

**DATE:** March 13, 2015  
**TO:** SAA Board of Directors  
**FROM:** Tim Rogers and Shelli Swanson  
**SUBJECT:** **March 18, 2015 – SAA Annual Board Meeting**

Enclosed are items for your review prior to Wednesday's annual board meeting. At the annual meeting the board will elect officers for 2015-2016 and make committee assignments.

Please note the following agenda item comments.

#### **50 Years Ago**

The Schilling Development Council completed work on a preliminary land-use map together with a list of facilities the Council considered necessary to establish a new airport and supporting revenue producing facilities. The tentative "save" or "want" list for the "airfield package" was developed in conformity with preliminary proposals being prepared for a technical institute, a vocational-technical school and second campus for Kansas Wesleyan University.

Source: The Salina Story "Swords into Plowshares", August 1966

#### **Agenda Item #5 – Review of airport activity and financial reports for the month ending February 28, 2015** (Rogers and Swanson)

##### **Airport Activity – Air Traffic** (Rogers)

During February 2015 KSLN air traffic controllers recorded a total of 7,133 operations which was a 4% increase over the February 2014 total of 6,887. For the year-to-date air traffic controllers have handled 14,015 aircraft operations which is a 5% increase over the February 2014 YTD total of 13,398.

General aviation itinerant operations are up 33% (371 operations) for year-to-date. The additional 371 itinerant operations is made up of additional business jet traffic at Avflight Salina.

##### **Airport Activity – Fuel Flowage** (Rogers)

Total fuel flowage at KSLN for February 2015 increased 39% to 188,386 gallons as compared to the 135,167 gallons total for February 2014. Total fuel flowage for year-to-date is 365,132 gallons which is a 45% more than the February 2014 year-to-date totals of 251,224 gallons.

At the board meeting I will provide the board information concerning the amount of fuel delivered that is associated with increased business jet activity.

##### **Airport Activity – Passenger Enplanements** (Rogers)

Seaport Airlines enplaned 107 passengers during February 2015 which was 2 less than the February 2014 total of 109. For the year-to-date total passenger enplanements (Seaport plus charter flights) is 635 passengers which is a 150% increase over the February 2014 year-to-date total of 254.

##### **Financial Reports – Comments and Notes** (Swanson)

The SAA's financial statement auditors, Clubine & Rettele, completed a week of audit fieldwork during the first week of March. In addition to performing substantive testing during the audit, the hours spent in our work

environment allowed the auditors to observe and obtain a good understanding of our internal control procedures. The audit committee is scheduled to meet March 17, at 3:30 p.m. to review the results of the field work.

At the end of February, the SAA remitted the first of the 2015 semi-annual debt interest payments on our outstanding long-term debt (bonds) in the amount of \$518,131 to the Kansas State Treasurer’s office. In addition, we remitted our first 2015 semi-annual principal and interest payment in the amount of \$29,235.97 to Bank of America for the capital lease related to the SAA’s acquisition of Bldg. 412, currently leased to the KS Military Board. The capital lease has only 3 payments remaining, the final which is due on Sept. 1, 2016.

In reviewing the February financial statements you will note total operating income arrived within 1% of the YTD budget. Fuel flowage fees are tracking over budget by 11% and \$8,560 or 45% ahead of the same period last year. Short-term leasing will receive a monthly boost of \$2,485 per month beginning in April with the recent leasing of Units F & G at the Salina Development Center. Total administrative expenses tracking 3% under budget came within \$330 of offsetting the 4% overrun of total maintenance expense costs. Total utility costs came in just slightly over budget in February as we dealt with maintaining minimal heat while protecting our fire suppression and plumbing systems during the cold temperatures. Total capital expenditures for the month were \$4,493 with \$24,271 expended on fixed assets year-to-date.

**Financial Reports – February 2015 Significant Expenditures/Payables Report Enclosed**

**Financial Reports – Accounts Receivable Past Due 31 days or more as of March 13, 2015** (Swanson)

<u>Account</u>	<u>Amount</u>	<u>Days</u>	<u>Comments</u>
Belcher, Terry	\$106	31-60	T-hangar
Tischlerei	\$7,090	31-60	Bldg. rental

**Agenda Item #6 – 2014 Audit Field Work Report** (Swanson)

Shelli Swanson will update the board members on the start of the audit of the SAA’s 2014 financial records and the results of field work completed by Airport Authority auditors Clubine & Rettele of Salina.

**Agenda Item #7 – Election of SAA Board of Directors Officers and Board Assignments for 2015-2016**

The recommended slate of officers for 2015-2016 is:

<b>Chairman</b>	Mike Hoppock
<b>Vice-Chairman</b>	Daran Neuschafer
<b>Secretary</b>	Troy Vancil
<b>Treasurer</b>	Katie Platten
<b>Past Chairman</b>	Jeff Maes

The recommended committee assignments for 2015-2016 are:

<b>Salina Area Chamber of Commerce Board of Directors</b>	Mike Hoppock
<b>Salina Economic Development Incentives Council</b>	Mike Hoppock
<b>SAA Finance and Audit Committee</b>	Katie Platten Troy Vancil
<b>Wings Over Salina Advisory Council</b>	Troy Vancil

**Agenda Item #8 – SAA Resolution 15-04** (Swanson)

Enclosed is a copy of SAA Resolution 15-04 that designates the various banks used by the Airport Authority. The resolution also specifies individuals authorized to sign SAA checks and defines the number of signatures required.

Please contact me if you have questions or comments.

**SALINA AIRPORT AUTHORITY ANNUAL BOARD MEETING  
M.J. KENNEDY AIR TERMINAL  
March 18, 2015 – 8:00 AM**

**AGENDA**

**Action Items**

1. Call to order and determine a quorum is present. (Maes)
2. Recognition of guests. (Maes)
3. Additions to the agenda. (Rogers)
4. Approval of the minutes of the February 18, 2015 regular board meeting and March 13, 2015 special board meeting. (Maes)
5. Review of airport activity and financial reports for the month ending February 28, 2015. (Rogers and Swanson)
6. Review of the results of the 2014 financial audit field work (Swanson)
7. Election of officers and board member assignments for 2015 – 2016 (Maes)
8. Consideration of SAA Resolution 15-04 designating the various bank depositories of the Salina Airport Authority. (Swanson)

**Directors' Forum** (Maes)

**Visitor's Questions and Comments** (Maes)

**Staff Reports** (Bieker, McCoy and Windhorst)

**Announcements and SAA Calendar of Events** (McCoy)

**Executive Session** (Maes)

9. An executive session for the purpose of discussing matters of non-elected personnel for the purpose that public discussion would violate the individual's privacy and for preliminary discussions relating to the acquisition of real property.

**Adjournment** (Maes)



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF THE SALINA AIRPORT AUTHORITY  
FEBRUARY 18, 2015  
M. J. KENNEDY AIR TERMINAL CONFERENCE ROOM**

**Call to Order**

The meeting was called to order at 8:00 A.M. by Chairman Maes.

**Attendance**

Attendance was taken. Chairman Maes, Directors Hoppock and Coble were present. Also present were Executive Director Tim Rogers; Director of Finance and Administration Shelli Swanson; Director of Facilities and Operations Kenny Bieker; Manager of Public Affairs and Communications Melissa McCoy; Office Manager Kasey Windhorst; Administrative Assistant Scott McDonald; and Board Attorney Greg Bengtson. Jon Blanchard, Salina City Commission; Luci Larson, Saline County Commission; Nicole Lordemann, Avflight Salina; and Tim Unruh, Salina Journal were guests.

**Additions to the Agenda**

Chairman Maes asked if there were additions to the agenda. Rogers noted agenda item no. 8 will be postponed until a later date.

**50 Years Ago**

Executive Director Rogers presented the first marketing piece published by the Schilling Development Council used to attract new business and industry to the former Schilling AFB. Rogers distributed the current list of airport and industrial center tenants as of February, 2015 which includes 20 airport and 77 industrial center tenants for a total of 97 businesses and organizations.

**Minutes**

Chairman Maes asked if the board members had any additions or corrections to the minutes of the January 21, 2015 regular board meeting. Director Hoppock noted he was not present at the January board meeting. Director Hoppock moved, seconded by Director Coble, to approve the minutes of the January 21, 2015 regular board meeting with the corrections noted. Motion passed unanimously.

**Airport Activity and Financial Reports**

Executive Director Rogers reported that air traffic has increased six percent over the same period last year in part to a 26 percent increase in GA itinerant operations. Total operations for January 2015 totaled 6,918, which was 6% more than the January 2014 total of 6,511.

Rogers noted an increase in fuel flowage for the month of January 2015. A total of 176,746 gallons were delivered which results in a 53 percent increase over January 2014. The increase is due to Ft. Riley Installation Transportation Office (ITO) charter and military flights. A total of seven Ft. Riley ITO flights were successfully completed during the past month.

Passenger enplanements increased due to the Ft. Riley ITO flights. The Ft. Riley soldiers that boarded the air carrier charter flights are counted as enplaned passengers. During January 2015 the total for enplaned passengers increased to 528 as compared to 145 during January 2014.

Director of Finance and Administration Swanson discussed a slightly different format to the profit and loss report. The revised report will detail actual revenues and expenses compared to the monthly and year-to-date budgets while still being able to see the annual budget for each revenue and expense line item. Swanson reviewed the financials for the month ending January 31, 2015. Fuel flowage fees at the end of January arrived at 9% over budget. Total income for the month came within 1.6% of budget while total operating expenses arrived under budget by 2.1%. Swanson commented on several significant capital expenditures for the month of January 2015. Chairman Maes directed the staff to file the financials for audit.

### **Final Action Consent to Assignment**

Swanson noted that prior to closing on the Bostater Realty and Marsha McLaughlin transaction the purchaser (McLaughlin) changed the name of the legal entity taking title to the Airport Apartments. It was determined that the change was not material to the Airport Authority's previous consent to assign the Airport Apartments lease. Director Coble moved to ratify the action taken to sign a revised document and consent to a lease assignment by Bostater Realty to Marsha L. McLaughlin Freeman. Seconded by Director Maes. Motion passed unanimously. Director Hoppock abstained from the discussion and vote.

### **SAA Resolution No. 15-02**

Director Hoppock read SAA resolution 15-02, **A RESOLUTION EXPRESSING GRATITUDE AND APPRECIATION TO ANGELA COBLE, FOR HER SERVICES RENDERED TO THE CITY OF SALINA AND ITS CITIZENS**. Chairman Maes moved, seconded by director Hoppock to approve Resolution 15-02. Motion carried unanimously.

### **Director Forum**

Director Maes expressed his appreciation for the Salina Airport Authority staff for preparation in Executive Director Rogers surprise 30 year anniversary celebration.

### **Visitor Questions and Comments**

Salina City Commissioner Jon Blanchard asked about the possibility of Ft. Riley ITO discontinuing operations. Rogers noted that Ft. Riley ITO started planning these operations with the Salina Airport Authority three years prior. The use of the Salina Airport as an airport of embarkations is a long term decision by Ft. Riley.

Saline County Commissioner Luci Larson questioned the current status of Seaport Airline's EAS contract. Rogers stated Seaport has completed two years of the four year contract. Rogers reported that Congress is considering an increase in the \$200 per passenger subsidy cap to \$500.

### **Staff Reports**

Rogers discussed the upcoming Chamber After Hours event scheduled for February 28<sup>th</sup> at 5:00p.m. in Hangar 600. The event will promote business aviation options available to chamber members.

Rogers commented on the next KSLN Pilots Club coffee scheduled for Saturday, February 21<sup>st</sup> at 9:00a.m. at Avflight South. Schilling Aviation Services is sponsoring the event.

**Executive Session**

At 8:45 A.M. Director Coble moved to recess the open meeting until 9:05 A.M. for an executive session for the following:

Discussing confidential data relating to financial affairs or trade secrets of a corporation for the reason that public discussion of that information would unfairly disadvantage the business in relation to its competitors.

The open meeting shall resume in the M.J. Kennedy Air Terminal Conference Room at 9:05 A.M. Director Hoppock seconded the motion. Motion carried unanimously.

The open meeting resumed at 9:05 A.M.

Upon a motion duly made, the meeting adjourned at 9:05 A.M.

Minutes approved at the March 18, 2015 Board meeting.

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Secretary

(SEAL)

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF  
DIRECTORS OF THE SALINA AIRPORT AUTHORITY  
MARCH 13, 2015  
M. J. KENNEDY AIR TERMINAL CONFERENCE ROOM**

**Call to Order**

The meeting was called to order at 8:00 A.M. by Chairman Maes.

**Attendance**

Attendance was taken. Chairman Maes, Directors Platten and Vancil were present. Also present were Executive Director Tim Rogers; Director of Finance and Administration Shelli Swanson; Director of Facilities and Operations Kenny Bieker; Office Manager Kasey Windhorst; Administrative Assistant Scott McDonald; and Board Attorney Greg Bengtson. Luci Larson, Saline County Commission; Larry Powell, Salina Area Chamber of Commerce; and Mike Goddard, Cross-Midwest were guests.

**Additions to the Agenda**

Chairman Maes asked if there were additions to the agenda. Executive Director Rogers stated there were no additions to the agenda.

**Oath of Office**

Rogers announced new board members Katie Platten and Troy Vancil have been appointed by the City of Salina to serve three-year terms on the Salina Airport Authority Board of Directors. Directors Platten and Vancil executed their respective Acceptance of Appointment and Oath of Office documents.

**SDC, Unit F & G Lease Agreement**

Swanson reviewed the proposed lease agreement with C&M Tire, Inc. d/b/a Cross-Midwest Tire Company. The proposed lease is a short term lease for Units F & G at Salina Development Center (B520) located at 2775 Arnold Avenue. The proposed lease terms are as follows:

<b>Leased premises:</b>	<b>Units F &amp; G in the Salina Development Center – 5,409 SF</b>
<b>Lease term:</b>	One (1) year
<b>Options:</b>	Four (4) additional terms of (1) year each
<b>Rental:</b>	\$2,485 per month \$29,820 per year \$5.51 per SF per year

Swanson noted the Salina Airport Authority staff is working with Cross-Midwest to obtain an I-1 conditional use permit from the City of Salina for the purpose of onsite vehicle tire repairs. Director Platten moved to approve the proposed lease agreement with C&M Tire, Inc. d/b/a Cross-Midwest Tire Company, seconded by Director Vancil. Motion passed unanimously.

Upon a motion duly made, the meeting adjourned at 8:08 A.M.

Minutes approved at the March 18, 2015 Board meeting.

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Secretary

(SEAL)



**SALINA AIRPORT AUTHORITY  
AIRPORT ACTIVITY REPORT  
2015**

**AIR TRAFFIC/ATCT**

February, 2015	7,133 Operations 685 Instrument Operations 479 Peak Day
February, 2014	6,887 Operations 613 Instrument Operations 538 Peak Day
January 2015 - February 2015	14,051 Operations
January 2014 - February 2014	13,398 Operations
January 2013 - February 2013	12,487 Operations

**FUEL FLOWAGE**

February, 2015	188,386 Gallons
Febraury, 2014	135,167 Gallons
January 2015 - February 2015	365,132 Gallons
January 2014 - February 2014	251,224 Gallons
January 2013 - February 2013	304,395 Gallons

		<b>Avflight</b>	
		<b>Self-fuel</b>	
		<b>Military/Gov't</b>	
		<b>Portion</b>	
		<b>Station</b>	
		<b>Portion</b>	
<b>KSU-S</b>	<b>Avflight Salina</b>		
6,963	181,423	101,243	451
8,995	126,172	16,863	484
16,940	348,192	119,201	960
16,949	233,328	35,135	947
18,328	284,226	49,159	1,841

**ENPLANEMENTS - SEAPORT**

		<b>LOAD FACTOR</b>
February, 2015	107 Passengers	21%
Febraury, 2014	109 Passengers	20%
January 2015 - February 2015	216 Passengers	18%
January 2014 - February 2014	254 Passengers	22%
January 2013 - February 2013	310 Passengers	25%

**TOTAL ENPLANEMENTS - Scheduled Flights & Charter Flights**

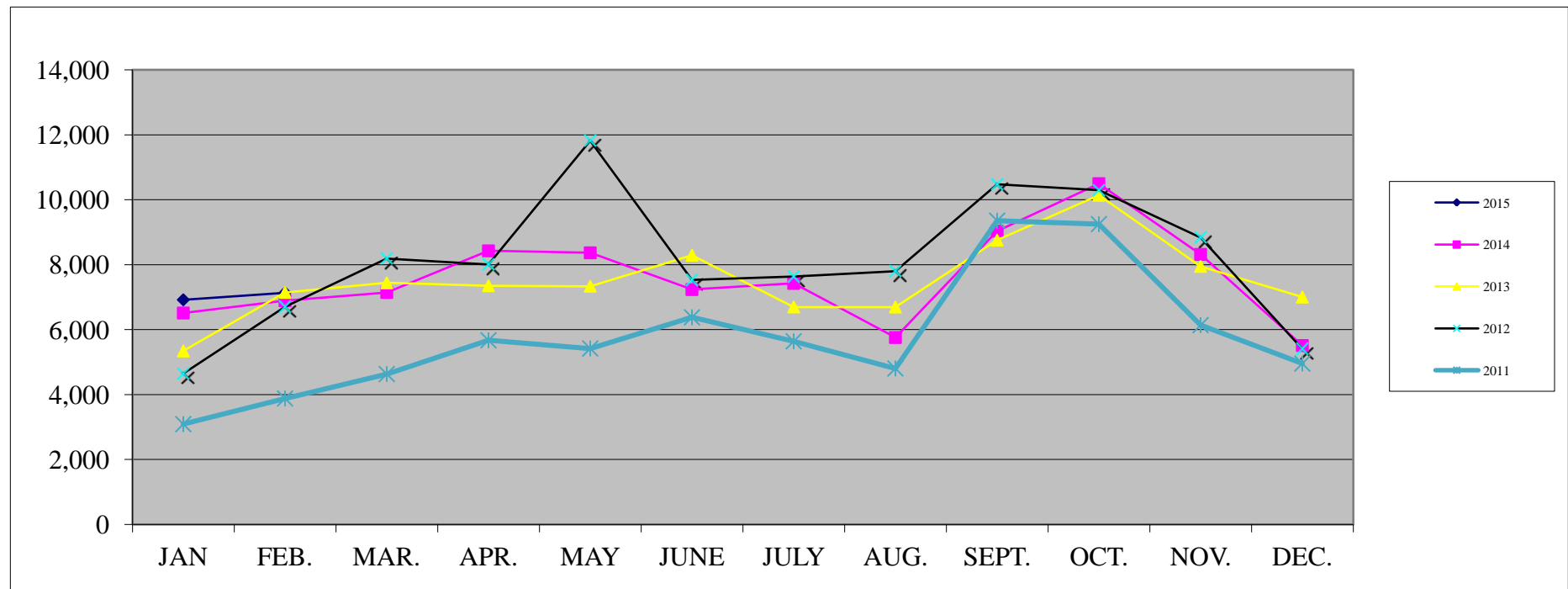
February, 2015	107 Passengers
Febraury, 2014	109 Passengers
January 2015 - February 2015	635 Passengers
January 2014 - February 2014	254 Passengers
January 2013 - February 2013	357 Passengers

**AIRPORT TRAFFIC RECORD  
2014 - 2015**

	ITINERANT					LOCAL			Total Operations
	AC	AT	GA	MI	Total Itinerant	Civil	Military	Total Local	
<b>2015</b>									
January, 15	7	1,543	723	138	2,411	4,243	264	4,507	6,918
February, 15	6	1,937	779	138	2,860	3,997	276	4,273	7,133
March, 15									
April, 15									
May, 15									
June, 15									
July, 15									
August, 15									
September, 15									
October, 15									
November, 15									
December, 15									
<b>Totals January - February</b>	<b>13</b>	<b>3,480</b>	<b>1,502</b>	<b>276</b>	<b>5,271</b>	<b>8,240</b>	<b>540</b>	<b>8,780</b>	<b>14,051</b>
<b>2014</b>									
January, 14	0	1,544	573	174	2,291	4,078	142	4,220	6,511
February, 14	0	1,752	558	153	2,463	4,260	164	4,424	6,887
March, 14									
April, 14									
May, 14									
June, 14									
July, 14									
August, 14									
September, 14									
October, 14									
November, 14									
December, 14									
<b>Totals January - February</b>	<b>0</b>	<b>3,296</b>	<b>1,131</b>	<b>327</b>	<b>4,754</b>	<b>8,338</b>	<b>306</b>	<b>8,644</b>	<b>13,398</b>
<b>Difference</b>	<b>13</b>	<b>184</b>	<b>371</b>	<b>-51</b>	<b>517</b>	<b>-98</b>	<b>234</b>	<b>136</b>	<b>653</b>
<b>YTD % Change</b>	<b>#DIV/0!</b>	<b>6%</b>	<b>33%</b>	<b>-16%</b>	<b>11%</b>	<b>-1%</b>	<b>76%</b>	<b>2%</b>	<b>5%</b>

**AIR TRAFFIC**

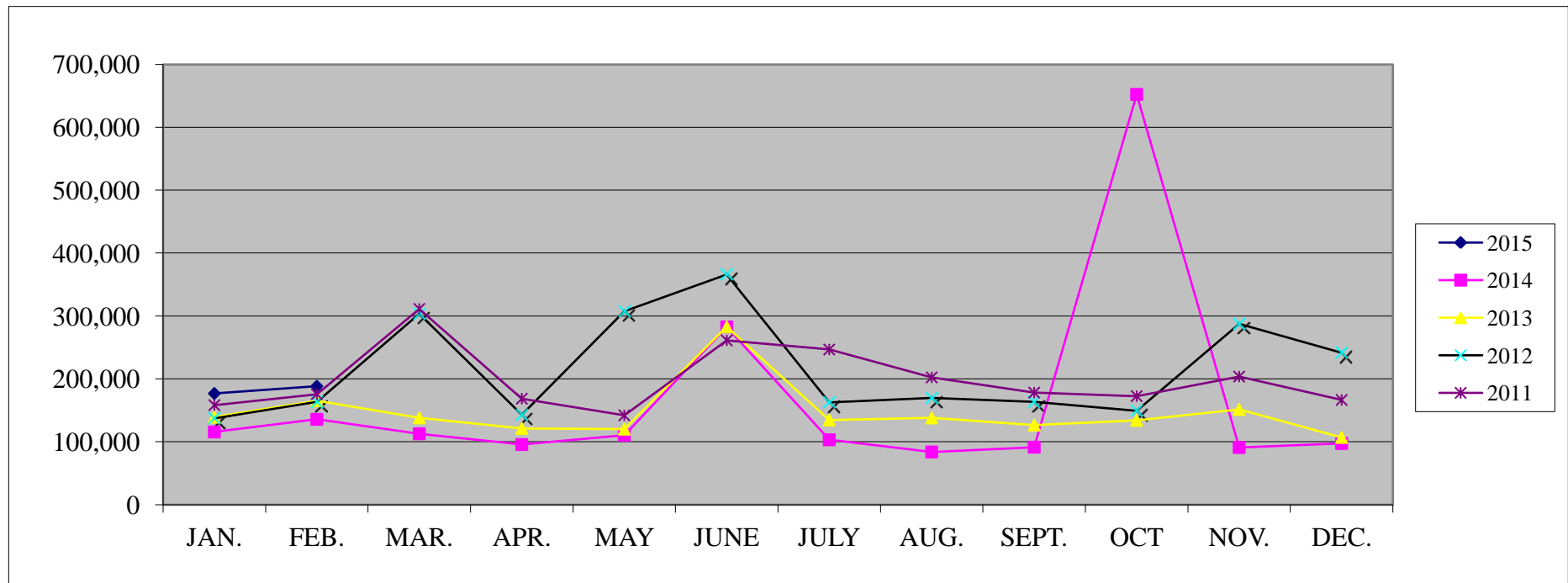
	<u>JAN</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APR.</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG.</u>	<u>SEPT.</u>	<u>OCT.</u>	<u>NOV.</u>	<u>DEC.</u>	<u>TOTAL</u>
<b>2015</b>	6,918	7,133											<b>14,051</b>
<b>2014</b>	6,511	6,887	7,143	8,426	8,365	7,234	7,423	5,756	9,035	10,496	8,316	5,509	91,101
<b>2013</b>	5,341	7,146	7,440	7,349	7,336	8,291	6,696	6,694	8,755	10,136	7,946	7,001	90,131
<b>2012</b>	4,642	6,700	8,189	8,002	11,819	7,532	7,635	7,802	10,478	10,292	8,838	5,409	97,338
<b>2011</b>	3,088	3,880	4,632	5,671	5,418	6,379	5,639	4,804	9,355	9,249	6,138	4,954	69,207
<b>2010</b>	2,760	4,430	5,743	5,964	4,611	4,572	4,364	4,009	6,816	7,653	5,100	4,429	60,451
<b>2009</b>	4,345	6,822	5,675	5,888	6,209	5,883	5,082	3,860	6,470	5,258	5,775	3,795	65,062
<b>2008</b>	4,233	6,749	6,063	6,291	5,530	6,345	5,356	4,112	7,425	8,125	6,571	4,775	71,575
<b>2007</b>	5,606	5,726	6,005	7,264	6,087	6,788	6,232	5,531	8,637	7,425	7,498	3,680	76,479
<b>2006</b>	5,660	6,886	6,468	6,719	6,958	6,411	5,074	6,370	8,692	9,410	6,894	5,922	81,464
<b>2005</b>	4,504	6,931	7,125	11,801	6,358	5,969	5,664	6,224	9,925	8,949	6,953	5,889	86,292



**FUEL FLOWAGE**

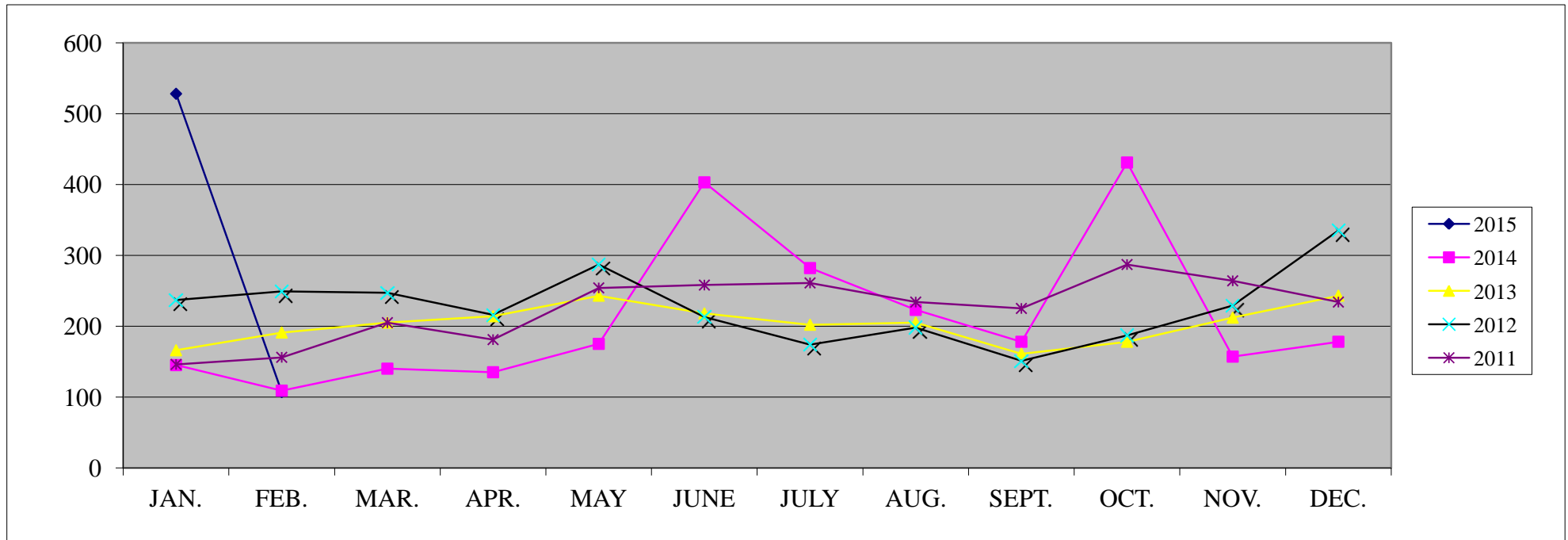
Gallons of Fuel Sold at SLN

	<u>JAN.</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APR.</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG.</u>	<u>SEPT.</u>	<u>OCT</u>	<u>NOV.</u>	<u>DEC.</u>	<u>TOTAL</u>
<b>2015</b>	176,746	<b>188,386</b>											<b>365,132</b>
<b>2014</b>	115,573	135,651	112,694	95,549	110,387	282,468	103,108	83,757	91,423	652,207	90,948	97,295	1,971,061
<b>2013</b>	139,227	165,167	138,056	121,295	120,083	282,743	134,677	137,840	126,523	134,024	151,427	106,917	1,757,981
<b>2012</b>	136,995	163,253	303,472	142,770	307,541	365,938	162,584	169,534	163,515	149,404	287,619	241,424	2,594,049
<b>2011</b>	158,199	175,703	311,254	168,490	141,986	261,097	246,687	202,390	178,133	172,586	203,684	166,461	2,386,670
<b>2010</b>	140,149	174,668	276,837	195,019	195,859	333,684	271,029	212,013	170,735	209,067	315,010	269,921	2,763,991
<b>2009</b>	202,765	239,649	182,205	183,738	192,029	306,421	222,991	145,268	171,251	216,190	256,904	162,174	2,481,585
<b>2008</b>	240,060	298,097	293,841	231,396	212,675	319,814	218,666	236,294	245,330	374,857	236,718	206,767	3,114,515
<b>2007</b>	301,504	331,456	315,827	300,209	306,483	433,448	292,410	317,909	323,365	294,420	327,122	234,641	3,778,794
<b>2006</b>	267,924	311,776	297,888	287,710	286,273	286,903	324,655	413,395	388,262	321,437	314,458	316,431	3,817,112
<b>2005</b>	239,422	321,501	338,175	287,489	314,404	289,621	373,194	419,212	380,853	325,869	315,672	557,475	4,162,887



**ENPLANEMENTS**

	<u>JAN.</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APR.</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG.</u>	<u>SEPT.</u>	<u>OCT.</u>	<u>NOV.</u>	<u>DEC.</u>	<u>FAA Adjustment</u>	<u>TOTAL</u>
<b>2015</b>	528	107												<b>635</b>
<b>2014</b>	145	109	140	135	175	403	282	223	178	431	157	178		2,556
<b>2013</b>	166	191	205	214	243	218	202	205	161	178	212	243	391	2,829
<b>2012</b>	237	249	247	216	287	213	174	198	151	187	229	335	803	3,526
<b>2011</b>	146	156	205	181	254	258	261	234	225	287	264	234	152	2,857
<b>2010</b>	81	97	139	116	668	166	162	154	178	436	234	510	203	3,144
<b>2009</b>	224	227	275	223	232	210	225	242	439	190	223	129	29	2,868
<b>2008</b>	228	147	224	283	372	396	393	450	524	930	309	398	516	5,170
<b>2007</b>	109	81	133	107	185	226	221	285	241	325	679	353	1,182	4,127
<b>2006</b>	163	140	230	121	176	179	161	150	161	147	293	108	848	2,877
<b>2005</b>	267	257	258	186	150	218	162	134	225	135	192	155	466	2,805
<b>2004</b>	367	159	214	185	189	265	250	311	208	244	338	244	3,127	6,101



*\*\*Adjustment based on Nonscheduled/On-Demand Air Carrier Filings FAA Form 1800-31*

# Salina Airport Authority

## Statement of Net Assets Prev Year Comparison

As of February 28, 2015

	Feb 28, 15	Jan 31, 15	\$ Change	Feb 28, 14	\$ Change	% Change
<b>ASSETS</b>						
<b>Current Assets</b>						
<b>Checking/Savings</b>						
Cash in bank & Petty Cash-Op	540,513	1,110,635	-570,122	1,150,755	-610,242	-53%
<b>Total Checking/Savings</b>	<b>540,513</b>	<b>1,110,635</b>	<b>-570,122</b>	<b>1,150,755</b>	<b>-610,242</b>	<b>-53%</b>
<b>Accounts Receivable</b>						
Accounts Receivable	133,443	144,845	-11,402	107,241	26,202	24%
<b>Total Accounts Receivable</b>	<b>133,443</b>	<b>144,845</b>	<b>-11,402</b>	<b>107,241</b>	<b>26,202</b>	<b>24%</b>
<b>Other Current Assets</b>						
Agri Land Receivable	58,000	58,000	0	55,000	3,000	5%
Inventory Asset	0	0	0	3,176	-3,176	-100%
Mill Levy receivable	932,309	932,309	0	989,683	-57,374	-6%
Other current assets	141,387	143,686	-2,299	150,980	-9,593	-6%
Undeposited Funds	2,021	0	2,021	18,928	-16,907	-89%
<b>Total Other Current Assets</b>	<b>1,133,717</b>	<b>1,133,995</b>	<b>-278</b>	<b>1,217,767</b>	<b>-84,050</b>	<b>-7%</b>
<b>Total Current Assets</b>	<b>1,807,673</b>	<b>2,389,475</b>	<b>-581,802</b>	<b>2,475,763</b>	<b>-668,090</b>	<b>-27%</b>
<b>Fixed Assets</b>						
Fixed assets at cost	81,967,891	81,963,399	4,492	80,706,915	1,260,976	2%
Less accumulated depreciation	-34,581,906	-34,368,156	-213,750	-32,091,906	-2,490,000	-8%
<b>Total Fixed Assets</b>	<b>47,385,985</b>	<b>47,595,243</b>	<b>-209,258</b>	<b>48,615,009</b>	<b>-1,229,024</b>	<b>-3%</b>
<b>TOTAL ASSETS</b>	<b>49,193,658</b>	<b>49,984,718</b>	<b>-791,060</b>	<b>51,090,772</b>	<b>-1,897,114</b>	<b>-4%</b>
<b>LIABILITIES &amp; EQUITY</b>						
<b>Liabilities</b>						
<b>Current Liabilities</b>						
<b>Accounts Payable</b>						
Accounts payable	69,661	96,782	-27,121	96,900	-27,239	-28%
<b>Total Accounts Payable</b>	<b>69,661</b>	<b>96,782</b>	<b>-27,121</b>	<b>96,900</b>	<b>-27,239</b>	<b>-28%</b>
<b>Total Credit Cards</b>	<b>424</b>	<b>-45</b>	<b>469</b>	<b>62</b>	<b>362</b>	<b>584%</b>
<b>Other Current Liabilities</b>						
Accrued debt interest payable	3,738	436,616	-432,878	324	3,414	1,054%
Debt, current portion	1,025,674	1,025,674	0	991,702	33,972	3%
Deferred Agri Land Revenue	48,333	53,167	-4,834	45,833	2,500	5%
Deferred Mill Levy revenue	1,659,388	1,825,326	-165,938	1,660,722	-1,334	-0%
Other current liabilities	195,892	182,471	13,421	202,275	-6,383	-3%
Sales Tax Payable	0	0	0	201	-201	-100%
<b>Total Other Current Liabilities</b>	<b>2,933,025</b>	<b>3,523,254</b>	<b>-590,229</b>	<b>2,901,057</b>	<b>31,968</b>	<b>1%</b>
<b>Total Current Liabilities</b>	<b>3,003,110</b>	<b>3,619,991</b>	<b>-616,881</b>	<b>2,998,019</b>	<b>5,091</b>	<b>0%</b>
<b>Long Term Liabilities</b>						
Capital Lease Payable	82,296	107,967	-25,671	132,817	-50,521	-38%
Debt - Long Term	23,023,503	23,023,503	0	23,947,408	-923,905	-4%
Less current portion	-1,025,674	-1,025,674	0	-991,702	-33,972	-3%
Security Deposits Returnable	21,184	21,184	0	21,154	30	0%
<b>Total Long Term Liabilities</b>	<b>22,101,309</b>	<b>22,126,980</b>	<b>-25,671</b>	<b>23,109,677</b>	<b>-1,008,368</b>	<b>-4%</b>
<b>Total Liabilities</b>	<b>25,104,419</b>	<b>25,746,971</b>	<b>-642,552</b>	<b>26,107,696</b>	<b>-1,003,277</b>	<b>-4%</b>
<b>Equity</b>						
Invested in Capital Assets net	24,280,186	24,466,482	-186,296	24,547,764	-267,578	-1%
Net assets, Designated	90,000	90,000	0	90,000	0	0%
Net assets, Unrestricted	8,229	-178,067	186,296	590,654	-582,425	-99%
Net Income	-289,175	-140,667	-148,508	-245,343	-43,832	-18%
<b>Total Equity</b>	<b>24,089,240</b>	<b>24,237,748</b>	<b>-148,508</b>	<b>24,983,075</b>	<b>-893,835</b>	<b>-4%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>49,193,659</b>	<b>49,984,719</b>	<b>-791,060</b>	<b>51,090,771</b>	<b>-1,897,112</b>	<b>-4%</b>

## Salina Airport Authority Profit & Loss Budget Performance February 2015

	Feb 15	Budget	\$ Over Budget	% of Budget	Jan - Feb 15	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>									
<b>Income</b>									
<b>Airfield revenue</b>									
Fuel Flowage Fees	14,036	12,500	1,536	112%	27,771	25,000	2,771	111%	150,000
Hangar rent	34,003	32,535	1,468	105%	67,374	65,070	2,304	104%	531,639
Landing fees	229	276	-47	83%	629	552	77	114%	3,310
Ramp rent	4,096	4,096	0	100%	8,192	8,192	0	100%	49,152
<b>Total Airfield revenue</b>	<b>52,364</b>	<b>49,407</b>	<b>2,957</b>	<b>106%</b>	<b>103,966</b>	<b>98,814</b>	<b>5,152</b>	<b>105%</b>	<b>734,101</b>
<b>Building and land rent</b>									
Agri land rent	4,833	4,833	0	100%	9,667	9,667	0	100%	58,000
<b>Building rents</b>									
Short-term leasing	1,110	3,967	-2,857	28%	2,220	7,933	-5,713	28%	47,600
Building rents - Other	61,284	61,402	-118	100%	123,588	122,771	817	101%	732,400
<b>Total Building rents</b>	<b>62,394</b>	<b>65,369</b>	<b>-2,975</b>	<b>95%</b>	<b>125,808</b>	<b>130,704</b>	<b>-4,896</b>	<b>96%</b>	<b>780,000</b>
<b>Land rent</b>									
Basic Land Rent	5,785	5,507	278	105%	12,217	11,015	1,202	111%	66,210
Property tax - tenant share	13,000	13,000	0	100%	26,000	26,000	0	100%	156,000
<b>Total Land rent</b>	<b>18,785</b>	<b>18,507</b>	<b>278</b>	<b>102%</b>	<b>38,217</b>	<b>37,015</b>	<b>1,202</b>	<b>103%</b>	<b>222,210</b>
Tank rent	791	742	49	107%	1,581	1,483	98	107%	8,900
<b>Total Building and land rent</b>	<b>86,803</b>	<b>89,451</b>	<b>-2,648</b>	<b>97%</b>	<b>175,273</b>	<b>178,869</b>	<b>-3,596</b>	<b>98%</b>	<b>1,069,110</b>
<b>Other revenue</b>									
Commissions	0	1,750	-1,750	0%	1,335	3,500	-2,165	38%	21,000
Other income	1,806	2,500	-694	72%	2,616	5,000	-2,384	52%	30,000
<b>Total Other revenue</b>	<b>1,806</b>	<b>4,250</b>	<b>-2,444</b>	<b>42%</b>	<b>3,951</b>	<b>8,500</b>	<b>-4,549</b>	<b>46%</b>	<b>51,000</b>
<b>Total Income</b>	<b>140,973</b>	<b>143,108</b>	<b>-2,135</b>	<b>99%</b>	<b>283,190</b>	<b>286,183</b>	<b>-2,993</b>	<b>99%</b>	<b>1,854,211</b>
<b>Expense</b>									
<b>Administrative expenses</b>									
A/E, consultants, brokers	0	0	0	0%	0	0	0	0%	0
Airport promotion	2,145	708	1,437	303%	2,345	1,417	928	165%	8,500
Bad Debt Expense	0	0	0	0%	0	0	0	0%	0
Computer/Network Admin.	526	833	-307	63%	969	1,667	-698	58%	10,000
Dues and subscriptions	3,218	833	2,385	386%	4,768	1,667	3,101	286%	10,000
Employee retirement	5,428	5,396	32	101%	13,651	13,490	161	101%	70,148
FICA and medicare tax expense	3,949	4,111	-162	96%	9,980	10,277	-297	97%	53,440
Industrial development	0	0	0	0%	0	0	0	0%	0
Insurance , property	12,917	12,917	0	100%	25,833	25,833	0	100%	155,000
Insurance, medical	16,396	16,039	357	102%	30,636	32,078	-1,442	96%	192,466
Kansas unemployment tax	0	0	0	0%	0	0	0	0%	1,000
Legal and accounting	1,263	2,500	-1,237	51%	5,292	5,000	292	106%	30,000
Office salaries	29,225	31,172	-1,947	94%	72,420	77,929	-5,509	93%	405,231
Office Supplies	0	583	-583	0%	359	1,167	-808	31%	7,000
<b>Other administrative expense</b>									
Merchant Processing Fees	26	35	-9	74%	51	70	-19	73%	420
Other administrative expense - (	94	278	-184	34%	438	555	-117	79%	3,330
<b>Total Other administrative expense</b>	<b>120</b>	<b>313</b>	<b>-193</b>	<b>38%</b>	<b>489</b>	<b>625</b>	<b>-136</b>	<b>78%</b>	<b>3,750</b>

## Salina Airport Authority Profit & Loss Budget Performance February 2015

	Feb 15	Budget	\$ Over Budget	% of Budget	Jan - Feb 15	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Postage	146	267	-121	55%	146	533	-387	27%	3,200
Property appraisal expense	0	0	0	0%	0	0	0	0%	0
Property tax expense	12,917	12,917	0	100%	25,833	25,833	0	100%	155,000
Special Events	0	83	-83	0%	0	167	-167	0%	1,000
Telephone	1,174	1,375	-201	85%	2,812	2,750	62	102%	16,500
Training	0	500	-500	0%	0	1,000	-1,000	0%	6,000
Travel and meetings	476	667	-191	71%	964	1,333	-369	72%	8,000
<b>Total Administrative expenses</b>	<b>89,900</b>	<b>91,214</b>	<b>-1,314</b>	<b>99%</b>	<b>196,497</b>	<b>202,766</b>	<b>-6,269</b>	<b>97%</b>	<b>1,136,235</b>
<b>Maintenance expenses</b>									
Airfield maintenance	7	1,292	-1,285	1%	412	2,583	-2,171	16%	15,500
Airport Security	0	42	-42	0%	0	83	-83	0%	500
Building maintenance	1,805	3,333	-1,528	54%	4,185	6,667	-2,482	63%	40,000
Equipment fuel and repairs	9,153	4,167	4,986	220%	13,339	8,333	5,006	160%	50,000
Fire Services	0	125	-125	0%	0	250	-250	0%	1,500
Grounds maintenance	133	292	-159	46%	534	583	-49	92%	3,500
Maintenance salaries	23,427	25,385	-1,958	92%	59,731	63,462	-3,731	94%	330,000
Other maintenance expenses	1,712	1,542	170	111%	2,791	3,083	-292	91%	18,500
Snow removal expense	0	2,500	-2,500	0%	0	5,000	-5,000	0%	15,000
Utilities	31,888	30,556	1,332	104%	73,011	57,360	15,651	127%	215,000
<b>Total Maintenance expenses</b>	<b>68,125</b>	<b>69,234</b>	<b>-1,109</b>	<b>98%</b>	<b>154,003</b>	<b>147,404</b>	<b>6,599</b>	<b>104%</b>	<b>689,500</b>
<b>Uncategorized Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>
<b>Total Expense</b>	<b>158,025</b>	<b>160,448</b>	<b>-2,423</b>	<b>98%</b>	<b>350,500</b>	<b>350,170</b>	<b>330</b>	<b>100%</b>	<b>1,825,735</b>
<b>Net Ordinary Income</b>	<b>-17,052</b>	<b>-17,340</b>	<b>288</b>	<b>98%</b>	<b>-67,310</b>	<b>-63,987</b>	<b>-3,323</b>	<b>105%</b>	<b>28,476</b>
<b>Other Income/Expense</b>									
<b>Other Income</b>									
Capital contributed	3,396	7,139	-3,743	48%	49,603	14,279	35,324	347%	21,418
Gain on sale of assets	0	0	0	0%	0	0	0	0%	15,000
<b>Interest income</b>									
Interest income on deposits	30	42	-12	71%	42	83	-41	51%	500
<b>Total Interest income</b>	<b>30</b>	<b>42</b>	<b>-12</b>	<b>71%</b>	<b>42</b>	<b>83</b>	<b>-41</b>	<b>51%</b>	<b>500</b>
<b>Mill levy income</b>	<b>167,686</b>	<b>165,939</b>	<b>1,747</b>	<b>101%</b>	<b>333,625</b>	<b>331,878</b>	<b>1,747</b>	<b>101%</b>	<b>1,991,265</b>
<b>Total Other Income</b>	<b>171,112</b>	<b>173,120</b>	<b>-2,008</b>	<b>99%</b>	<b>383,270</b>	<b>346,240</b>	<b>37,030</b>	<b>111%</b>	<b>2,028,183</b>
<b>Other Expense</b>									
<b>Debt interest expense net</b>									
Interest Expense on Debt	88,819	88,819	0	100%	177,637	177,637	0	100%	1,065,822
<b>Total Debt interest expense net</b>	<b>88,819</b>	<b>88,819</b>	<b>0</b>	<b>100%</b>	<b>177,637</b>	<b>177,637</b>	<b>0</b>	<b>100%</b>	<b>1,065,822</b>
<b>Depreciation expense</b>	<b>213,750</b>	<b>213,750</b>	<b>0</b>	<b>100%</b>	<b>427,500</b>	<b>427,500</b>	<b>0</b>	<b>100%</b>	<b>2,565,000</b>
<b>Total Other Expense</b>	<b>302,569</b>	<b>302,569</b>	<b>0</b>	<b>100%</b>	<b>605,137</b>	<b>605,137</b>	<b>0</b>	<b>100%</b>	<b>3,630,822</b>
<b>Net Other Income</b>	<b>-131,457</b>	<b>-129,449</b>	<b>-2,008</b>	<b>102%</b>	<b>-221,867</b>	<b>-258,897</b>	<b>37,030</b>	<b>86%</b>	<b>-1,602,639</b>
<b>Net Income</b>	<b>-148,509</b>	<b>-146,789</b>	<b>-1,720</b>	<b>101%</b>	<b>-289,177</b>	<b>-322,884</b>	<b>33,707</b>	<b>90%</b>	<b>-1,574,163</b>



**Salina Airport Authority**  
**Capital Additions Budget vs. Actual**  
As of February 28, 2015

	<u>Feb 15</u>	<u>Jan - Feb 15</u>	<u>Annual Budget</u>	<u>+/- Annual Budget</u>	<u>% of Annual Budget</u>
<b>ASSETS</b>					
<b>Fixed Assets</b>					
<b>Fixed assets at cost</b>					
<b>Airfield</b>					
AIP-37 Taxiway B & E Reconst.		15,856	22,545	-6,689	70%
Airfield Improvements		0	5,000	-5,000	0%
Term., Public View, Museum Dev.		3,445	1	3,444	344,500%
<b>Total Airfield</b>	<u>0</u>	<u>19,301</u>	<u>27,546</u>	<u>-8,245</u>	<u>70%</u>
<b>Buildings &amp; Improvements</b>					
<b>Building improvements</b>					
Bldg. Roofing Systems		0	5,000	-5,000	0%
Hangar 626 Rehabilitation		0	10,000	-10,000	0%
Hangar 959 Rehabilitation	3,663	3,663	10,000	-6,337	37%
<b>Total Building improvements</b>	<u>3,663</u>	<u>3,663</u>	<u>25,000</u>	<u>-21,337</u>	<u>15%</u>
Pumphouse 305		0	5,000	-5,000	0%
<b>Total Buildings &amp; Improvements</b>	<u>3,663</u>	<u>3,663</u>	<u>30,000</u>	<u>-26,337</u>	<u>12%</u>
<b>Equipment</b>					
Communications equipment		0	1,000	-1,000	0%
Computer equipment		0	1,000	-1,000	0%
Other Equipment		0	5,000	-5,000	0%
<b>Total Equipment</b>	<u>0</u>	<u>0</u>	<u>7,000</u>	<u>-7,000</u>	<u>0%</u>
<b>Land</b>					
<b>Environmental</b>					
Environmental - SAFB	830	1,307	10,455	-9,148	13%
<b>Total Environmental</b>	<u>830</u>	<u>1,307</u>	<u>10,455</u>	<u>-9,148</u>	<u>13%</u>
<b>Total Land</b>	<u>830</u>	<u>1,307</u>	<u>10,455</u>	<u>-9,148</u>	<u>13%</u>
<b>Total Fixed assets at cost</b>	<u>4,493</u>	<u>24,271</u>	<u>75,001</u>	<u>-50,730</u>	<u>32%</u>

**Salina Airport Authority**  
**Significant Capital Expenditures Detail**  
**February 2015**

Type	Date	Name	Memo	Amount	Balance
<b>Fixed assets at cost</b>					
<b>Buildings &amp; Improvements</b>					
<b>Building improvements</b>					
<b>Hangar 959 Rehabilitation</b>					
Bill	02/02/2015	Kansas Gas Service	Rebuild gas meter @ H959	3,041.54	3,041.54
Bill	02/23/2015	Salina Supply Company	H959 water heater repairs	621.39	3,662.93
		Total Hangar 959 Rehabilitation		<u>3,662.93</u>	<u>3,662.93</u>
		Total Building improvements		<u>3,662.93</u>	<u>3,662.93</u>
		Total Buildings & Improvements		3,662.93	3,662.93
<b>Land</b>					
<b>Environmental</b>					
<b>Environmental - SAFB</b>					
Bill	02/28/2015	Stinson Leonard Street, LLP	Professional services - February 2015	327.38	327.38
Bill	02/28/2015	Clark, Mize & Linville	SAFB Env. legal fees - Feb. 15	502.50	829.88
		Total Environmental - SAFB		<u>829.88</u>	<u>829.88</u>
		Total Environmental		<u>829.88</u>	<u>829.88</u>
		Total Land		<u>829.88</u>	<u>829.88</u>
		Total Fixed assets at cost		4,492.81	4,492.81
<b>TOTAL</b>				<u><u>4,492.81</u></u>	<u><u>4,492.81</u></u>

SALINA AIRPORT AUTHORITY  
RESOLUTION 15-04

**A RESOLUTION DESIGNATING THE DEPOSITORIES FOR FUNDS  
OF THE SALINA AIRPORT AUTHORITY AND DESIGNATING THE INDIVIDUALS  
AUTHORIZED TO SIGN CHECKS ON SAID ACCOUNTS AND  
DIRECTING HOW SAID CHECKS ARE TO BE SIGNED:**

BE IT RESOLVED, that Sunflower Bank, N.A., UMB National Bank of America, First Bank Kansas, Bank of America, N.A., and Bennington State Bank, all of Salina, Kansas be and are hereby designated depositories of the Salina Airport Authority and that funds so deposited may be withdrawn upon a check, draft, note or other order of the Authority.

BE IT FURTHER RESOLVED, that all checks, drafts, notes or orders drawn against said accounts be signed by either the Chairman, Vice-Chairman, Secretary, Treasurer, or Past Chairman, and either the Executive Director, Director of Administration and Finance or Director of Facilities and Operations.

Michael Hoppock	Chairman
Daran R. Neuschafer	Vice Chairman
Troy L. Vancil	Secretary
Katherine M. Platten	Treasurer
Jeff Maes	Past-Chairman
Timothy F. Rogers, A.A.E.	Executive Director
Michelle R. Swanson, C.M.	Director of Administration & Finance
Kenneth R. Bieker	Director of Facilities and Operations

BE IT FURTHER RESOLVED, that all of the above banks are authorized and directed to honor and charge to the account of the Authority all checks drawn against the account of the Authority which bear the actual signature of at least one of the above named persons and may bear the facsimile signatures of two of the other named persons, after specimens of such facsimile signatures have been filed with the above designated banks, unless such banks have been notified of the limitation or qualification upon the use of such specimen facsimile signatures by anyone of the aforesaid officers of the Authority.

BE IT FURTHER RESOLVED, that said banks are hereby authorized and directed to honor and pay all checks, drafts, notes or orders so drawn, whether such checks, drafts, notes or orders be payable to the order of any such person signing and/or countersigning said checks, drafts, notes or orders, or any of such persons in their individual capacities or not, and whether such checks, drafts, notes or orders are deposited to the individual credit of any of the other officers or not. This resolution shall continue in force and said banks may consider the facts concerning the holders of said office, respectively, and their signatures to be and continue as set forth in the certificate of the Secretary or Treasurer, accompanying a copy of this resolution when delivered to said banks or in any similar subsequent certificate, until written notice to the contrary is duly served on said banks.

Adopted by the Board of Directors of the Salina Airport Authority on this 18<sup>th</sup> day of March, 2015.

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Michael Hoppock, Chairman



CERTIFICATION OF SECRETARY

I, Troy L. Vancil, the duly appointed, qualified, Salina Airport Authority Secretary, Salina, Kansas, do hereby certify that the foregoing Resolution was duly adopted at a meeting of the Salina Airport Authority, Salina, Kansas held on the 18<sup>th</sup> day of March, 2015, and that said Resolution has been compared by me with the original thereof on file and of record in the office of the Airport Authority, and is a true copy of the whole of said original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Salina Airport Authority, Salina, Kansas, this 18<sup>th</sup> day of March, 2015.

\_\_\_\_\_  
Troy L. Vancil, Secretary





**Public Affairs & Communications**

3237 Arnold Ave.  
Salina, Kansas 67401  
Telephone (785) 827-3914  
FAX (785) 827-2221  
email: melissam@salair.org

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**DATE:** March 13, 2015  
**TO:** Salina Airport Authority Board of Directors  
**FROM:** Melissa L. McCoy  
Manager of Public Affairs & Communications  
**SUBJECT:** March Board Meeting

Email Contact List

- With the addition of 15 new contacts in the last 30 days, our news and other items have the ability to reach active 3210 contacts.
- We have set Avflight Salina up in Constant Contact to better aid them in marketing “America’s Fuel Stop.” They currently have just over 400 contacts and I have taken the liberty of adding the board of directors to their list so you stay abreast of their latest local marketing efforts.

Recent Events

- Dave Hansen, our new air traffic control tower manager, spoke at the February Coffee Club. Our Saturday morning group is growing slowly and is a good opportunity to speak with local pilots and aviation enthusiasts in a casual setting.
- Our Chamber After Hours was attended by more than 200 people and there was some great discussion about business aviation, aircraft ownership and charter.
- With Spring almost in sight, we’ve been getting more and more calls for field trip opportunities here at the airport. Sunflower Bank’s scholarship program, Community Ambassadors were on the airfield learning about careers in aviation.

Pilots Club Coffee

- Our KLSN Pilots Club Coffee is April 18 at 9 a.m. at Avflight South.
- This is a great opportunity for interested parties to come learn more about the airport. If you haven’t attended one, I encourage you to come out and do so. It’s always a good time.

Respectfully,

Melissa L. McCoy

March 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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## Meetings & Events

- 2- 6 Audit Field Work
  - 2 9:30 am Admin Staff Meeting
  - 2:30 p.m. Smoky Hill Crash exercise
  - 3 9:30 am Managers Meeting
  - 4 p.m. Board Member Orientation
  - 4 1 p.m. All Employee Meeting
  - 3 p.m. AOA Drivers Training
  - 5 10:30 a.m. Building tour
  - 1 p.m. Salina Journal tour
  - 3 p.m. AOA Drivers Training
  - 9 9:30 am Managers Meeting
  - 10 11 am Community Ambassadors
  - 11:30 am Salina Military Affairs Council
  - 11 9 am Wings Over Salina discussion
  - 12 11 am AOA Drivers Training
  - 11:30 am XD PR Coordination
  - 1:30 pm City, County, Airport, Chamber Monthly Meeting
- 13- 16 McCoy- Vacation
- 13 **8 am SAA Board Meeting**
- 16- 19 Mason- Vacation
- 16- 17 Sorell- Vacation
- 16 9:30 am Admin Staff Meeting
- 17 9:30 am Managers Meeting
- 3:30 pm Finance Committee Meeting
- 18 **8 am SAA Board Meeting**
- 19 11:30 am SHRMA Luncheon
- 11:30 pm KDOC/Team Kansas Chicago Luncheon
- 20- 23 McCoy- Vacation
- 23 9:30 am Admin Staff Meeting
- 24 9 am KSLN & SAIC Marketing Meeting

9:30 am Managers Meeting  
10 am Joining Community Forces  
3:30 pm Avflight FBO Coordination Meeting  
25 11 am GMC Luncheon and Meeting  
1 pm SAA Employee Meeting  
26 12:30 pm SAYP luncheon  
27 9 am Schilling AFB CEO Meeting  
28 Colby- Vacation  
30 9:30 am Admin Staff Meeting  
31- April 1 McCoy- Vacation  
31 9:30 am Managers Meeting

April 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 April Fool's Day	2	3 Good Friday	4
5 Easter Sunday	6 Easter Monday	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22 Earth Day	23	24	25
26	27	28	29	30		

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## Meetings & Events

- March 31- April 1 McCoy- Vacation
- 1 12 pm SAA, KSU Coordination Luncheon
  - 6 9:30 am Admin Coordination Meeting
- 7- May 10 Canadian Special Operations Regiment
- 7 9 am KSLN & SAIC Marketing & Recruiting Meeting
  - 9:30 am Managers Meeting
  - 1 pm RSAT Meeting
  - 9 9 am Wellness committee meeting
  - 10 am Roundtable discussion
  - 1:30 pm City, County, Chamber, Airport Coordination Meeting
  - 14 9:30 am Managers Meeting
  - 3:30 pm SAA Audit/Finance Committee meeting
  - 15 **8 am SAA Board Meeting**
  - 12 am Airport Telecon Conferences
  - 16 11:15 am SHRMA Luncheon
  - 1:30 pm KWU President Tour
  - 17 K-State Semicentennial Celebration
  - 18 9 am KSLN Coffee Club
  - 21 9 am KSLN & SAIC Marketing & Recruiting Meeting
  - 9:30 am Managers Meeting
  - 22 1 pm SAA All Employee Meeting
  - 23 2015 YP Summit
  - 28 9:30 am Managers Meeting
  - 3:30 pm Avflight Meeting
  - 5 pm Konza Seeds



May 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10 Mother's Day	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 Memorial Day	26	27	28	29	30
31						

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## Meetings & Events

- 1 KAPIO Annual Conference
- 4 9:30 am Admin Staff Meeting
- 5 9 am KSLN & SAIC Marketing & Recruitment  
9:30 am Managers Meeting
- 11 9:30 am Admin Staff Meeting
- 14 9 am Wellness Committee Meeting  
1:30 pm City, County, Chamber, Airport Coordination Meeting
- 18 9:30 am Admin Staff Meeting
- 19 9 am KSLN & SAIC Marketing & Recruitment  
9:30 am Managers Meeting  
3:30 pm Audit/Finance Committee Meeting
- 20 8 am Board Meeting  
12 pm Airport Telcon Conferences
- 21 11:15 am SHRMA Luncheon  
12 pm KAA Workshop
- 22 9 am Schilling Project CEO Meeting
- 25 SAA Closed- Memorial Day
- 26 9:30 am Managers Meeting  
3:30 pm Avflight Salina FBO Coordination Meeting

**A MOTION TO RECESS FOR AN EXECUTIVE SESSION  
OF THE BOARD OF DIRECTORS FOR THE SALINA AIRPORT AUTHORITY**

Mister Chairman, I move to recess the Open meeting for an Executive Session for thirty (30) minutes for the purpose of:

1. Discussing matters of non-elected personnel for the reason that public discussion would violate the individuals' privacy rights.
2. Discussing the possible acquisition of real property where public discussion of property value may adversely affect the Airport Authority's ability to negotiate a purchase price for the property of interest.

The Open meeting shall resume in the M.J. Kennedy Air Terminal conference room at \_\_\_\_\_ a.m.