

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF THE SALINA AIRPORT AUTHORITY
JULY 15, 2009
M. J. KENNEDY AIR TERMINAL CONFERENCE ROOM**

Call to Order

The meeting was called to order at 8:00 A.M. by Chairman Miller.

Attendance

Attendance was taken. Chairman Miller, Directors Thompson, Hardman, and Vancil were present. Also present were Executive Director Tim Rogers; Manager of Administration and Finance Shelli Swanson; Manager of Operations David Wiles; Manager of Facilities Kenny Bieker; Manager of Public Affairs and Communications Melissa McCoy; Executive Assistant Kasey Windhorst and Board Attorney Greg Bengtson. Bruce Boyle, SLN ATCT; Former SAA Board Member Bill Horton, Dennis Lauver and Aaron White, Salina Area Chamber of Commerce; Saline County Commissioner Randy Duncan and Tim Unruh, Salina Journal were guests.

Additions to the Agenda

Chairman Miller asked if there were any additions to the agenda. Executive Director Tim Rogers stated there were no additions to the Agenda.

Minutes

Chairman Miller asked if the Board members had any additions or corrections to the minutes of the June 17, 2009 regular Board meeting. Director Thompson moved, seconded by Director Vancil. Motion passed unanimously.

Airport Activity and Financial Reports

Executive Director Rogers reviewed airport activity for the month of June noting that operations were down by 7.9% as compared to June 08. Year-to-date military itinerant and civil local operations have increased as compared to the same period last year, due to increased military and civil flight training.

Rogers reported that fuel flowage for the month of June 09 marked the first month of the year in which fuel sales exceeded the 300,000 gallon mark.

Passenger enplanements decreased by 89% as compared to the same period last year. During June 09, 210 passengers boarded Great Lakes flights as compared to 396 passengers during the month of June 08. Rogers stated an August schedule change could possibly improve future enplanements.

Manager of Administration and Finance Swanson reviewed the financial statement for the month ending June 2009. Swanson commented that total operating income is at 45% of total annual budget and tracking 2% below the same period last year. Total operating expenditures are running 3% over budget for year-to-date totals. Chairman Miller directed the staff to file the financials for audit.

FAA AIP Grant Offer and Agreement

Executive Director Rogers described in full detail the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant offer and agreement for Taxiway Alpha rehabilitation – phase V. The grant offer is in the amount of \$2,400,388 to be added to the AIP-30 grant amount of \$48,693. The FAA grant funds cover 83% of the total project costs. The SAA's share is 17% (\$531,999). Rogers discussed several items not included in AIP funding, which results in an increase in local share. Board Attorney Bengtson reviewed the proposed agreement with the Board. Executive Director Rogers recommended approval and acceptance of the FAA Grant Offer and Agreement for FAA AIP Project No. 3-20-0072-31-2009. Director Hardman approved, seconded by Director Thompson. Motion passed unanimously.

FAA AIP Project No. 31 Construction Contract

Rogers commented on bids received on May 27, 2009 for AIP Project No. 31. The sole bid was submitted by APAC, KS – Shears Division in the amount of \$2,726,580. This price includes all add alternate items including the construction and marking of six helipads. The Federal Aviation Administration has reviewed and concurred

to award the proposed contract to APAC Shears. Manager of Facilities and Construction Bieker explained the project scope of work and expected runway closures. Director Vancil moved to approve the proposed \$2,726,580.40 airfield improvement construction contract and authorize the executive director to sign AIP-31 project contracts. Director Thompson seconded. Motion passed unanimously.

KDOT AIP Project Construction Contract

Executive Director Rogers stated on April 2, 2009 the Salina Airport Authority was awarded a \$500,000 Kansas Department of Transportation airport improvement grant for the repair of the north 4,800 feet of Runway 17/35. Project bids were opened on July 2, 2009 and the sole bid was submitted by APAC Shears, Salina Division in the amount of \$1,150,195. The local share for the project construction is \$650,195. Rogers recommended the Board approval of the proposed APAC Shears, Salina Division KDOT AIP contract in the amount of \$1,150,195.50 and authorize the executive director to sign project contracts. Director Hardman approved, seconded by Director Vancil. Motion passed unanimously.

Roof Repairs and Preservation

Manager of Facilities and Construction Bieker reviewed roof repairs for the below listed airport and airport industrial center buildings as well as the low bid received for each facility.

<u>Building</u>	<u>Contractor</u>	<u>Bid Amount</u>
B120, Flat Roof	Ryan Roofing	\$86,600
B313, Flat Roof	Ryan Roofing	\$56,000
B394, Flat Roof	Ryan Roofing	\$31,273
B498, Flat Roof	Ryan Roofing	\$51,000
H703, Metal Roof	Yutzy Roofing	\$52,324
B730, Metal Roof	Yutzy Roofing	\$27,600
B824, Flat Roof	Ryan Roofing	\$28,000
B1021, Flat Roof	Ryan Roofing	\$14,700
B1021, Metal Roof	Yutzy Roofing	<u>\$16,810</u>
Total		\$364,307

The Salina Airport Authority 2009 Budget allocated \$387,375 for roof repairs and preservation. Director Thompson moved to approve the bids received for the Salina Airport Authority building roof repairs. Director Hardman seconded. Motion passed unanimously.

Airfield Equipment

Manager of Operations Wiles reported on bids received for the purchase of airfield equipment. The Salina Airport Authority budget allocated \$75,000 for the purchase of one new airfield tractor and two new line drivers. FAA airport certification requirements for airfield markings and enhancements are at the point where we need to be able to complete airfield painting efficiently. The proposed tractor will replace a 25 year old Hesston that is no longer compatible with current deck mowers. The low bids received are as follows:

<u>Item</u>	<u>Make & Model</u>	<u>Vendor</u>	<u>Bid</u>
Airfield Tractor	John Deere 6/00D 2-Wheel Diesel (1)	Concordia Tractor	\$34,860
Linedriver	Graco Linedriver 180cc Honda	Diamond Vogel	\$ 9,078
Total			\$43,938

Executive Director Rogers requested Board approval of the purchase of one new airfield tractor and two new linedrivers at a maximum cost of \$43,938. Director Vancil approved. Seconded by Director Thompson. Motion passed unanimously.

2010-2014 Capital Improvement Plan

Rogers presented the preliminary Salina Airport Authority's 2010 – 2014 Capital Improvement Plan (CIP) to the Board. Rogers noted on several significant high priority items to be completed in 2010. A more detailed capital improvement plan will be distributed to the Board members with the draft 2010 Budget Report.

Economic Development Update

Salina Area Chamber of Commerce President Dennis Lauver summarized the Salina and Saline County economic development efforts to date. Executive Director Rogers stated the Salina Airport Authority is working closely with the Chamber staff and following other comparable site selections and incentive packages being offered. Director Vancil questions current based incentives being offered as compared to the proposed incentives. Lauver summarized possible changes to city and county policies would keep Salina and Salina County that competitive in efforts to both retain existing industry and attract new businesses.

Visitors Questions and Comments

Saline County Commissioner Randy Duncan commented on the status of the County and Kansas National Guard project to improve road access to Crisis City and the Smoky Hill Weapons Range. Rogers explained phases to be completed within existing and proposed projects.

Staff Reports

Manager of Operations Wiles briefed the Board on military activity at SLN.

Manager of Facilities and Construction Bieker updated Board on installation of the new meters installed at the pumphouse 305. The meters comply with the Kansas Department of Health and Environment standards and requirements.

Manager of Public Affairs and Communications McCoy discussed the recent successful Wings of Freedom event and the possibility of a return to the Salina Municipal Airport in 2010. McCoy stated the Smoky Hill Weapons Range will be hosting their annual public open house on Saturday, August 1, 2009. A news release will be sent out at a later date.

Executive Director Rogers read an emailed received by a family who recently attended the Wings of Freedom event and whom wished to express their appreciation and publicly recognized Manager of Operations Gunner Wiles for his professionalism during a recent emergency situation. Rogers thanked Wiles for all his hard work and dedication to the Salina Airport Authority.

Upon a motion duly made, the meeting adjourned at 9:45 a.m.

Minutes approved at the August 19, 2009 Board meeting.

Secretary

(SEAL)