



**NOTICE TO AIRPORT CONSULTANTS  
REQUEST FOR STATEMENTS OF EXPERIENCE, QUALIFICATIONS, AND  
INTEREST**

**August 25, 2021**

The Salina Airport Authority (SAA) is hereby soliciting statements of experience, qualifications, and interest from airport engineering consultants for the following projects at the Salina Regional Airport.

These projects have been developed from the SAA's Airport Capital Improvement Plan (CIP) as a result of the analyses completed during the 2014 Airport Master Plan Update and the November 2020, Terminal Area Master Plan update. A copy of each project CIP Data Sheet will be made available upon request. These CIP Data Sheets have been prepared by the SAA staff.

**Subject to receipt of federal funding, the projects are as follows:**

1. **FY 2022** - SLN terminal building expansion and renovation **design**. The existing terminal building does not provide adequate space for current and forecasted passenger demand. The SLN, November 2020, Terminal Area Master Plan update details the improvements needed to meet passenger demand. The project design will consist of building renovation and expansion as detailed in the SLN Terminal Area Master Plan.
  
2. **FY 2025** - SLN terminal building **construction**. SLN terminal building construction will follow project design and bidding. Project construction documents and specifications will follow FAA terminal building design standards. Estimated Total Project Cost - \$7,996,500.

Services to be contracted for include, but are not limited to, consulting/engineering services, engineer's design reports, Airports GIS surveying, construction documents, bidding services, project administration, project inspection, geotechnical /subsurface investigations and topographic surveying and special services that may be required for the above-mentioned projects. The projects may be funded by multiple state and/or federal grants programs. The services to be contracted for are limited to those projects which are expected to be initiated within five years of the date of consultant selection. The selection process will be made in accordance with the provisions of FAA Advisory Circular 150/5100-14E.

Fee information will not be considered in the selection process and must not be submitted with the statement of experience, qualifications, and interest.

Fees will be negotiated for the project as federal AIP grant funds become available and according to U.S. DOT and FAA guidance.

Prospective consultants are advised that applied overhead rates must be in accordance with the cost principals established within Federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures.

Statements of experience, qualifications and interest should contain information addressing the following selection criteria which will be used by the SAA's selection board in evaluating each consulting firm.

1. Capability to perform all aspects of the proposed project.
2. Quality of projects previously undertaken and capability to complete projects without having major cost escalations or overruns.
3. Ingenuity, experience, and capabilities with projects involving significant pavement removal and recycling.
4. Familiarity with Salina Regional Airport and the proposed projects.
5. Demonstrated understanding of the project's potential problems and the SAA's concerns as to project phasing and time to construct.
6. Recent experience in comparable airport construction projects.
7. Demonstrated ability to meet schedules and deadlines.
8. Current workload.
9. Capability to furnish qualified inspectors for construction inspection.
10. Key personnel's professional background and qualifications.
11. Qualifications and experience of outside consultants regularly engaged, if applicable.
12. Knowledge of FAA regulations, policies, and procedures.
13. Capability to incorporate and blend aesthetic and architectural concepts with the project design while accomplishing the basic requirements that transportation facilities be functional, safe, and efficient.
14. Evidence that the consulting firm has established and implemented an Affirmative Action Plan.
15. Evidence that the consultant has made good faith efforts in meeting Disadvantaged Business Enterprise (DBE) goals.

A copy of the following documents can be viewed on the Salina Airport Authority's website at: <https://www.salinaairport.com/public-information.aspx>

1. Consultant selection criteria including relative importance
2. 2020 SLN Airport Layout Drawing
3. SLN Airport Master Plan Report (2014)
4. SLN Terminal Building Master Plan Update Report (2020)

The agreement(s) between the sponsor and the selected consultant will be subject to all applicable Federal Rules and Regulations as identified in AC 150/5100-14E. The most current version of the Federal Contract Provisions for A/E agreements will be attached to each agreement.

The consultant's contract will be subject to the following Federal requirements:

<b>Mandatory Federal Contract Provisions for Professional Services (A/E) Contracts</b>	
<b>Provision</b>	<b>Law/Statute</b>
<b>Provisions for all A/E Contracts</b>	
Access to Records and Reports	2 CFR § 200.333, 2 CFR § 200.336 and FAA Order 5100.38
Civil Rights - General	49 USC § 47123
Civil Rights - Title VI Assurance	49 USC § 47123 and FAA Order 1400.11
Disadvantaged Business Enterprise	49 CFR part 26
Energy Conservation Requirements	2 CFR § 200, Appendix II (H)
Federal Fair Labor Standards Act (Federal Minimum Wage)	29 USC § 201, et. seq.
Occupational Safety and Health Act of 1970	20 CFR part 1910
Right to Inventions	2 CFR § 200 Appendix (II) (F) and 37 CFR § 401
Seismic Safety	49 CFR part 41
Trade Restriction Certification	49 USC § 50104 and 49 CFR part 30
Veteran's Preference	49 USC § 47112(c)
<b>Additional Provisions for A/E Contracts Exceeding \$3,500</b>	
Distracted Driving	Executive Order 13513 and DOT Order 3902.10
<b>Additional Provisions for A/E Contracts Exceeding \$10,000</b>	
Termination of Contract	2 CFR § 200 Appendix II (B)
<b>Additional Provisions for A/E Contracts Exceeding \$25,000</b>	
Debarment and Suspension	2 CFR part 180 (Subpart C), 2 CFR part 1200, and DOT Order 4200.5
<b>Additional Provisions for A/E Contracts Exceeding \$100,000</b>	
Contract Workhours and Safety Standards Act Requirements	2 CFR § 200 Appendix II (E)
Lobbying and Influencing Federal Employees	31 U.S.C. § 1352 – Byrd Anti-Lobbying Amendment; 2 CFR part 200, Appendix II (J); and 49 CFR part 20, Appendix A
<b>Additional Provisions for A/E Contracts Exceeding \$150,000</b>	
Breach of Contract Terms	2 CFR § 200 Appendix II (A)
Clean Air and Water Pollution Control	2 CFR § 200 Appendix II (G)

Interested consultants are requested to submit one (1) electronic copy (pdf format) of their statements of qualifications and experience to Mr. Timothy F. Rogers, A.A.E., Executive Director, Salina Airport Authority via email to [trogers@salair.org](mailto:trogers@salair.org) by **5:00 p.m. September 17, 2021**. Statements received after this deadline will not be considered.

All questions must be submitted via email to Ms. Kasey Windhorst at [kasey@salair.org](mailto:kasey@salair.org) no later than September 10, 2021. For more information, please contact Ms. Windhorst at the email above or 785-827-3914.

The Salina Airport Authority Consultant Selection Committee will conduct interviews and hear general project proposals from the top three to five pre-selection firms, from September 27 – October 15, 2021, at the Hangar 600 Conference Room, 2720 Arnold Court, Salina, Kansas, 67401.

The Salina Airport Authority reserves the right to reject any or all submittals and to waive informalities and technicalities.

Salina Airport Authority  
3237 Arnold Ave.  
Salina, KS 67401  
(785) 827-3914  
[trogers@salair.org](mailto:trogers@salair.org)

By: Timothy F. Rogers, A.A.E.  
Executive Director