



Request for Proposal
Commercial Fleet
Service Trucks
October 2020

The Salina Airport Authority is requesting proposals for seven (7) fleet vehicles as listed below.

- Four (4) ½ Ton Service Trucks
- Two (2) ¾ Ton Service Trucks
- One (1) 1 Ton Service Truck

Sealed proposals will be received by the Salina Airport Authority Office at 3237 Arnold Avenue, Salina, KS 67401 for the purpose of evaluating costs and operating parameters on new service trucks. Upon completion of the evaluation by the selection committee an order may be placed. Proposals will be received until **4:30 P.M. Central Standard Time Friday, November 6, 2020.**

SALINA AIRPORT AUTHORITY (SAA) RIGHTS

The SAA reserves the right to cancel this Request for Proposal (RFP) in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date. The SAA by this RFP does not promise to accept the lowest cost or any other proposal and specifically reserves the right to reject any or all proposals, to waive any formal proposal requirements, to investigate the qualifications and experience of any Proposer, to reject any provisions in any proposal, to modify RFP contents, to obtain new proposals, to negotiate the requested services and contract terms with any Proposer, or to proceed to do the work otherwise.

The SAA hereby notifies all proposers that it will affirmatively insure that in regard to any contract entered into, pursuant to this request, minority business enterprises will be afforded full opportunity and are encouraged to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award. The SAA reserves the right to accept or reject any and all proposals that is in the best interest of the Airport Authority. All questions and inquiries will be addressed to:

RFP Questions:
Kasey Windhorst
Business and Communications Manager
Salina Airport Authority
3237 Arnold Avenue
Salina, KS 67401

Email: kaseyw@salinaairport.com
Phone: (785) 827-3914
Fax: (785) 827-2221

Vehicle Specifications:
David Sorell
Manager of Operations
Salina Airport Authority
3237 Arnold Avenue
Salina, KS 67401

Email: davids@salinaairport.com
Phone: (785) 342-9217
Fax: (785) 827-2221

GENERAL SPECIFICATION

MODEL: Unit shall be new (2020 or 2021)

WARRANTY: Shall be stated in writing on the form provided.

DELIVERY: Proposer must perform a complete pre-delivery service prior to delivery of equipment.

Proposer must state the number of days for delivery from time of order.

MANUALS: One (1) Complete Set of Manuals, Electronic PDF and Printed Copy.

PROPOSER: Preference may be given to Proposer who has a local dealer with a reasonable amount of parts inventory for the unit that has been proposed and a complete service facility. On new models or equipment not previously purchased by the Salina Airport Authority, the selection committee may elect to have a demonstration of the models being considered.

FLEET COMMONALITY:

The Salina Airport Authority intends to purchase full-size pickups of the same make for fleet commonality. Dealers can offer multiple makes of full-size pickups and should submit separate proposals for each.

Seven (7) Commercial Fleet Service Trucks Bidding Specifications

1.0 INTENT

It is the intent of this specification to provide for the purchase of seven (7) commercial fleet service trucks.

The Salina Airport Authority staff has determined that this specification is best suited for the needs of the SAA in terms of quality and features. This specification shall not be interpreted as restrictive but rather as a measure of quality and performance against which all other service trucks will be compared.

In comparing proposals, comparison will not be confined to price only. The successful proposer will be one whose product is judged as best serving the interests of the SAA when price, product, quality, and delivery are considered. The SAA also reserves the right to reject any or all proposals or any part thereof, and to waive any minor technicalities. A contract will be awarded to the proposer submitting the lowest responsible proposal meeting the requirements.

2.0 EQUIVALENT PRODUCT

Proposals will be accepted for consideration on any make or model that is equal or superior to the attached specifications. Decisions of equivalency will be at the sole interpretation of the SAA. A blanket statement that equipment proposed will meet all requirements will not be sufficient to establish equivalence. An original manufacturer's brochure of the proposed product is to be submitted with proposal.

3.0 INTERPRETATIONS

In order to be fair to all proposers, no oral interpretations will be given to any proposer, as to the meaning of the specification documents or any part thereof. Every request for such a consideration shall be made in writing. Based on such inquiry, the SAA may choose to issue an addendum in accordance with local state laws.

4.0 GENERAL

The specification herein states the minimum requirements of the SAA. All proposals must be regular in every respect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. The SAA will consider as irregular or non-responsive any and all proposals that are not prepared and submitted in accordance with the proposal document and specification, or any proposal lacking sufficient technical literature to enable the SAA to make a reasonable determination of compliance to the specification. It shall be the proposer's responsibility to carefully examine each item of the specification. Failure to offer a completed proposal or failure to respond to each section of the technical specification (COMPLY: YES NO) will cause the proposal to be rejected without review as nonresponsive. All variances, exceptions and/or deviations shall be fully described in the appropriate section. Deceit in responding to the specification will be cause for rejection.

5.0 SPECIFICATIONS

		<u>YES</u>	<u>NO</u>
Four (4) 1/2 Ton Service Trucks			
Make/Model	Full-Size Pickup	_____	_____
Year	2020 or 2021	_____	_____
Capacity	1/2 ton	_____	_____
Engine	Gas, 3.3L V6	_____	_____
HP	Minimum 285 HP	_____	_____
Transmission	Automatic	_____	_____
Drive Type	4WD	_____	_____
Body:	Single cab	_____	_____
Bed:	8' Regular bed	_____	_____
Cab Interior	Heat and Air	_____	_____
Towing	Standard Tow package	_____	_____
Other	Power steering, ABS, tilt steering wheel, cruise	_____	_____
Two (2) 3/4 Ton Service Trucks			
Make/Model	Full-Size Pickup	_____	_____
Year	2020 or 2021	_____	_____
Capacity	3/4 ton	_____	_____
Engine	Gas, 6.2L V6	_____	_____
HP	Minimum 385 HP	_____	_____
Transmission	Automatic	_____	_____
Drive Type	4WD	_____	_____
Body:	Single cab	_____	_____
Bed:	One (1) Flatbed	_____	_____
	One (1) 8' Regular bed	_____	_____
Cab Interior	Heat and Air	_____	_____
Towing	Standard Tow package	_____	_____
Other	Power steering, ABS, tilt steering wheel, cruise	_____	_____

One (1) 1 Ton Service Truck

Make/Model	Full-Size Pickup	_____	_____
Year	2020 or 2021	_____	_____
Capacity	1 ton	_____	_____
Engine	Gas, 6.6L V6	_____	_____
HP	Minimum 385 HP	_____	_____
Transmission	Automatic	_____	_____
Drive Type	4WD	_____	_____
Body:	Single cab	_____	_____
Bed:	8' Regular bed	_____	_____
Cab Interior	Heat and Air	_____	_____
Towing	Standard Tow package	_____	_____
Other	Power steering, ABS, tilt steering wheel, cruise	_____	_____

Exceptions & Deviations

Proposer shall fully describe every variance, exception, and/or deviation. List the item number here and fully explain any items in non-compliance with specification. Additional sheets may be used if required.

Warranty

Please describe the base manufacturer warranty.

Please describe other warranties that apply:

Bid Price

Four (4) 1/2 Ton Service Trucks

Make _____

Model _____

Cost per unit \$ _____

Two (2) 3/4 Ton Service Trucks

Make _____

Model _____

Cost per unit \$ _____

One (1) 1 Ton Service Truck

Make _____

Model _____

Cost per unit \$ _____

TOTAL BID PRICE – LUMP SUM (INCLUDING DELIVERY) \$ _____

Delivery Date

Number of days for delivery from date of order: _____

Contact Information

Company _____

Name _____

Title _____

Phone _____

Email _____