

**DATE:** March 13, 2020  
**TO:** SAA Board of Directors  
**FROM:** Tim Rogers and Shelli Swanson  
**SUBJECT:** **March 18, 2020 SAA Board Meeting – Online Option and Amended Agenda**

The March 18, 2020 SAA annual board meeting will available online via GoToMeeting. The meeting's online link is:

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Also, there is one addition to the agenda:

**Agenda Item #11 – COVID-19 Update and Discussion 9, 2020** (Rogers and Swanson)

I will update the board on impacts of the COVID-19 national emergency. Airport Authority maintenance staff have been disinfecting the terminal building daily. Over the past weekend we have experienced the first aviation unit deployment cancellation. United passenger enplanements have dropped off over the weekend and for the start of the week. Financial aid information has been provided to airport tenants. Finally, steps are being taken to “resize” the SAA’s 2020 budget.

More details will be presented at the board meeting.

**SALINA AIRPORT AUTHORITY ANNUAL BOARD MEETING**  
**Hangar H600, Second Floor Conference Room**  
**2720 Arnold Court**  
**Or**  
**Via GoToMeeting Online**

**March 18, 2020 – 8:00 AM**

**AGENDA**

**Action Items**

1. Call to order and determine that a quorum is present and confirm that the meeting notice has been published. (Buer)
2. Recognition of guests. (Buer)
3. Additions to the agenda and agenda overview. (Rogers)
4. Acceptance of Appointment and Oath and Office by Kent Buer and Alan Eichelberger. (Rogers)
5. Approval of the minutes of the February 19, 2020 regular board meeting. (Buer)
6. Review of airport activity and financial reports for the month ending February 29, 2020. (Rogers and Swanson)
7. Review and consideration of a terminal building concessions agreement with Mahaska Bottling Company, Salina, KS. (Swanson)
8. Election of officers and board member committee assignments for 2020-2021. (Buer)
9. Consideration of SAA Resolution 20-01 designating the various bank depositories of the Salina Airport Authority. (Swanson)
10. Review of the SAA board of directors' reference manual, Kansas Open Meetings Act and Kansas Open Records Act. (Rogers and Bengtson)
11. COVID-19 update and discussion. (Rogers)

**Directors' Forum** (Buer)

**Visitor's Questions and Comments** (Buer)

**Staff Reports and Announcements** (Rogers)

**Adjournment** (Buer)

