detail	Budget			
22					
23	Item Description	2022 Budget	t	2022 Projected Actual	2023 Budget
24	Airline ticket giveaways	\$ 1,000		\$ 800	
25	Apparel	500		725	-
26	Arkstar Consulting	66,000		66,000	78,000
27 28	Arkstar Marketing/Ads Arkstar Travel Reimbursement	2,000		20,000 2,000	5,000 2,000
20	Chamber Banquet & Day at the Capital	1,000		3,020	3,500
30	Q1 Media & Media Visions / Media Buys	150,000		135,000	122,650
31	Fort Riley Family and MWR			10,450	11,400
32	Hangar Network	500		500	650
33	Newsletter (contract reporter)	9,500		5,000	5,200
34 35	OAG Terminal Flight Information Displays Promotion supplies (paper, cardstock)	5,000		5,426	6,000 500
36	Salina 311 publishing partner	500		6,000	6,200
37	Salina Country Club LPGA Sponsorship			2,785	
38	Salina Liberty game day sponsorship			2,500	2,500
39	Terminal Food & Beverage	500		580	600
40	Terminal photos	5 500		5.750	5 000
41 42	TPEC Sponsorship Website	5,500		5,750 500	5,800
42	Total Estimated Airport Promotion Expense	\$ 245,000		\$ 267,036	\$ 251,000
44		,	1	+	+
45					
46	Computer / Network Ad	lmin 510			
47	Salina Airport Author				
48	2023 Sub-Category Detail	Budget			
49			1		
50	Item Description	2022 Budget	t	2022 Projected Actual	2023 Budget
51	AutoCAD subscription renewal	\$ 700	1	\$ 680	\$ 775
52	Credits (FOL pass through)			\$ (8,500)	\$ (3,000)
53	GoToMeeting (VTC meeting software subscription)		+	350	400
54 55	GoToRoom Board Rally Subscription Lease Query (Lease management software)	8,400	+	431 8,400	480 8,600
55	Nex-tech (Internet service at Terminal Bldg. ARFF Station and	0,400	+	0,400	0,000
56	Maint. Shop, Hangars)	3,000		11,000	8,500
57	Nex-tech IT support (on-call)	4,700	Ţ	5,000	5,500
58	Nex-tech Network Backup, Server and Firewall Rental	10,800		10,800	10,800
59	Nex-tech Security as a Service (Terminal Cameras)		+	5,720	15,300
60	Office 365 Subscription & domain renewals (17 licenses) Moved from dues and subscriptions	-		3,100	3,800
61	Time Value software		\dagger	5,100	65
62	Web hosting, domain renewals, SSL certificates	800	T	515	600
63	Misc. computer supplies	100	T	360	500
64	Total Estimated Computer / Network Admin. Expense	\$ 28,500		\$ 37,856	\$ 52,320

	А	В	C D E	F F								
1												
2	Dues & Subscrip	otions - 515										
3	Salina Airport A	Authority										
4	2023 Sub-Category 1	y Detail Budget										
5												
			2022 Projected									
	Item Description	2022 Budget	Actual	2023 Budget								
7	AAAE dues Rogers	\$ 275	\$ 275	\$ 275								
8	AAAE dues Swanson	275	275	275								
9	Adobe Acrobat Aircraft Owners & Pilot Assocation (AOPA)	600 165	688 180	210								
10		103	180	210								
	Airport News & Training Network (ANTN)		• • • • •									
11	Subscription		2,400	2,500								
4.2	Century Business Systems (Copier Services	2 250	2 200	2 2 5 0								
12	Agreements and Copier Leases) Constant Contacts	2,350	2,288	2,350								
13 14	Cox Cable TV (B120)	1,750	663 1,910	720								
14	Document Resources (shredding & recycling service)	360	418	450								
16	Dropbox	500	199	430								
17	eGold Fax Subscription	365	365	370								
18	Gov't Finance Officers Association Swanson	160	160	175								
19	Intuit Qb payroll / tax tables	700	850	900								
20	Keating & Associates (Cafeterial plan admin fees)	690	780	825								
21	KS Association of Airports	100	100	100								
22	KS Hunting Licenses	30	100	100								
23	KS Gov. Information Network of KS		130	135								
24	KDHE (UST tank permits)	300	321	350								
25	LoopNet (online real estate listing)	5,125	5,125	5,500								
26	Military Affairs Council	250	250	250								
27	Newspapers.com		75	85								
	Office 365 Licenses (SHI,Inc.)											
28	transferred to 510	3,000										
29	Salina Country Club Dues (Business membership)	5,700	5,178	5,600								
30	Salina Journal (online only)	120	120	135								
31	SAMs Club membership	425	465	500								
32	The Business Journal	135	145	165								
	Time Value software subscription											
33	(transferred to 510)	60	2 700	2 000								
34	US Contract Tower Association (USCTA) USA Today	2,700	2,700	2,800								
35 36	Wall Street Journal online	470	160 510	175 525								
36 37	Other	745	510	1,000								
38	Total Estimated Dues & Subscription Expense	\$27,500	\$26,830	\$29,170								
	Total Estimated Dues & Subscription Expense	φ27,500	\$20,030	\$27,170								
39												

	A	3	С	D	E	F		G
1	Industrial Dev 5	525						
2	Salina Airport Author	ity						
3	2023 Sub-Category Detail	Budge	et					
4								
					2022			
5	Item Description	202	2 Budget		Projected Actual		202	3 Budget
6	Salina Community Economic Development Organization	\$	50,000		\$ 50,000		\$	50,000
7	GMC/KDC							
	Salina Chamber Workforce Development and Recruitment							
8	Services Contract		7,500		7,500			7,500
9	Other (Team KS Marketing Event, etc.)		2,500		2,500			2,500
10	Total Estimated Industrial Dev. Expense	\$	60,000		\$ 60,000		\$	60,000
11								
12	*Potential governmental affairs representative for 2022; scope and TBD							
13								
14	SCEDO - historical							
15	2016		15,000					
16	2017		25,000					
17	2018		50,000					
18	2019		20,000					
19	2020		20,500					
20	2021		21,000					
21								
22	Final year of current members agreement							
23	2024		50,000					

	А	В	C I	DE	FG	Н	I	J
1	Insurance - Me	edica	ıl - 530					
2	Salina Airport	Autho	ority					
3	2023 Sub-Category	Detai	l Budget					
4								
			Unit			Unit		
5	Item Description	Qty	Monthly	2022 Budget	Qty	Monthly	202	23 Budget
6	Medical/Dental/Prescription							
7	Single	6	\$ 597	\$ 42,984	4	* * * * *	\$	28,656
8	Employee plus 1	5	1,332	79,920	5	1,332		79,920
9	Family	5	1,600	96,000	6	1,600		115,200
10								
11	Less (Non-Exempt) Employee Contribution (Single)	6	(20)	(1,440)	4	(=*)		(960)
12	Less (Non-Exempt) Employee Contribution (Employee plus 1)	3	(80)	(2,880)	3	(80)		(2,880)
13	Less (Non-Exempt) Employee Contribution (Family)	1	(100)	(1,200)	1	(100)		(1,200)
14								
	Health/Wellness Memberships			3,500		2,500		
16								
17								
	City of Salina (Life) - \$.14 per \$1,000 annual salary rounded to nearest							
-	\$1,000	15	123	1,852	15			1,598
_	City of Salina (Life-dependent)	15	3.084	555	15	3.084		555
20								
21	Genworth Life Policy			235				235
22								
	Round to nearest 000			474				876
24								
25	Total Estimated Insurance-Medical Expense			\$ 220,000			\$	222,000

	А	В	С	D	Ε	F						
1												
2	Other Admir	n 560										
3	Salina Airport Authority											
4	2023 Sub-Category Detail Budget											
5												
				2022								
				Projected								
6	Item Description	2022 Budget		Actual		2023 Budget						
7	Awards, Recognition Items	\$ 2,000		\$ 900		\$ 1,000						
8	Advertising / Legal Notices / Job Notices			1,300		1,500						
9	Bank equip/fees	500		90		100						
10	Drug screening and physicals	850		500		750						
11	GFOA/CAFR submittal	400		460		500						
12	Merchant Processing Fees	11,000		8,500		9,000						
13	Misc Permits (rezoning, etc.)	1,000		1,000		500						
14	MVR reports	450		200		300						
15	Water / coffee conf. room	1,300		650		700						
16	Other	500		500		500						
17	Total Other Admin. Expense	\$18,000		\$14,100		\$14,850						
18												
19	Postage -	565										
20	Salina Airport A	uthority										
21	2023 Sub-Category D	Detail Budget										
22												
				2022								
				Projected								
23	Item Description	2022 Budget		Actual		2023 Budget						
24	USPS	\$ 1,500		\$ 1,000		\$ 1,500						
25	Fed-Ex	200		200		200						
26	UPS	200		100		200						
27	Other	140		100		100						
28	Total Estimated Postage Expense	\$2,040		\$1,400		\$2,000						
29												
30												
31	Property Appraisal	Expense - 5	57	0								
32	Salina Airport A	uthority										
33	2023 Sub-Category D	Detail Budget										
34												
				2022								
				Projected								
35	Item Description	2022 Budget		Actual		2023 Budget						
36		\$ -				\$-						
37												
38												
39	Total Estimated Property Appraisal Expense	\$0.00		\$0.00		\$0.00						

	А	В	С	D	E	F	G					
1												
2												
3	Salina Airport Auth		•									
4	2023 Sub-Category Deta	ul b	ludget									
5					2022							
					Projected							
6	Item Description		2022 Budget		Actual		2023 Budget					
7	Candy Canes & Airplanes		\$ 250		\$ 300		\$ 300					
8	Fly Kansas Air Tour		500				525					
9	Christmas activities Terminal Bldg.		350		250		350					
10 11	Press conferences Parade supplies		150				150					
11	Crossroads marathon - employee team		150		375		375					
13	6' Tables				900		0,0					
14	Other		100		100		300					
15			\$ 1,500		\$ 1,925		\$ 2,000					
16												
17		_										
18		0.7										
19	Telephone - 5											
20 21	Salina Airport Auth 2023 Sub-Category Deta		-									
21	2025 Sub-Culegory Dela		uugei									
22					2022							
					Projected							
23	Item Description		2022 Budget		Actual		2023 Budget					
24	Cox - fire alarm phone lines (B620 & B655)		\$ 1,500		\$ 1,500		\$ 1,500					
25	Executive Answering Service		850		980		1,000					
26	Nex-Tech Wireless (cell & wireless devices)		5,650		8,100		9,000					
27	Telephone lines, incl. fire alarm lines (B120, H600, H606, B700, B1021, B959)		16,000		15,650		16,500					
21	Fax line		10,000		15,050		10,500					
28	transferred to 515)		400									
29	Misc. phone supplies		600		150		200					
30			\$25,000		\$26,380		\$28,200					
31												
32 33												
	T											
34	Training - 59 Salina Airport Auth											
35 36	Salina Airport Auth 2023 Sub-Category Deta		•									
37	2025 Sub Calegory Dela	1										
					2022	t						
					Projected							
<u> </u>	Item Description		2022 Budget		Actual		2023 Budget					
39	4-States Airport Conference Registration	-	\$ 1,000		\$ 1,000	-	\$ 1,000					
40 41	AAAE Airport Security Coordinator Training	+	1,200 250		2,195		1,200 1,000					
41	Antport Security Coordinator Training ANTN	-	230	\vdash	2,193	-	1,000					
42	(transferred to 515)		1,300									
43	ASOS Training		1,500		-		1,500					
44	CPR		1,000		1,450		1,500					
45	Cybersecurity training		950		-		1,000					
46	Fire Ext. Technician	-	200		1.50	-	200					
47 48	GFOA-Annual GAAP Update KAA Conference	-	150 750		150 750		200 750					
48 49	Wildlife Hazard		1,200	$\left \right $	2,300	-	2,500					
49 50	Other		500	\vdash	2,300	-	2,300					
51		1	\$10,000		\$8,345	F	\$11,350					
<u> </u>		1	,	<u>ـــــ</u>)- •		, j= - •					

	А	В	С	D E	F
1					
2	Travel &	Meetings -	5	95	
3	Salina A	irport Authorit	ty		
4	2023 Sub-Cat	tegory Detail E	Buc	lget	
5					
				2022	
6	Item Description	2022 Budget		Projected Actual	2023 Budget
7	Luncheons	\$ 1,500		\$ 2,000	\$ 2,000
8	Conference and Registration Fees	3,500		1,630	2,500
9	Hotel and travel expenses	3,000		6,500	6,500
10	Mileage Reimbursement	500		2,500	2,500
11	Other	1,500		1,500	1,500
12		\$10,000		\$14,130	\$15,000

	A	В	C [D E	F	G
2	Airfield Maintenan	ice				
3	Salina Airport Auth					
4	2023 Sub-Category Deta					
5			-			
				2022		
6	Item Description		2022 Budget	Projected Actual		2023 Budget
7	Lighting and signage		\$ 11,250	\$ 16,500	_	\$ 16,000
8	Pavement maintenance and patching		8,900	22,000		22,000
9	Pavement markings		12,000	5,000		5,000
10	Perimeter fencing, gate card readers		6,000	2,000		2,000
11	Vegetation Control		4,500	13,000		13,000
12	Wildlife control		3,000	-		1,000
13	Windsocks, PAPIs		4,350	1,500	_	1,500
14	Total Estimated Airfield Maintenance Expense		\$50,000	\$60,000)	\$60,500
15						
16	Airfield Security	- 6	10			
17	Salina Airport Auth	orit	1			
18	2023 Sub-Category Deta	il B	udget			
19						
				2022		
	Item Description		2022 Budget	Projected Actual		2023 Budget
21	Badge materials		\$ 1,500	\$ -		\$ 500
	Card readers for proximity gates					
22	(transferred to 600)		2,500	50		-
-	CHRC/STAs		3,000	500		1,000
24	Gate cards		350	-		350
-	Other		650			650
26	Total Estimated Airport Security Expense		\$8,000	\$550)	\$2,500
27						
	*Considering LEO at security checkpoint 6 hours per day, 365 days per	vear	- \$65/hour: \$14	42.350/year. TSA I	EC)
28	reimbursement program would provide \$20/hour resulting in net expense	-) j		
29			,			
30	Building Maintenar	nce	- 620			
31	Salina Airport Auth				_	
32	2023 Sub-Category Deta					
33	2023 500 Cutegory Deta		auger			
				2022		
34	Item Description		2022 Budget	Projected Actual		2023 Budget
35	Bldg keys/cores		\$ 3,000	\$ 8,000	+	\$ 8,240
36	Cleaning / janitorial supplies (all buildings)		33,500	30,885	_	25,000
37	Doors (overhead, personnel, bldg. interior) and windows		15,000	25,000	_	25,750
38	Electrical and lighting		15,000	18,000	_	18,540
39	Fire Alarm Monitoring and servicing		5,000	9,500	_	9,785
40	Fire extinguishers inspections, servicing and replacments		8,500	4,000		4,120
41	Fire Supression system testing, maint. & repairs		20,000	45,000		25,000
42	H600 Elevator		2,000	1,000		1,030
43	HVAC / ventilation systems		15,000	25,000		25,750
44	Painting		2,500	1,500		1,545
45	Parking lot / sidewalks		10,000	100		103
46	PH 305 statistical inventory (SIR) services		1,500	4,000		4,120
47	Plumbing / drinking water systems / service lines / ice machines		10,000	25,000	_	25,750
48	Pumphouse 305 and self-serve avgas station		2,500	2,350		2,421
49	Roofing		1,500	-	1	-
50	Termite / pest control	+	5,000	6,000	-	6,180
51	Other Bldg Mx	+	A I A A A A A A A A A A	20,000	_	16,666
-	Total Estimated Bldg. Maintenance Expense		\$150,000	\$225,335	5	\$200,000
53						

Salina Airport Authority Summary of Funding for Airport Capital Improvement Projects and Allocation of Anticipated 2023 Mill Levy Receipts for Local Match

<u>Fuel Farm - (MAP)</u> Design Construction	\$	378,057 5,177,692	\$	300,000	\$	50.055
e		,	\$	300,000	2	
Construction	\$	5,177,692			φ	78,057
	\$		_	4,659,923		517,769
Total	-	5,555,749	\$	4,959,923	\$	595,826
<u>Runway 12/30 - (BIL & Entitlement)</u>						
Design	\$	351,646	\$	316,481	\$	35,165
Construction		5,525,853		4,973,268		552,585
Total	\$	5,877,499	\$	5,289,749	\$	587,750
<u>Terminal Bldg. Project (BIL)</u>						
Building Expansion						
Design	\$	1,337,421	\$	1,203,679	\$	133,742
Construction		7,221,579		6,499,421		722,158
Subtotal		8,559,000		7,703,100		855,900
Parking Lot Expansion						
Design		234,000		210,600		23,400
Construction		2,955,000		2,659,500		295,500
Subtotal		3,189,000		2,870,100		318,900
Total	\$	11,748,000	\$	10,573,200	\$	1,174,800

Estimated 2023 Mill Levy Receipts	\$ 485,340	\$ 2,030,760.5	Federal share design all (Fuel farm, 12/30 & Terminal incl. parking)
Local match for design	\$ (270,364)	1,934,787.70	Balance of 1 Mill for Construction of Fuel Farm
Local match available for construction in 2023 Phase 1 of Fuel Farm Construction	(214,976)	\$ 3,965,548.2	Total estimated Fed share of possible projects for 2023

State and Federal Grant Funding Summary

alendar Year	FAA ACIP Years 1-5	Project	Estimated Total Project Cost	Grant \$	Agency	Grant Program	Grant Status	SAA Local Shar	
alciluar i car	T curs T c	Runway 17/35, South 7,500 ft	Cust	Grant 9	rigency	Grant Högrann	Grant Status		
2022	1-5	(design and construction)	\$ 4,321,531	\$ 4,227,132	FAA	AIP Entitlement	Awarded 6-23-2021	\$ 94,399	
		Runway 17/35, North 4,800 ft					Award notification		
2022		(construction)	1,782,887	1,298,279	KDOT	KDOT Economic Development	received 2-14-2022	484,608	
						<u> </u>	ACIP update submitted on 3-8-2022		
		Fuel Farm					Grant application for design submitted on 4-		
2023	1-5	(design and construction)	5,555,749	5,000,174	FAA	AIP MAP	15-2022	555,575	
		Rehabilitate Runway 12/30							
2023	1-5	(design and construction)	5,877,499	5,289,749	FAA	BIL AIG	ACIP update submitted on 3-8-2022	587,750	
		Construct or improve Terminal Bldg. parking lot							
2024	1-5	(design and construction)	3,189,000	2,870,100	FAA	AIP MAP	ACIP update submitted on 3-8-2022	318,900	
2025	1-5	Terminal Bldg. Expansion (design and construction)	8,559,000	8,131,050	FAA	BIL ATP	ACIP update submitted on 3-8-2022	427,950	
		Rehabilitate T/W's A, B, C, D, E & from Rwy 35 to T/W G					Å		
2025-2026	1-5	(design and construction)	4,889,750	4,400,775	FAA	AIP Entitlement	ACIP update submitted on 3-8-2022	488,975	
2027	1-5	Acquire snow removal equipment (design and construction)	1,430,000	1,287,000	EAA	AIP MAP	ACIP update submitted on 3-8-2022	143,000	
2027	1-3	Upgrade Runways 17-35 lighting systems	1,430,000	1,287,000	гаа	AIP MAP	ACIP update submitted on 3-8-2022	145,000	
2027	6-11	(design and construction)	715,951	644,356	FAA	AIP Entitlement	ACIP update submitted on 3-8-2022	71,595	
		Upgrade Runways 12-30 lighting systems					^		
2027	6-11	(design and construction)	435,000	391,500	FAA	AIP Entitlement	ACIP update submitted on 3-8-2022	43,500	
			\$ 36,756,367	\$ 33,540,115				\$ 3,216,252	

Mill Levy / Matching Grant Funds

Balance as of 1-1-2022		\$ 354,608	
Grant receipts / reimbur	sement for prev year expenditures	388,415	Expected \$84,958 in AIP entitlement
Anticipated tax receipts	through 12-31-2022	420,000	
		1,163,023	
Expenditures			
2022	Runway 17/35, South 7,500 ft (design and construction)	(94,399)	
2022	Runway 17/35, North 4,800 ft construction	(484,608)	
2022	Terminal Bldg. Expansion (environmental planning -FAA 163 Determination / NEPA / SHPO)	(7,768)	Non participating costs
2022	Terminal Bldg. Parking south overflow (design)	(18,500)	Non participating costs
2022	Terminal Bldg. Parking south overflow (construction)	(141,650)	Non participating costs
2022	North Ramp MRO study (alternatives assessment and updated ALP)	(7,500)	Non participating costs
2022	North Ramp MRO environmental planning services (NEPA categorical exclusion and Section 106 consultation)	(6.064)	Non participating costs
2022	Runways 17/35 and 12/30 LED lighting		Non participating costs
2022	12-15-2022 Storm Damage (FEMA match)	(150,000)	
2022	Pre-Tank Removal Environmental Site Assessment Work Plan		Non participating costs
2022	Rwy 12/30 pavement investigation		Non participating costs
	2022 Total Anticipated Match Required	(1,125,284)	· · · · · · · · · · · · · · · · · · ·
Projected Balance at 1	· _ ·	37,739	
Anticipated 2023 tax rea	ceipts	485,340	
Anticipated entitlement	(reimbursement for AIP 42 - 2021 entitlements)	84,958	
2023	Fuel Farm (design)	(78,057)	
2023	Rehabilitate Runway 12/30 (design)	(35,165)	
2023	Construct or improve Terminal Bldg. parking lot (design)	(23,400)	
2023	Terminal Bldg. Expansion (design)	(133,742)	
2023	Terminal Bldg. Parking Lot Design	(23,400)	
	2023 Total Anticipated Match Required	(270,364)	
Projected Balance at 1	2-31-2023	337,673	
Anticipated 2024 tax red		492,620	
Anticipated 2024 tax red	ceipts	492,620	
2024	Fuel Farm (construction)	(517,769)	
2024	Construct or improve Terminal Bldg. parking lot (construction)	(295,500)	
2024	Rehabilitate Runway 12/30 (construction)	(552,585)	
	2024 Total Anticipated Match Required	(848,085)	
Projected Balance at 1		(17,792)	
		() ()	
Anticipated 2025 tax rea	ceipts	500,009	
2025	Terminal Bldg. Examples (design and construction)	(407.050)	
2025	Terminal Bldg. Expansion (design and construction)	(427,950)	
2025	Rehabilitate T/W's A, B, C, D, E & from Rwy 35 to T/W G (Phase 1)	(244,488)	
	2025 Total Anticipated Match Required	(672,438)	
Projected Balance at 1	2-31-2025	(190,220)	

Terms Legend

Bipatisian Infrastructure Law (BIL) Airports Terminal Program (ATP) Airports Infrastructure Grants (AIG)

Federal Aviation Administration (FAA) Airport Improvement Program (AIP)

Military Airport Program (MAP) Airport Capital Improvement Program (ACIP)

Notes:

1. All costs are stated in 2022 dollars

2. Non-participating costs are grant ineligible components of the



HANGAR / MISSION OPERATING FACILITY PRICING January 1, 2023

Forward Operating Location (FOL) Activity

Facility	Hangar Floor SF	Door Height Clearance	Office / Multi-Use SF	Total SF	Rate/SF Office	Rate/SF Hangar	Total Facility Rate/SF	y Daily Rate 100% Usage	Daily Rate 50% Usage		Daily Rate Office Only
Hangar 509	27,673	19'10"	17,859	45,532	\$ 13.45	\$ 6.75	\$ 9.40	\$ 1,170	\$ 585	\$ 510	\$ 650
Hangar 600	42,052	28'	26,256	68,308	\$ 19.30	\$ 9.55	\$ 13.25	\$ 2,470	\$ 1,235	\$ 1,100	\$ 1,380
Hangar 626	35,867	34'4"	11,321	47,188	\$ 17.90	\$ 9.10	\$ 11.65	\$ 1,500	\$ 750	\$ 890	\$ 550
Hangar 703	25,882	30'	0	25,882	NA	\$ 5.35	\$ 5.35	\$ 370	\$ 185	\$ 370	NA

The above hangar rental includes the following:

1. The use of SLN runways, taxiways and designated aircraft parking aprons. The SAA and mission planners will coordinate to designate ramp space to accommodate mission aircraft. As soon as possible, provide the SAA with the mission concept of operations and number/type of aircraft.

2. The use of up to 3 storage bunkers, and one building for the storage and assembly of practice ordnance. Upon receipt of the list of ordnance to be used, the SAA can assist the unit(s) in obtaining the appropriate explosives facility licenses.

3. 120 six ft. tables and 300 folding chairs. (Subject to availability; coordinate needs early with SAA to reserve tables and chairs).

4. 12 Flight gear lockers

5. All electricity, natural gas, water and trash services.

- 6. The use of hangar restrooms within the leased facilities; all consumables to be stocked and supplied by the SAA during the mission.
- 7. Two refrigerators and 2 microwaves; coordinate early to reserve appliances.

8. Issuance of building and airfield access keys and gate cards as per mission planner instructions.

Rates for missions not leasing 50% or more of an aircraft hangar facility

Rate for mission use of airfield including apron space and/or FARP locations - \$300 / day

Rate for mission use of ordnance storage bunkers, lockers and/or assembly building no.1080 - \$200 / day Rate for mission use of ammo bunker (#1067) only - \$65/day

1

Salina Airport Authority(SAA) Operator of:



HANGAR / MISSION OPERATING FACILITY PRICING

Forward Operating Location (FOL) Activity

Additional services available through the SAA

1. Internet speed as follows (rate is per hangar, per month):

a.) 20/20 - \$500 b.) 100/100 - \$650 c.) 500/500 - \$825

- 2. Long distance telephone call capability (codes issued per unit's request and ease in tracking utilization) \$.069/minute
- Telephone lines \$90 per line per month.
 30 Toshiba phones (Subject to availability; coordinate early to reserve phones
- 4. Printer/copier rental as follows (rate is per unit, per month, one month minimum, paper available for \$50/case):
 - a.) 35/45 PPM, color copier/printer \$950 b.) 35/45 PPM, back/white copier/printer \$875
 - Add \$325 for hard drive removal and surrender to unit.
- 5. Janitorial services \$325 per day per facility for detail restroom cleaning and trash removal (can specify certain dates and times for services). For detail office / hangar cleaning services, please contact the SAA for pricing.
- 6. Port-a-potties \$200 per week (includes 1 service), Hand wash stations \$250 per week, Hand sanitizing stations (set of 2 per station) \$185 per week
- 7. Utilization of SAA Logistics and Ground Services Support Equipment \$195 per day (see separate GSE schedule for equipment listing detail).
- 8. Handheld programable portable UHF/VHF Radios \$25 per day/per radio

Missions/deployments extending over 30 days may qualify for a price discount, please contact the Salina Airport Authority (SAA) for extended stay rate quotes.

In the event of partial occupancy, the SAA reserves the right to lease the remaining sq. ft. to other units, organizations and aircraft operators.

Facility and pricing structure subject to hangar availability. Contact the SAA in the early stages of mission planning to insure availability and reserve the facilities and dates.

Salina Regional Airport operated by: Salina Airport Authority (SAA) 3237 Arnold Ave., Salina, KS 67401 Shelli Swanson, Director of Admin. & Finance shellis@salair.org 785-827-3914 or 785-577-4647



Your trusted, experienced partners in forward operating location training and missions

Salina Airport Authority(SAA) Operator of:



HANGAR / MISSION OPERATING FACILITY PRICING

Forward Operating Location (FOL) Activity

Services provided by other SAA partners and contact information:

Aircraft Fuel	SLN FBO and DoD contract fuel provider: Avflight Salina; Julie Yager-Zuker, Operations Manager 785-825-6739
	· · · · · · · · · · · · · · · · · · ·
Aircraft Support Equipment	Avflight Salina; Julie Yager-Zuker, Operations Manager 785-825-6739 - for all equipment not available on SAA equipment list.
Air Traffic Control	Salina Air Traffic Control Tower, 785-825-4806
Machine Shop Services	Scientific Engineering, Jim Pratt, 785-827-7071
Food Service; Catering	Kansas State University Food Service Provider; AmeriServ, Kate Chambers, 785-826-2922 or Avflight Salina; Julie Yager-Zuker, Operations Manager 785- 825-6739
Recreation; Fitness	Kansas State University Recreation Center, Kyle Chamberlin, 785-826-2662
Rental Cars	Hertz, 785-827-7237; Enterprise, 785-825-1100
Lodging	KSARNG Billeting - Jennifer Short 785-646-3311/3312; Candlewood Suites, Taylor Munoz, 785-823-6939; Hilton Garden Inn, Dana Bronson, 785-309-0440, Ext. 7152,Baymont Inn and Suites, Kimberely or Cindi, 785-823-6900; Quality Inn and Suites, Tammy Surface, 785-825-2111; Courtyard by Marriott, Leslie Lawson, 785-309-1300; La Quinta Inn and Suites, Becky Senger, 785-827-9000; Holiday Inn, Nicholyn Strome, 785-404-6767; Hampton Inn, Monica Batazor, 785-823-9800; Comfort Suites, Bart Garrett, 785-404-6944; Fairfield Inn and Suites, 785-515-5333; Homewood Suites, Jenny Mcclellan, 785-515- 2601. For large scale events, please contact Jo Ann McClure at the Salina Chamber's Convention and Visitors Bureau 785-827-9301
Gases	Airgas, 785-823-8100
	Salina Regional Airport operated by: Salina Airport Authority (SAA) 3237 Arnold Ave., Salina, KS 67401 Shelli Swanson, Director of Admin. & Finance shellis@salair.org 785-827-3914 or 785-577-4647 Your trusted, experienced partners in forward operating location training and missions



Hangar Rates and Charges - Transient Aircraft Storage Hangar 600

Door Clearance 100' (W) and 28' (H)

Rates applicable for storage of aircraft only and do not include charges by FBOs for Aircraft handling.

As of January 1, 2023

Aircraft Type	Daily/Overnight Rate
Helicopters and single engine pistons	\$85
Single Engine turbo-props and piston twins	\$100
Twin engine turbo-prop	\$125
Large Turbo-Props/Business Jets	
Up to 2500 sq.ft.	\$175
Beechjet 400, Premier I, CJ-I/2, Citation 500, Citation Jet	
Citation 550, Mustang, Falcon 10,Delfin L-29, Exlipse 500	
1124 Westwind, Learjet 24/25/28/29/31/35/36/55	
Diamond I, T-38 Talon, Hawker 400XP/700,	
Jet Commander 1121, Sabreliner 65	
2500 to 5000 sq.ft.	\$210
Challenger 300/600/601/604, Casa C-212-200, Gulfstream I	
Citation III/v/VI/VII/X, Excel, Sovereign, Falcon 20/50/900/2000	
Dornier 328 Turbo-prop/Jet, Brasilla, EMB 123/300, Hansa	
Galaxy, Astra, IAI G-150, Phenom 300/500, CJ-3,	
Learjet 45/60, Jetstar I/II, Hawker 800/800XP/850XP/1000/4000	
5000 to 7500 sq.ft.	\$240
Gulfstream II/III/IV, DC-3, Dash 8, Falcon 7X, Rockwell 2000	
Casa CN-235, Embraier ERJ 135-/145, Antonov AN-26	
ATR 42-500, Canadair Regional Jet, Fokker Fellowship	
British Aerospace BAE 146-200, HS 748	
7500 and up sq.ft.	\$260
Global Express, Convair 440/580, Dash 7	
Fokker 50/100, Fokker Frienship, Gulfstriem V	
British Aerospace BAC 111-500	
Military Jets (small)	\$195
Military Jets (large)	\$265

Discounts available for longer-term storage



Hangar Rates and Charges - Transient Aircraft Storage Hangar 509

Door Clearance 95' (W) and 23' (H) Rates applicable for storage of aircraft only and do not include charges by FBOs for Aircraft handling.

As of January 1, 2023

Aircraft Type	Daily/Overnight Rate
Helicopters and single engine pistons	\$70
Single Engine turbo-props and piston twins	\$85
Twin engine turbo-prop	\$95
Large Turbo-Props/Business Jets	
Up to 2500 sq.ft.	\$155
Beechjet 400, Premier I, CJ-I/2, Citation 500, Citation Jet	
Citation 550, Mustang, Falcon 10, Delfin L-29, Exlipse 500	
1124 Westwind, Learjet 24/25/28/29/31/35/36/55	
Diamond I, T-38 Talon, Hawker 400XP/700,	
Jet Commander 1121, Sabreliner 65	
2500 to 5000 sq.ft.	\$175
Challenger 300/600/601/604, Casa C-212-200, Gulfstream I	
Citation III/v/VI/VII/X, Excel, Sovereign, Falcon 20/50/900/2000	
Dornier 328 Turbo-prop/Jet, Brasilla, EMB 123/300, Hansa	
Galaxy, Astra, IAI G-150, Phenom 300/500, CJ-3,	
Learjet 45/60, Jetstar I/II, Hawker 800/800XP/850XP/1000/4000)
5000 to 7500 sq.ft.	\$185
Gulfstream II/III/IV, DC-3, Dash 8, Falcon 7X, Rockwell 2000	
Casa CN-235, Embraier ERJ 135-/145, Antonov AN-26	
ATR 42-500, Canadair Regional Jet, Fokker Fellowship	
British Aerospace BAE 146-200, HS 748	
7500 and up sq.ft.	\$210
Global Express, Convair 440/580, Dash 7	
Fokker 50/100, Fokker Frienship, Gulfstriem V	
British Aerospace BAC 111-500	
Military Jets (small)	\$155
Military Jets (large)	\$200

Discounts available for longer term storage



Hangar Rates and Charges - Transient Aircraft Storage Hangar 703

Door Clearance 140' (W) and 30' (H) Rates applicable for storage of aircraft only and do not include charges by FBOs for Aircraft handling.

As of January 1, 2023

Aircraft Type	Daily/Overnight Rate
Helicopters and single engine pistons	\$70
Single Engine turbo-props and piston twins	\$85
Twin engine turbo-prop	\$95
Large Turbo-Props/Business Jets	
Up to 2500 sq.ft.	\$155
Beechjet 400, Premier I, CJ-I/2, Citation 500, Citation Jet	
Citation 550, Mustang, Falcon 10, Delfin L-29, Exlipse 500	
1124 Westwind, Learjet 24/25/28/29/31/35/36/55	
Diamond I, T-38 Talon, Hawker 400XP/700,	
Jet Commander 1121, Sabreliner 65	
2500 to 5000 sq.ft.	\$175
Challenger 300/600/601/604, Casa C-212-200, Gulfstream I	
Citation III/v/VI/VII/X, Excel, Sovereign, Falcon 20/50/900/2000	
Dornier 328 Turbo-prop/Jet, Brasilla, EMB 123/300, Hansa	
Galaxy, Astra, IAI G-150, Phenom 300/500, CJ-3,	
Learjet 45/60, Jetstar I/II, Hawker 800/800XP/850XP/1000/4000)
5000 to 7500 sq.ft.	\$185
Gulfstream II/III/IV, DC-3, Dash 8, Falcon 7X, Rockwell 2000	
Casa CN-235, Embraier ERJ 135-/145, Antonov AN-26	
ATR 42-500, Canadair Regional Jet, Fokker Fellowship	
British Aerospace BAE 146-200, HS 748	
7500 and up sq.ft.	\$210
Global Express, Convair 440/580, Dash 7	
Fokker 50/100, Fokker Frienship, Gulfstriem V	
British Aerospace BAC 111-500	
Military Jets (small)	\$155
Military Jets (large)	\$200

Discounts available for longer term storage



T-Hangar Rates and Charges

Rates applicable for storage of aircraft only and do not include charges by FBOs for Aircraft handling.

As of Jan. 1, 2023

Hangar Type	Monthly Rate
(A) T-hangars	\$97
(B) T-hangars	\$97
(D) Box hangars	\$120
- D5, D6, D7, D8	
(C) Box hangars	\$178
- C1	
(P) T-hangars	\$97
- P13 T-hangar	\$120
- P30, P31, P32	\$142

Salina Airport Authority

Other Income Fee Schedule

Effective January 1, 2023

Gate cards	\$	25.00	per key (new or replacement)
Telephone service	\$	0.095	per minute (long distance)
Facility keys	\$	20.00	per key (new or replacement)
Lock change	\$		per door
Finance Charge on overdue balances	\$7	5 or 6% (of the overdue balance
Air Terminal Conference Room (Wifi and TV Included)	\$ \$		per day per hour
Air Carrier Ramp / Background Check Fee Security Threat Assessment (STA) Criminal History Record Check (CHRC)	\$ \$		per employee per employee
Photocopies	\$	0.15	per page
Fax Services Outgoing	\$	5 00	for first page
Outgoing	\$		per page after first
Incoming	\$		per page
Notary service	\$		per signature
NSF Check	\$	40.00	each
Self-fuel permit fee	\$	675.00	
Fuel Spill Clean up			
Man hour	\$	95.00	
Small Equip.	\$	50.00	per hour
Large Equip.	\$	85.00	per hour
Consumables	á	at cost	
Ag Operator Fee	\$	775.00	per year
Airfield Escort Fee	\$	60.00	per hour (min. of 1 hr.)
AOA Driving Training	\$	75.00	per class
Fuel Flowage Fee	\$	0.0866	per gallon
Signatory Landing Fees	\$.7	75 <60,00	00lbs.
(per 1,000 lbs. per landing)	\$1	.45 >60,0	000lbs.
Non-Signatory Landing Fees (per 1,000 lbs. per landing)	\$	2.25	
ARFF Standby Fee	\$	95 00	per hour
ARFF Index C/D/E Fee	φ \$		per flight
	Ψ	0.00	P //9/1
Terminal Use Fee (Public Charter)	\$	975.00	per flight
Terminal Security (Public Charter)	\$	775.00	per flight (includes LEO)
Maintenance Service Fee	\$	95.00	per hour plus supplies & equipment (for items the responsibility of tenant)
Other contract services		7.50%	plus cost
		-	

* Minimum of 1 hour for equipment rental

Ground Support Equipment & Logistics As of January 1, 2023



For questions, or to rent GSE or Logistics Services, please contact Shelli Swanson at 785-827-3914 or email shellis@salair.org



F:\Public\MsOffice\Multi Application Folders\Budget\2022 Budget\Revenues\Rates and Charges

Appendix A-9

Vehicles and Storage

Description: Chevy 12 Passenger Van



Description: GMC Box Truck L 23'9" W 7'9" H 8'6"



Description: International Semi Flatbed Truck



Description: 1986 International Series Stake Bed Truck



Description: 10K All-Terrain Forklift 15' Height Range



Description: Conex Box Quantity: 2



Description:

PS1: F350, Self propelled, Passenger Air Stair See attachment for height range

Description: Bucket Truck Lift, 65' Height range



Description: PS4: Self-propelled, Passenger Air Stair See attachment for height range







Description: Portable Loading Ramp L 36' x W 7'



Height Range

20.0 18.7 18.1 17.9 17.7 18.0 16.9 17.1 17.0 17.0 16.4 15.9 16.0 14.8 15.4 14.5 15.1 15.0 14.0 14.8 14.8 13.8 13.6 14.0 14.5 14.4 14.3 13.2 12.9 13.8 12.4 12.2 13.1 12.0 11. 12.4 11.0 10.9 10.7 11.5 10.3 11.2 10.1 10.0 10.5 10.510.1 10.0 9.1 9.9 9.9 8.6 7.9 7.9 7.9 7.9 8.0 8.4 7.3 8.3 8.3 8.1 8.0 7.1 8.0 8 7.2 7.2 7.0 6.9 6.7 6.0 5.2 6.1 5.2 4.0 3.8 3.0 2.0 0.0

Aircraft Door Sill Heights in Feet (Minimum to Maximum)

.

Description: 4K Forklift, 10.3' Height Range



Description: 10K Forklift, 12.6' Height Range





Description: Man Lift Cage for fork lift



Description: 4K Forklift, 9.5' Height Range



ndix A-13

Description: Hobart AC Ground Power Unit 400 Hz Solid State 460 VAC 50-60Hz 45 KVA



Description: 11, Tri-max wheeled fire extinguishers





Description: Hobart AC Ground Power Unit 28 VDC Solid State, 3ph/208-230-460V/60Hz



Description: Flood Lamp 30' tall



Description: 3 sets of Portable Flood Lamp 35' tall



Description: Jack up Work Stand, 10' Height Range



Description: Aircraft Tug



Description: Scissor Lift 38 ft. Working Height Max. 32 ft. Platform Height



Description: Bobtail tug 5,000 lbs. Weight Limit



Description: Northwestern tug 4,000 lbs. Weight Limit



Description:

Folding Chairs (Qty 300) 6' White Tables (Qty 120)

Ground Support Equipment and Logistics Fee Schedule

Equipment 🚽	Hourly Rate	Daily Rate 🛛 🗾
AC Ground Power Units	\$ 50	\$ 130
Air Stairs	n/a	165
Aircraft Tugs	55	215
Belt Loader	n/a	165
Boom Lift	70	165
Deicer Vehicles (per aircraft)		165
FOD Busters (ea)	40	75
Forklifts	70	170
Jack up Work Stand	65	160
K-Loaders	70	170
Man Lift Cage	30	75
Portable Flood Lights	70	200
Portable Loading Ramp	70	160
Tri-Max Wheeled Fire Extinguishers (12)	45	110
Vehicles	55	170

Multiple day FOL activities qualify for the \$225 per day logistics rate which includes access to all equipment on this schedule.

*Rates include delivery and return of equipment to any facility on the Airport.

*Equipment will be positioned fueled.

*Refueling, refilling or recharging required is responsibility of lessee.



* Minimum of 1 hour for equipment rental

2023CALENDAR OF EVENTS

January

2	New Year's Day/ Holiday
16	Martin Luther King Junior Day
18	8 a.m. Board of Directors Meeting

February

15	8 a.m. Board of Directors Meeting
20	President's Day

March

15 8 a.m. Board of Directors Meeting

April

7	Good Friday
19	8 a.m. Board of Directors Meeting

May

17	8 a.m. Board of Directors Meeting
29	Memorial Day

June

19	Juneteenth National Independence Day
21	8 a.m. Board of Directors Meeting

July

4	Independence Day
19	8 a.m. Board of Directors Meeting



August

16	8 a.m. Board of Directors Meeting
September	
4	Labor Day

October

9	Columbus Day
18	8 a.m. Board of Directors Meeting

20 8 a.m. Board of Directors Meeting

November

10	Veterans Day
15	8 a.m. Board of Directors Meeting
23	Thanksgiving Day
24	Thanksgiving Day Holiday
December	
20	8 a.m. Board of Directors Meeting
25	Christmas Day Holiday

26 Christmas Holiday