

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF THE SALINA AIRPORT AUTHORITY
JUNE 17, 2009
M. J. KENNEDY AIR TERMINAL CONFERENCE ROOM**

Call to Order

The meeting was called to order at 8:00 A.M. by Chairman Miller.

Attendance

Attendance was taken. Chairman Miller, Directors Hassler, Thompson, Hardman, and Vancil were present. Also present were Executive Director Tim Rogers; Manager of Administration and Finance Shelli Swanson; Manager of Operations David Wiles; Manager of Facilities Kenny Bieker; Manager of Public Affairs and Communications Melissa McCoy; Executive Assistant Kasey Windhorst and Board Attorney Greg Bengtson. Bruce Boyle, SLN ATCT; Former SAA Board Member Bill Horton, Aaron White, Salina Area Chamber of Commerce; Leslie Corbett, Clubine & Rettele; Salina City Commissioner Samantha Angell and Saline County Commissioner Jerry Fowler were guests.

Additions to the Agenda

Chairman Miller asked if there were any additions to the agenda. Executive Director Tim Rogers stated there were no additions to the Agenda.

Minutes

Chairman Miller asked if the Board members had any additions or corrections to the minutes of the May 20, 2009 regular Board meeting or the June 3, 2009 special Board meeting. Director Vancil noted items of corrections. Hardman moved, seconded by Vancil, to approve the minutes of the May 20, 2009 regular meeting and approval of the June 3, 2009 special Board meeting. Motion passed unanimously.

Airport Activity and Financial Reports

Executive Director Rogers reviewed airport activity for the month of May reporting that year-to-date total operations are (28,939) are slightly ahead of the first five months of 2008 (28,866). Rogers distributed and reviewed the most recent FAA Contract Tower report comparing activity at other Kansas contract tower airports.

Rogers commented on fuel flowage during the month of May, noting that the airport exceeded the 1 million gallon year-to-date level during the month. Total year-to-date fuel sales are currently at 1,000,387 gallons.

Passenger enplanement decreased by 38% as compared to the same period last year as a result of the revised flight schedule. Rogers is working with Great Lakes Airlines for an upcoming schedule change to include an early morning flight to MCI and a later return flight. Director Vancil questioned the impact of the new flights from MHK to DFW. Rogers stated the new commercial air service flight is possible through a 2 million dollar revenue guarantee by the State of Kansas.

Manager of Administration and Finance Swanson reviewed the financial statement for the month ending May 2009. Swanson commented that year-to-date income arrived at 37% of the total annual budget with total operating expenses at 43%. Comparatively, year-to-date income is tracking 3.05% below the same period last year. Swanson commented on several significant line items and capital expenditures. Chairman Miller directed the staff to file the financials for audit.

2008 Comprehensive Annual Financial Report

Executive Director Rogers explained the reporting required for the Salina Airport Authority's 2008 Comprehensive Annual Financial Report (CAFR) to GFOA. The SAA submits the annual report to the GFOA (Government Finance Officers Association) with the intent of receiving the Certificate of Excellent in Financial Reporting. Leslie Corbett, Clubine & Rettele thanked all the SAA staff and the audit committee for all the hard work and dedication throughout this process. Corbett briefed the Board on several significant items noted in the 2008 report. The audit committee noted no concerns and will continue to meet throughout the remainder of the year. The completed 2008 CAFR was presented to the Salina Airport Authority Board of Directors.

City of Salina Neighborhood Revitalization Tax Rebate Program

Board Attorney Greg Bengtson described in full detail the plan to renew and amend the City of Salina's Neighborhood Revitalization tax rebate program. Bengtson reviewed area locations to include current and proposed expansion of the existing program. A potential 10-year tax credit will be determined prior to assessment and will require approval by all local and mill levy entities. The proposed program will have a minimal impact on the Airport Authority's mill levy revenue. Executive Director Rogers recommended approval for the Salina Airport Authority's participation in the 2009-2013 City of Salina Neighborhood Revitalization Plan and authorize SAA Board officers to sign an interlocal agreement to implement the plan. Director Hardman approved, seconded by Director Hassler. Motion passed unanimously.

100LL Avgas Self Service Request for Proposals

Executive Director Rogers reviewed the one proposal received for the operation of the 100LL Avgas Self service fuel system. America Jet at SLN was the sole respondent. Rogers is currently negotiating the terms and conditions of the proposed contract and stated the self service station will remain competitive in terms of pricing and be available to all general aviation aircraft.

Staff Reports

Manager of Operations Wiles discussed the excellent participation by surrounding fire departments during the recent Mobile Aircraft Firefighting Trainer (MAFT) held at the Salina Municipal Airport.

Executive Director Rogers reported on grant funds to be received to complete scheduled airfield improvement projects. Manager of Facilities Bieker noted upcoming airfield construction location and construction dates to include a 30-day Runway 17/35 closure.

Manager of Public Affairs and Communications McCoy updated the Board on the upcoming military training scheduled to be held at the Salina Municipal Airport.

Upon a motion duly made, the meeting adjourned at 9:16 a.m.

Minutes approved at the July 15, 2009 Board meeting.

Secretary

(SEAL)