

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF THE SALINA AIRPORT AUTHORITY  
SEPTEMBER 16, 2009  
M. J. KENNEDY AIR TERMINAL CONFERENCE ROOM**

**Call to Order**

The meeting was called to order at 8:00 A.M. by Chairman Miller.

**Attendance**

Attendance was taken. Chairman Miller, Directors Hassler, Thompson, Hardman, and Vancil were present. Also present were Executive Director Tim Rogers; Manager of Administration and Finance Shelli Swanson; Manager of Operations David Wiles; Manager of Facilities Kenny Bieker; Manager of Public Affairs and Communications Melissa McCoy; Executive Assistant Kasey Windhorst and Board Attorney Greg Bengtson. Bruce Boyle, SLN ATCT; Former SAA Board Member Bill Horton, Dennis Lauver, Salina Area Chamber of Commerce; Randy Duncan, Saline County Commissioner; Samantha Angell, Salina City Commissioner and Tim Unruh, Salina Journal were guests.

**Additions to the Agenda**

Chairman Miller asked if there were any additions to the agenda. Executive Director Tim Rogers stated addition of agenda item number 7 to include an update of the T-hangar development.

**Minutes**

Chairman Miller asked if the Board members had any additions or corrections to the minutes of the August 19, 2009 regular Board meeting. Hassler moved, seconded by Vancil, to approve the minutes of the August 19, 2009 regular meeting. Motion passed unanimously.

**Airport Activity and Financial Reports**

Executive Director Rogers reviewed airport activity for the month of August reporting that year-to-date total operations are down 2%. The reduction in operations is due to the ongoing airfield construction projects and multiple runway closures. Rogers thanked Bruce Boyle and Air Traffic Controllers for expediting air traffic during this summer's AIP construction projects.

Rogers reported on fuel flowage activity noting that the August 2009 fuel delivered was up by 2% as compared to the same period last year. America Jet continues to realize increases in both civilian and military fuel sales.

Passenger Enplanements have also decreased with Great Lakes boarding 25% fewer passengers for year-to-date totals. Rogers noted no significant impact received with the August schedule change.

Manager of Administration and Finance Swanson reviewed the financial statement for the month ending August 2009. Swanson noted that year-to-date total income is at 60% of the total annual budget while total operating expenses arrived at 69%. The significant decrease in cash over the prior month occurred due to our second 2009 bond payment remittance. Swanson reported that a letter of default and termination notice was submitted on August 25, 2009 to T-hangar tenant Anthony Smith for non-compliance with his lease agreement. Chairman Miller directed the staff to file the financials for audit.

**100LL Avgas Self Service**

Executive Director Rogers reviewed the request for proposals submitted for the operation of a self service 100LL Avgas system. Rogers reviewed the overall goal of growing and sustaining general aviation operations at the

Salina Municipal Airport. Rogers reviewed the Airport Authority's right to provide commercial aeronautical services which is clearly outlined in FAA Order 51900.6A, Airports Compliance Handbook. Manager of Administration and Finance distributed a central Kansas 100LL price analysis to the Board. Director Thompson questioned America Jet's proposed pricing and lease terms. Rogers reviewed lease terms and compared the proposed America Jet price of \$4.32 per gallon to the SAA price of \$3.84 per gallon. Director Thompson inquired as to the impact the 100LL self fuel system would have on both FBO's. Rogers noted both FBO's on the airfield would still offer fuel to transient aircraft as well as the other services previously offered. Director Sager Miller expressed concern with the liability issue of the operation of the self service station. Rogers stated the Salina Airport Authority is already responsible for all airfield fueling. Director Vancil recommended to the option to allow the Salina Airport Authority to operate and maintain the 100LL Avgas self service station and review results with the board after one year of operation. Director Hardman moved to approve exercising the Airport Authority's right to operate the self service system and provide self service 100LL fuel to airport users. Seconded by Director Hassler. Motion passed unanimously.

### **T-Hangar Development Update**

Executive Director Rogers distributed the preliminary layout (dated August 18, 2009) for the t-hangar development on the north ramp redevelopment area. Rogers reviewed the civil design changes necessary to accommodate the new building layout. The Salina Airport Authority will proceed with final utility and site improvement designs with the Boards concurrence. Rogers noted recovery zone bonds will provide an additional funding option for the project. City Commissioner Samantha Angell questioned the proposed pilot lounge locations on the preliminary layout. Rogers stated at least one pilot lounge will be included in the design of the T-Hangar buildings. BWR Corporation has been selected to prepare a performance designs and inspections for the T-hangar buildings. A scope of services and contracts will be added to a future board agenda.

### **Staff Reports**

Manager of Facilities Bieker reviewed current construction projects to include; ongoing airfield construction, roof preservation project, pumphouse 305 repairs, and noted the completion of the floor paint at Hangar No. 409.

Manager of Operations Wiles reported on upcoming military site visits and additional surplus property received from DRMO.

Manager of Public Affairs and Communications McCoy updated the Board on the collection of historical items. McCoy stated the redesign of the Salina Airport Authority website is well underway.

Upon a motion duly made, the meeting adjourned at 9:07 a.m.

Minutes approved at the October 21, 2009 Board meeting.

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Secretary

(SEAL)