

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF THE SALINA AIRPORT AUTHORITY  
MARCH 18, 2009  
M. J. KENNEDY AIR TERMINAL CONFERENCE ROOM**

**Call to Order**

The meeting was called to order at 8:00 A.M. by Chairman Hardman.

**Attendance**

Attendance was taken. Chairman Hardman, Directors Hassler, Sager Miller, Thompson and Vancil were present. Also present were Executive Director Tim Rogers; Manager of Operations David Wiles; Manager of Facilities Kenny Bieker; Temporary Executive Assistant Cathy Lentz and Board Attorney Greg Bengtson. Bruce Boyle, SLN ATCT; Salina City Commissioner Aaron Peck; Saline County Commissioner Randy Duncan; Dennis Lauver and Aaron White, Salina Area Chamber of Commerce were guests.

Chairman Hardman welcomed the guests present.

**Additions to the Agenda**

Chairman Hardman stated there were no additions to the Agenda.

**Appointment and Oath of Office**

Chairman Hardman announced that Director Randy Hassler has been appointed by the City of Salina City Commission to serve a three-year term for the Salina Airport Authority Board of Directors. Director Hassler signed the Acceptance of Appointment and Oath of Office.

## **Minutes**

Chairman Hardman asked if the Board members had any additions or corrections to the minutes of the February 18, 2009 regular Board meeting or the February 25, 2009 special Board meeting. Director Hassler moved, seconded by Director Thompson, to approve the minutes of the February 18 regular meeting and the February 25 special meeting. Motion passed unanimously.

## **Airport Activity and Financial Reports**

Executive Director Rogers stated favorable weather helped to make a good month for traffic at Salina Airport. Rogers stated CAS week brought in A-10 traffic which helped both traffic and fuel flowage. SLN ATC controllers recorded 6,822 total operations, which was a 1.1% increase over February 2008 total of 6,749. Control Tower manager, Bruce Boyle said everything went well during February for the tower. Rogers stated February saw more helicopter traffic from our three based helicopters. More military traffic has also been to Salina Airport, which helps both traffic and fuel flowage.

Executive Director Rogers stated that total fuel delivered (239,649 gallons) in February was 18% less than February 2008. Flower Aviation sales were down significantly at Salina, as well as Garden City and Pueblo. We will continue to monitor Flower. They are current with their rent. America Jet's fuel flowage is picking up both in military and general fuel sales.

Executive Director Rogers stated passenger enplanements were up for February 2009. Great Lakes boarded 227 passengers last month, compared to 147 for February 2008. Rogers said that an upcoming schedule change should lead to more stability and we are hoping to have about 300 each month in passenger enplanements.

Executive Director Rogers reviewed the financial statements for February 2009. Rogers stated there were no significant balance sheet changes. Rogers stated \$465,458 was paid for the first of the 2009 semi-annual debt interest payments on our outstanding long-term debt. Rogers stated with operating income at 15% of the total annual budget at the end of February, we are looking to hangar rents to help income. Rogers stated there are short-term users for Hangar 600.

Bombardier has scheduled the hangar for two weeks for flight-testing. This short-term usage will affect hangar rents in a positive way. Total operating expenses are at 17% of the total budget.

Rogers reviewed capital expenditures. We should begin to see expenses for AIP-32. Rogers stated advertising for bids on our pending bond sale has been postponed until Kansas legislature passes SB 35. Chairman Hardman directed staff to file the financial statements for audit.

### **SAA Audit Committee Report**

Executive Director Rogers stated the Board has received a summary of the March 9<sup>th</sup> audit committee meeting. At the meeting, the committee discussed a draft policy regarding surplus property received from the federal government through the Defense Reutilization and Marketing Office (DRMO). This policy was reviewed by the audit committee. Manager of Operations Wiles stated the most recent DRMO acquisition was a set of laptop computers. The laptop Toughbooks will be placed in our AARF vehicles.

Director Vancil moved, seconded by Director Miller to approve the proposed SAA accounting policy regarding contributed DRMO equipment. Motion passed unanimously.

### **Hangar No. 603 Design Contract**

Executive Director Rogers stated that, as we continue the activities of the Aviation Service Center, we are at a point where Hangar 603 (Paint Hangar) is about 35% designed. The SAA's efforts to further market the Aviation Service Center and attract new jobs to Salina will be boosted by taking Hangar 603 design to 100%. Jones, Gillam, Renz Architects, Inc. (JGR) has proposed a cost of \$296,643 for 100% design to be completed. The 2009 SAA Budget estimated a 2009 expenditure of \$265,000 for Hangar 603 100% design. The JGR proposed fee includes Global Finishing's design fee to finish paint booth design, which is something that was not considered in the 2009 budget estimate. Director Vancil asked if the design of the hangar is for a certain size of aircraft. Rogers stated it was designed to accommodate up to a Gulfstream 550. Director Thompson moved, seconded by Vancil, to authorize the expenditure of \$296,643 to complete 100% design of Hangar 603. Motion carried unanimously.

### **Election of SAA Board Officers**

Chairman Hardman reviewed a proposed slate of SAA Board Officers for 2009-2010. Director Thompson moved, seconded by Director Vancil, to elect the following slate of officers for 2009-2010:

Chairman	Julie Sager Miller
Vice-Chairman	Jeffrey R. Thompson
Secretary	Troy Vancil
Treasurer	Dr. Randy Hassler
Past Chairman	Eric R. Hardman

Motion carried unanimously.

### **SAA Resolution No. 09-03**

Executive Director Rogers reviewed Resolution 09-03, **A RESOLUTION DESIGNATING THE DEPOSITORIES FOR FUNDS OF THE SALINA AIRPORT AUTHORITY AND DESIGNATING THE INDIVIDUALS AUTHORIZED TO SIGN CHECKS ON SAID ACCOUNTS AND DIRECTING HOW SAID CHECKS ARE TO BE SIGNED.** Director Vancil moved seconded by Director Thompson to approve SAA Resolution 09-03. Motion carried unanimously

### **Announcements and Calendar of Events**

Executive Director Rogers stated he has four interviews starting today for the Marketing and Public Relations Specialist. Rogers stated he has received resumes showing a very good background that will help with this job. Rogers stated management is utilizing a scoring sheet for each applicant.

Executive Director Rogers stated KSN, Channel 3, will have a news segment on Unmanned Aerial Vehicles (UAV), this Thursday, March 19 at 10:00 P.M. We will have copies of the news segment for anyone who misses it.

On the behalf of the SAA Board of Directors and Staff, Executive Director Rogers presented a Hawgsmoke 2008 momento to outgoing Chairman Hardman for his services as Chairman of the Board, 2007 - 2009.

Upon a motion duly made, the meeting adjourned at 9:00 a.m.

Minutes approved at the April 15, 2009 Board meeting.

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Secretary

(SEAL)