



**NOTICE TO ARCHITECTS  
REQUEST FOR STATEMENTS OF EXPERIENCE, QUALIFICATIONS AND  
INTEREST**

**October 27, 2020**

The Salina Airport Authority (SAA) is hereby soliciting statements of experience, qualifications and interest from architects for the following projects at the Salina Regional Airport and Airport Industrial Center.

**Subject to funding, the projects and needs are as follows:**

1. Preliminary set of construction drawings and specs for (1), five-unit aircraft hangar building (48' x 240') and as an alternate, 1-set of five separate 48' x 48' box hangars.
2. Final design of above aircraft hangar building(s) and alternate, including permitting and construction observation.
3. Serve as the Airport's on-call architect for projects less than \$250,000 for projects arising in calendar years 2021 and 2022.

Services to be contracted for include, but are not limited to, consulting/architectural services, and architectural design reports, construction documents, bidding services, project administration, project inspection, geotechnical services survey, and special services that may be required for the above-mentioned projects.

Fee information will not be considered in the selection process and must not be submitted with the statement of experience, qualifications and interest.

Fees will be negotiated for the projects as project scopes develops and funds become available.

Statements of experience, qualifications and interest should contain information addressing the following selection criteria which will be used by the SAA's selection committee in evaluating each consulting firm.

1. Capability to perform all aspects of the proposed project.
2. Quality of projects previously completed.
3. Familiarity with Salina Regional Airport and Airport Industrial Center.
4. Demonstrated understanding of the project's potential problems and the SAA's concerns as to project phasing and time to construct.
5. Recent experience in comparable airport construction projects.
6. Demonstrated ability to meet schedules and deadlines.
7. Current workload.

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8. Capability to furnish qualified inspectors for construction inspection.
9. Key personnel's professional background and qualifications.
10. Qualifications and experience of outside consultants regularly engaged, if applicable.
11. Knowledge of local regulations, policies and procedures.
12. Evidence that the consulting firm has established and implemented an Affirmative Action Plan.

Interested architects are requested to submit one (1) electronic copy (pdf format) of their statements of qualifications and experience to Michelle R. Swanson, C.M., Director of Administration and Finance via email to: [shellis@salair.org](mailto:shellis@salair.org). on or before November 10, 4:30 p.m. CST.

Questions regarding the Request for Statements of Experience, Qualifications and Interest should be directed to Mr. Kenny Bieker, Director of Facilities and Maintenance at 785-827-3914 or via email at [kennyb@salair.org](mailto:kennyb@salair.org).

The Salina Airport Authority Consultant Selection Committee may conduct interviews and hear general project proposals from the top firms, from Nov. 10-13, 2020, at the M.J. Kennedy Air Terminal, 3237 Arnold Ave., Salina, Kansas, 67401.

The Salina Airport Authority reserves the right to reject any or all submittals and to waive informalities and technicalities.

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Executive Director