

**MINUTES OF THE REGULAR MEETING OF THE BOARD
OF DIRECTORS OF THE SALINA AIRPORT AUTHORITY
MAY 18, 2022
HANGAR 600, ROOM 100**

Call to Order

The meeting was called to order at 8:00 A.M. by Chair Kent Buer. Chair Buer confirmed that a quorum was present. Business and Communications Manager Kasey Windhorst stated that the board meeting notice was published on Friday, May 13, 2022, and the board packet was published and distributed on Monday, May 16, 2022.

Attendance

Attendance was taken. Chair Buer, Directors Gunn, Roberg, Carlin, and Eichelberger were present. Executive Director Tim Rogers; Director of Administration and Finance Shelli Swanson; Director of Facilities and Construction Maynard Cunningham; Business and Communications Manager Kasey Windhorst; Airport Administration Specialist Michelle Moon; and Attorney Greg Bengtson attended. Guests included Julie Yager-Zucker, Avflight; Michael Bunn, based pilot; Hannah McCune, Clark, Mize and Linville and Tim Unruh. Attending via GTM were guests Gary Foss, ArkStar; Salina Chamber of Commerce Director of Economic and Workforce Development Renee Duxler; David Arteberry, Stiefel; and Mitch Walter, Gilmore & Bell.

Additions to the Agenda

Chair Buer asked if there were any additions to the agenda. There were none. Executive Director Rogers provided an overview of the agenda.

Minutes

Chair Buer asked if the board members had additions or corrections to the minutes. Director Gunn moved to approve the minutes of the April 20, 2022, regular board meeting and the May 5, 2022, special board meeting, Director Eichelberger seconded the motion. Motion carried 5-0.

Airport Activity

Executive Director Rogers reviewed statistics for air traffic, fuel flowage and enplanements for the month of April 2022. SLN ATCT recorded 4,258 operations during April 2022 which was a 51% decrease as compared to the same period last year. The decrease is a result of the 25-day closure of Runway 17/35 for the resurfacing of the north 4,800 feet. Fuel flowage however was up by 4.5% over 2021 due primarily to Dynamic Aviation activity which was not impacted by the runway closure. SkyWest enplaned 1,634 passengers, which was a 81% increase over the April 2021 total of 904 passengers. Passenger enplanements continue to trend ahead of 2020 and 2019.

Financial Reports

Director of Administration and Finance Swanson provided the financial reports for the month ending April 30, 2022. Unrestricted cash in the bank is \$2,090,743. Total year-to-date income is at \$129,801 over the first quarter of 2021 and tracking at 4% over the 2022 budget projections. Total operating expenses are 1% over budget, with seasonal expenses such as regulatory vegetation control, and significant expenses for the terminal building landscaping accounting for the overage. Operating expenses overall are running 5.2% less than 2021. Net operating income before depreciation equaled \$45,989 year to date at the end of April 2022.

Swanson commented on disbursements from the 2021-1 GO Temporary Note project fund account during April 2022 and reviewed fixed asset addition.

Short-term leasing resulted in five new short-term leases for 2022 which include Gunslinger, 54th Helicopter Squadron, International Aerobatics Club, Sierra Nevada Corp and Bombardier Flight Test Center. The additional short-term leases will generate approximately \$121,775 in revenue.

Review of replacement air carrier proposals submitted to the USDOT for scheduled EAS

Program air service.

Executive Director Rogers provided an overview of the proposal submitted by Denver Air Connection, a Key Lime company. Rogers presented the proposal to Saline County and City of Salina officials, gathering responses to the proposal. The USDOT has set a May 20th deadline for community comments. Rogers recommends requesting an extension of the community comments deadline to June 10th.

Gary Foss noted that SkyWest is working on the SLN flight schedules. SkyWest is scheduling 12 weekly flights, tagged with Hays, for Salina. Most of the other served communities are going to 1 flight per week. Foss added details regarding the United Code Share program as compared to the interline agreement.

Rogers briefed the board on current EAS subsidies and compared them to the proposed subsidies required by Denver Air Connection. The board then discussed their concerns and questions regarding Denver Air's proposal, concluding that the best outcome for SLN was to maintain

current EAS with SkyWest.

Consideration of SAA Resolution No. 22-04 authorizing the offering for sale taxable general obligation temporary notes, Series 2022-1, in an amount not the exceed \$1,000,000

Executive Director Rogers provided an overview of projects (H606, H626 and pavement improvements). Rogers reviewed the summary of project costs to finance the hangar H626 paint booth design, asbestos abatement and boiler room equipment removal as follows:

Issuance cost:	\$10,730
H626 design:	\$600,000
H626 asbestos abatement:	\$275,000
H626 boiler room equipment demo:	\$114,270
Total:	\$1,000,000

Director of Administration and Finance Swanson reviewed the proposed calendar of events as well as sources and uses of funds. Swanson said that the cost of issuance is estimated at \$10,730 with 3% interest. David Arteberry stated that, by taking a smaller note size, the process is more streamlined and less expensive. Director Gunn moved to approve SAA Resolution No. 22-04 authorizing the offering for sale of taxable General Obligation Temporary Notes, Series 2022-1, of the Salina Airport Authority and the Financial Advisory Services engagement with Stifel, Nicolaus & Company and authorize Chair Buer to sign both documents. Director Carlin seconded the motion. The motion carried unanimously.

Review and update of December 15, 2021, windstorm damage assessments, repairs completed to date, and FEMA recover assistance

Rogers provided an overview of the storm damage due to the December 15, 2021 windstorm. Swanson discussed FEMA funding for completing windstorm repairs, reimbursement for clean-

up costs, and work that can be done to mitigate future and reoccurring windstorm damage. FEMA is completing their damage assessment and will categorize the types of damages and the types of repairs or upgrades that are needed.

Consideration of bids received to repair windstorm damaged roofs at buildings B412, B517, and B939

Director of Administration and Finance Swanson presented the bids received for repairing the wind damaged building roofs as well as the available funding through FEMA. It is anticipated that FEMA will reimburse the SAA in an amount of \$142,584 (85%) of the total repair cost. The summary of bids received is as follows:

Project: Bldg. 412 & 939 TPO Roofing				
December 15, 2021 Storm Damage Repair				
Sponsor: Salina Airport Authority				
Contractor:				
	WebCon Inc.	Ryan Roofing	Geisler Roofing	
Bldg 412	\$ 85,886.00	\$ 80,480.00	\$ 85,417.00	
Bldg 939	\$ 62,886.00	\$ 70,658.00	\$ 109,590.91	
Total	\$ 148,772.00	\$ 151,138.00	\$ 195,007.91	
Labor Warranty (years)	5	15	15	
Material Warranty (years)	20	15	15	
Material Availability	2 weeks	90 days	30 days	

Project: Bldg. 517 Asphalt Shingle Roofing			
December 15, 2021 Storm Damage Repair			
Sponsor: Salina Airport Authority			
Contractor:			
	Geisler Roofing	Bill's Roofing	Hall Contracting
Bldg 517 Roofing	\$ 14,874.88	\$ 15,354.00	Bid Not Rec'd
Bldg 517 West Addition Demo	\$ 4,100.00	\$ 7,100.00	Bid Not Rec'd
Total	\$ 18,974.88	\$ 22,454.00	\$ -
Labor Warranty (years)	-	10	-
Material Warranty (years)	30	30	-
Material Availability	2 weeks	2 weeks	-
Recommendation	X		

Director Eichelberger moved, seconded by Director Gunn to accept the low bid submitted by WebCon, Inc. for B412 and B939 roof repairs at a cost not to exceed \$148,772 and accept the low bid submitted by Geisler Roofing for B517 roof repairs at a cost not to exceed \$18,975 and authorize executive director Tim Rogers to sign the roofing contracts. Motion carried unanimously.

Visitor's Questions/Comments

Michael Bunn, based pilot and t-hangar tenant at SLN asked for an update on the new hangar construction project. Executive Director Rogers commented that the hangar project is moving forward but the Notice to Proceed is pending the outcome of the FEMA reports. The amount of funds available to direct to the new hangars is inversely linked to the amount necessary to achieve wind damage repairs and achieve the best results for current and future tenants.

Salina Regional Airport Site Visit

SAA board members and guest toured Hangar 626 and Hangar 959. The board reconvened at hangar 600, room 100.

Upon a motion duly made, the meeting adjourned at 10:40 A.M.

Minutes approved at the June 15, 2022, board meeting.

Alan Eichelberger, Secretary

(SEAL)