

DATE: January 15, 2016
TO: SAA Board of Directors
FROM: Tim Rogers and Shelli Swanson
SUBJECT: **January 20, 2016 SAA Regular Board Meeting**

Enclosed are items for your review prior to Wednesday's meeting. Great Lakes Airlines chairman & CEO, Doug Voss and the airline's president, Chuck Howell will attend the meeting and offer their insights to the USDOT EAS air carrier selection process.

The meeting agenda includes an executive session for the purpose of discussing air carrier and airport security issues with the TSA's Federal Security Director (FSD) for Kansas.

Please note the following agenda comments.

50 Years Ago – January, 1966

The Airport Authority approved lease agreements with Beech Aircraft Corporation, Custom Metals, Inc., Griswold Seed Company and Funk Aviation Company. Within months of SAFB closure the Airport Authority and community partners started the process of replacing jobs and payroll lost due to base closure.

Today, the Salina Regional Airport and Airport Industrial Center is home to over 100 businesses and organizations that employ over 4,200 people at a payroll exceeding \$142 million.

Agenda Item #5 – Review of airport activity and financial reports for the month ending December 31, 2015
(Rogers and Swanson)

Airport Activity – Air Traffic (Rogers)

The December 2015 air traffic count jumped to 7,101 operations which was 29% more than the December 2014 total of 5,509. For calendar year 2015 total operations ended up at 96,350 which is 6% more than the December 2014 YTD total of 91,101. For the fourth consecutive year operations have exceeded the 90,000 mark.

Airport Activity – Fuel Flowage (Rogers)

December 2015 fuel reached a total of 89,277 gallons delivered. The December 2015 total was 8% less than the December 2014 total of 97,295 gallons. The December 2015 year to date total is 2,487,603 gallons which is 25% more than the 2014 YTD total of 1,971,061. Total fuel flowage for 2015 exceeded 2 million gallons for the first time since 2012.

Airport Activity – Passenger Enplanements (Rogers)

SeaPort boarded 80 passengers during December 2015. There were no Ft. Riley ITO flights during December. Total enplanements for 2015 before FAA adjustment are 10,389 which is a level not reached since CY 2000. Later this year the Salina Regional Airport will be reclassified from commercial service to primary airport status.

Financial Reports – Comments and Notes (Swanson)

The first couple of weeks of January have been busy with our usual year-end work, preparing for audit and producing the 12-31-15 financial statements. Over the next few weeks we will be finalizing the 2015 fiscal year accounting work which includes adjusting our accrual accounts, depreciation schedules and fixed asset system to reflect all 2015 activity. Any significant changes between the year-end preliminary financials in your packets today and the 2015 Comprehensive Annual Financial Report will be reviewed with the Board at the time the audit report is presented.

As we review the preliminary year-end financial statements you'll note that total operating revenue arrived over budget by \$21,837 or about 1%. Fuel flowage fees, building rents and other income all exceeded projections allowing us to meeting our 2015 revenue targets.

Total operating expenses for the YTD came within .4% of budget and 11% less than 2014 which represents a reduction of \$226,221 in expenses over the prior year. The result is a preliminary net income over depreciation of \$43,064 or \$14,588 better than budget.

Financial Reports – December 2015 Significant Expenditures/Payables Report Enclosed

Financial Reports – Accounts Receivable Past Due 31 days or more as of January 15, 2016 (Swanson)

<u>Account</u>	<u>Amount</u>	<u>Days</u>	<u>Comments</u>
Terry Belcher	\$214	31-90	T-hangar rent
Charter Matrix	\$4844	31-90	Bldg. rental
KSARNG	\$7834	>90	Ramp repair cost share
Seaport Airlines	\$1423	31-90	Bldg. rent and landing fees

Agenda Item #6 – Air carrier and passenger security (Rogers)

An executive session is scheduled for the purpose of discussing issues related to aviation security associated with the start of scheduled air carrier flights to and from the Denver International Airport. Representatives of Great Lakes Airlines and the Transportation Security Administration will participate in the executive session.

Agenda Item #7 – Terminal building scope of work and budget (Rogers and Bieker)

At the meeting we will be able to review with you the final plans for M.J. Kennedy Air Terminal remodeling. The proposed work is necessary in order to accommodate Salina to/from Denver flights with 30 passenger aircraft and increased security. Kenny Bieker and architect Don Marrs will review final plans and costs. Enclosed is an updated floor plan for the project.

The project's construction costs will not be finalized until Monday, January 18 when all subcontractor bids are due. With subcontractor costs in hand Shelli and I will be able will finalize the project budget. The board's action will be to approve the project's scope of work and recommended not to exceed amount for construction.

Agenda Item #8 – Terminal building remodeling general contractor-at-risk selection (Rogers and Bieker)

With an approved scope of work and project budget in hand the board can finalize the selection of a construction manager and contractor-at-risk. On September 25, 2015 Don Marrs issued an invitation to six (6) local and area general contractors to obtain proposals for construction management and contractor-at-risk services. Selecting a general contractor early in the terminal building design process was necessary in order to complete the project design with general contractor input, be able to determine a not to exceed construction cost and be prepared for a 45 day construction schedule prior to the start of Denver flights.

Proposals were received from Busboom & Rauh of Salina and RF Construction of Manhattan, KS. The evaluation of the two proposals supports the selection of Busboom & Rauh. The Busboom proposal offers a lower cost for construction management and contractor-at-risk fees. Busboom proposed a fee of 10% of total construction costs and \$10,705 in fixed fees – approximately \$26,205. RF Construction proposed comparable fees totaling \$41,800. Both proposals included provisions for establishing a not to exceed construction cost.

A significant difference in the two proposals is the fact that Busboom proposes to pass on any cost savings to the Airport Authority. The RF Construction proposal did not pass on construction savings to the Airport Authority. In the event actual construction costs are less than the not to exceed amount, Busboom will pass on the savings to the Airport Authority.

At the meeting will review an updated comparison of the general contractor proposals. The updated comparison will be based upon final, subcontractor bids for construction work. Bob Miller with Busboom and Rauh will attend the meeting.

Agenda Item #9 – Centennial Road reconstruction (Bengtson)

Attorney Bengtson will review the process of conveying right-of-way and property to the City of Salina for the reconstruction of a portion of Centennial Road. Enclosed is an exhibit highlighting the land parcels to be conveyed to the City of Salina.

Please contact me if you have any questions or comments.

SALINA AIRPORT AUTHORITY REGULAR BOARD MEETING
M.J. KENNEDY AIR TERMINAL
January 20, 2016 – 8:00 AM

AGENDA

Action Items

1. Call to order and determine a quorum is present. (Hoppock)
2. Recognition of guests. (Hoppock)
3. Additions to the agenda. (Rogers)
4. Approval of the minutes of the December 16, 2015 regular board meeting. (Hoppock)
5. Review of airport activity and financial reports for the month ending December 31, 2015. (Rogers and Swanson)

Executive Session

6. An executive session of the board of directors for the purpose of discussing matters related to aviation security measures at the Salina Regional Airport. (Hoppock)

Action Items

7. Consideration of the scope of work and budget for M.J. Kennedy Air Terminal remodeling (Rogers and Bieker)
8. Consideration of a contract with Busboom & Rauh Construction Company for construction management services. (Rogers and Bieker)
9. Approval of an easement and property dedication agreement with the City of Salina for land needed for the reconstruction of a portion of Centennial Road. (Bengston)

Directors' Forum (Hoppock)

Visitor's Questions and Comments (Hoppock)

Staff Reports (Rogers)

- 2016 staffing plan update
- Review of the schedule for the FAA's 2016 airport certification inspection

Announcements (Rogers)

- February 25, 2016 Chamber After Hours @ hangar H600

Executive Session (Hoppock)

10. An executive session of the board of directors for the purpose of discussing matters of non-elected personnel.

Adjournment (Hoppock)



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF THE SALINA AIRPORT AUTHORITY
DECEMBER 16, 2015
M. J. KENNEDY AIR TERMINAL CONFERENCE ROOM**

Call to Order

The meeting was called to order at 8:00 AM by Chairman Hoppock.

Attendance

Attendance was taken. Chairman Hoppock, Directors Maes, Neuschafer, Platten, and Vancil were present. Also present were Executive Director Tim Rogers; Director of Administration and Finance Shelli Swanson; Director of Facilities and Construction Kenny Bieker; Office Manager Kasey Windhorst; Administrative Assistant Elizabeth Nelson; and Board Attorney Greg Bengston. Julie Yager-Zucker, AvFlight; Tim Unruh, Salina Journal; Kaye Crawford, City Commission; and Luci Larson, County Commission were guests.

Additions to the Agenda

Chairman Hoppock asked if there were any additions to the agenda. Executive Director Rogers stated that there were no additions to the agenda.

Minutes

Chairman Hoppock asked if the board members had additions or corrections to the minutes of the November 18, 2015 regular board meeting. Director Neuschafer moved, seconded by Director Maes, to approve the minutes of the November 18, 2015 regular board meeting. Motion passed unanimously.

50 Years Ago

Executive Director Rogers commented on the first airport master plan that was approved for the Salina Regional Airport 50 years ago. Also, the Airport Authority unveiled a proposal to lease hangars and buildings to the Beech Aircraft Corporation.

Airport Activity and Financial Reports

Executive Director Rogers reported on airport activity for the month of November 2015. KSLN controllers recorded a total of 8,753 operations which was 5% above the November 2014 total of 8,316 operations. Rogers noted that there will be an expected drop in operations as KSU ends its fall semester; however Avflight has shown an increase in business jet activity. Year-to-date operations are at 89,249 which is 4% above the November 2014 year-to-date total of 85,592. Rogers commented that he expects operations to exceed 90,000 for the year, putting the KSLN tower in the top one-third of contract towers in terms of operations. 147,853 gallons of fuel were delivered in November 2015, 62% higher than the November 2014 total of 90,948 gallons. Total

fuel flowage is expected to exceed 2.4 million gallons for the first time since 2012. In November 2015, SeaPort boarded 81 passengers while Fort Riley and KWU charter flights resulted in 511 enplanements. Due to this charter flight activity, total passenger enplanements for 2015 will exceed 10,000 for the year, the first time this level has been reached since 2000.

Director of Administration and Finance Swanson reported on financials for the month of November 2015. Total operating income arrived 5% (\$77,184) over the year-to-date budget as a result of a 28% (\$45,000) fuel flowage fee growth and 4% increase in both short and long term building rental. Equipment rental and the November ARFF training have resulted in a 118% increase in other income as compared to 2014. Total operating expenses arrived \$3,568 under budget, which is 20% less than 2014 year-to-date, making 2015 the fifth consecutive year of a decrease in annual operating expenses. November 2015 capital expenditures included a \$6,095 replacement of administrative staff computers that were scheduled for replacement. An expenditure of \$7,500 was made to DMA Architects for the terminal building remodel. Swanson also noted that the 2016 property/liability insurance binders were now in-house.

Essential Air Service Update

Executive Director Rogers gave an update on the current status of an essential air service carrier selection by the USDOT. Non-stop service to Denver with Great Lakes remains the preferred proposal. The USDOT selection could also be delayed pending a decision from the TSA on whether to staff screeners at SLN. However Rogers noted that the Wichita TSA staff has shown that they are ready and willing to staff at Salina. Rogers commented that he expects a decision after the first of the year.

Nex-Tech Inc. Tower Lease

Director of Administration and Finance Swanson detailed a three year lease with Nex-Tech for the red/white checkered, former water tower at the corner of Arnold Avenue and General Jim Road for communications equipment. The current lease is scheduled to expire at the end of 2015. The proposed new lease, beginning January 1, would increase rent from \$250 to \$300 per month and Nex-Tech will be responsible for all utilities and costs associated with the company's use of the tower. Director Vancil moved to approve the lease agreement with Nex-Tech Inc., seconded by Director Neuschafer. Motion passed unanimously.

2016 Budget Report and Work Plan

Executive Director Rogers and Director of Administration and Finance Swanson overviewed the 2016 Budget Report and Work Plan. 2016 Priorities will remain very similar to 2015 priorities. The SAA would like to reach 65% occupancy for building and hangar rental. For budget management and expense control, a minimum 5% increase in operating revenue and maximum increase of 2.3% in operating expenses is desired. The Schilling AFB Project has the right team in place and the project will transition from field work to final report preparation. In partnership with Avflight, a 4.5% increase in fuel flowage fee growth is the goal for 2016. New air service to Denver is scheduled to start on April 1. Director Neuschafer moved to approve the 2016 Budget Report and Work Plan, seconded by Director Platten. Motion passed unanimously.

Staff Reports

- Executive Director Rogers gave an update on Project Guardian in Hangar 600. December or January is the expected time for the prospect to come visit the hangar. Project Guardian would lease 5,000 sq. ft. of office space and 40,000 sq. ft. of hangar space.
- Rogers gave an update on Project Pueblo in Hangar 506-2. Project Pueblo is expected to be finalized after the first of the year.
- Rogers and Director of Facilities and Construction Bieker reviewed a request from the City for dedication of SAA property for right-of-way for the reconstruction of a portion of Centennial Road.
- The Salina Community Economic Development Organization Board of Directors has been formed and set; the first meeting is hoped to take place before the end of the year. The SAA will provide EDO initial finance and administrative support.

Executive Session

At 9:00 A.M. Director Vancil moved to recess the open meeting until 9:15 A.M. for an executive session for the following:

Discussing matters of non-elected personnel for the reason that public discussion would violate the individual's privacy rights. The subject to be discussed is the executive director's 2015 job performance and professional development review.

The open meeting shall resume in the M.J. Kennedy Air Terminal conference room at 9:15 A.M. Director Neuschafer seconded the motion. Motion carried unanimously.

The open meeting resumed at 9:15 A.M.

At 9:15 A.M. Director Platten moved to extend the executive session until 9:40 A.M. Director Maes seconded the motion. Motion carried unanimously.

The open meeting resumed at 9:40 A.M.

Upon a motion duly made, the meeting adjourned at 9:40 A.M.

Minutes approved at the January 20, 2016 Board meeting.

Secretary

(SEAL)

**SALINA AIRPORT AUTHORITY
AIRPORT ACTIVITY REPORT
2015**

AIR TRAFFIC/ATCT

December, 2015	7,101 Operations
	563 Instrument Operations
	621 Peak Day
December, 2014	5,509 Operations
	709 Instrument Operations
	518 Peak Day
January 2015 - December 2015	96,350 Operations
January 2014 - December 2014	91,101 Operations
January 2013 - December 2013	90,131 Operations

FUEL FLOWAGE

December, 2015	89,277 Gallons
December, 2014	97,295 Gallons
January 2015 - December 2015	2,487,603 Gallons
January 2014 - December 2014	1,971,061 Gallons
January 2013 - December 2013	1,757,980 Gallons

		Avflight	
		Military/Gov't	Self-fuel
KSU-S	Avflight Salina	Portion	Station Portion
10,018	79,259	7,524	499
7,811	89,484	4,394	1,092
133,140	2,354,463	726,981	9,465
121,988	1,847,441	933,709	10,660
129,851	1,620,516	281,006	7,613

ENPLANEMENTS - SEAPORT

December, 2015	80 Passengers
December, 2014	178 Passengers
January 2015 - December 2015	1,124 Passengers
January 2014 - December 2014	2,138 Passengers
January 2013 - December 2013	2,361 Passengers

**LOAD
FACTOR**

21%
34%

TOTAL ENPLANEMENTS - Scheduled Flights & Charter Flights

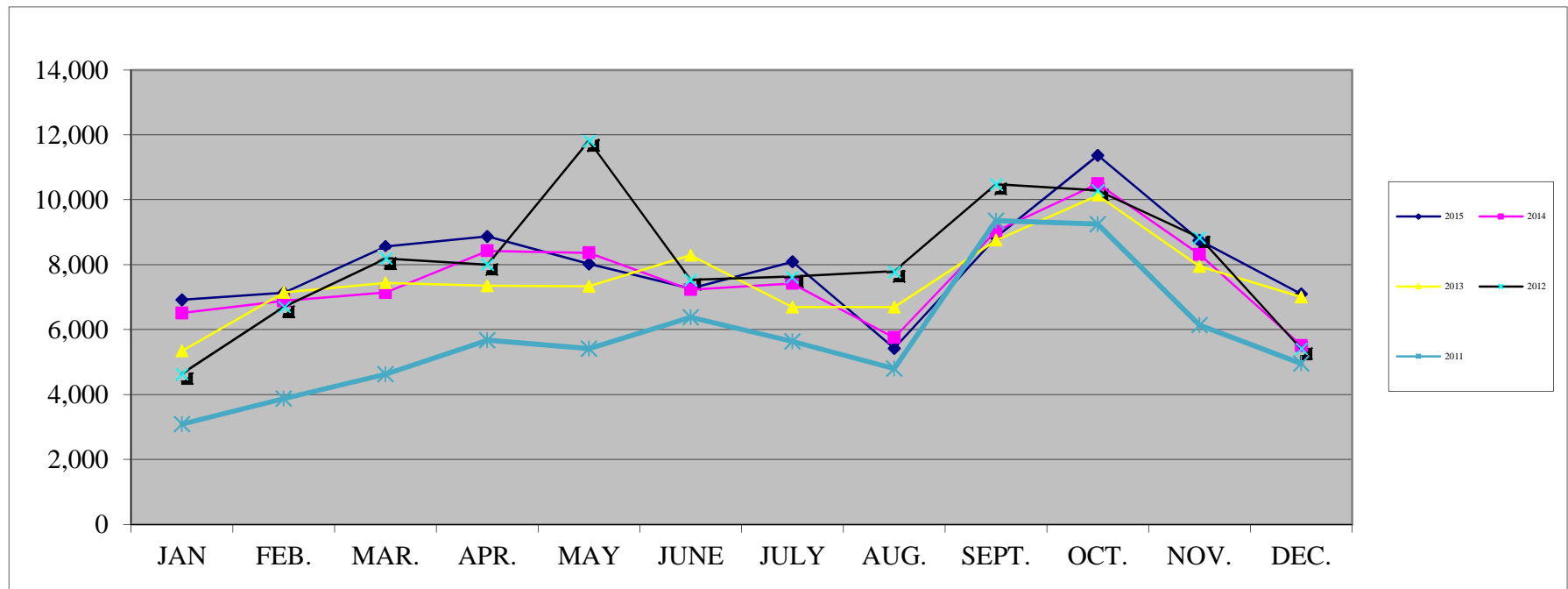
December, 2015	80 Passengers
December, 2014	178 Passengers
January 2015 - December 2015	10,389 Passengers
January 2014 - December 2014	2,556 Passengers
January 2013 - December 2013	3,068 Passengers

**AIRPORT TRAFFIC RECORD
2014 - 2015**

	ITINERANT					LOCAL			Total Operations
	AC	AT	GA	MI	Total Itinerant	Civil	Military	Total Local	
2015									
January, 15	7	1,543	723	138	2,411	4,243	264	4,507	6,918
February, 15	6	1,937	779	138	2,860	3,997	276	4,273	7,133
March, 15	68	2,086	814	176	3,144	5,079	334	5,413	8,557
April, 15	21	2,160	665	290	3,136	5,168	566	5,734	8,870
May, 15	72	1,774	733	207	2,786	4,790	446	5,236	8,022
June, 15	2	1,793	847	236	2,878	4,076	314	4,390	7,268
July, 15	169	1,771	786	102	2,828	5,050	211	5,261	8,089
August, 15	27	1,252	895	165	2,339	2,843	244	3,087	5,426
September, 15	185	2,428	881	163	3,657	4,921	268	5,189	8,846
October, 15	186	2,548	1,018	189	3,941	7,230	196	7,426	11,367
November, 15	19	1,967	694	160	2,840	5,745	168	5,913	8,753
December, 15	4	1,722	590	105	2,421	4,556	124	4,680	7,101
Totals January - December	766	22,981	9,425	2,069	35,241	57,698	3,411	61,109	96,350
2014									
January, 14	0	1,544	573	174	2,291	4,078	142	4,220	6,511
February, 14	0	1,752	558	153	2,463	4,260	164	4,424	6,887
March, 14	10	1,791	684	132	2,617	4,162	364	4,526	7,143
April, 14	0	1,974	681	196	2,851	5,148	427	5,575	8,426
May, 14	1	1,680	993	186	2,860	5,193	312	5,505	8,365
June, 14	6	1,601	791	549	2,947	4,017	270	4,287	7,234
July, 14	0	1,757	754	299	2,810	4,075	538	4,613	7,423
August, 14	2	1,464	780	259	2,505	2,975	276	3,251	5,756
September, 14	1	2,742	840	179	3,762	5,041	232	5,273	9,035
October, 14	28	2,469	775	718	3,990	6,218	288	6,506	10,496
November, 14	0	1,870	599	115	2,584	5,448	284	5,732	8,316
December, 14	3	1,231	599	117	1,950	3,358	249	3,559	5,509
Totals January - December	51	21,875	8,627	3,077	33,630	53,973	3,546	57,471	91,101
Difference	715	1,106	798	-1,008	1,611	3,725	-135	3,638	5,249
YTD % Change	1402%	5%	9%	-33%	5%	7%	-4%	6%	6%

AIR TRAFFIC

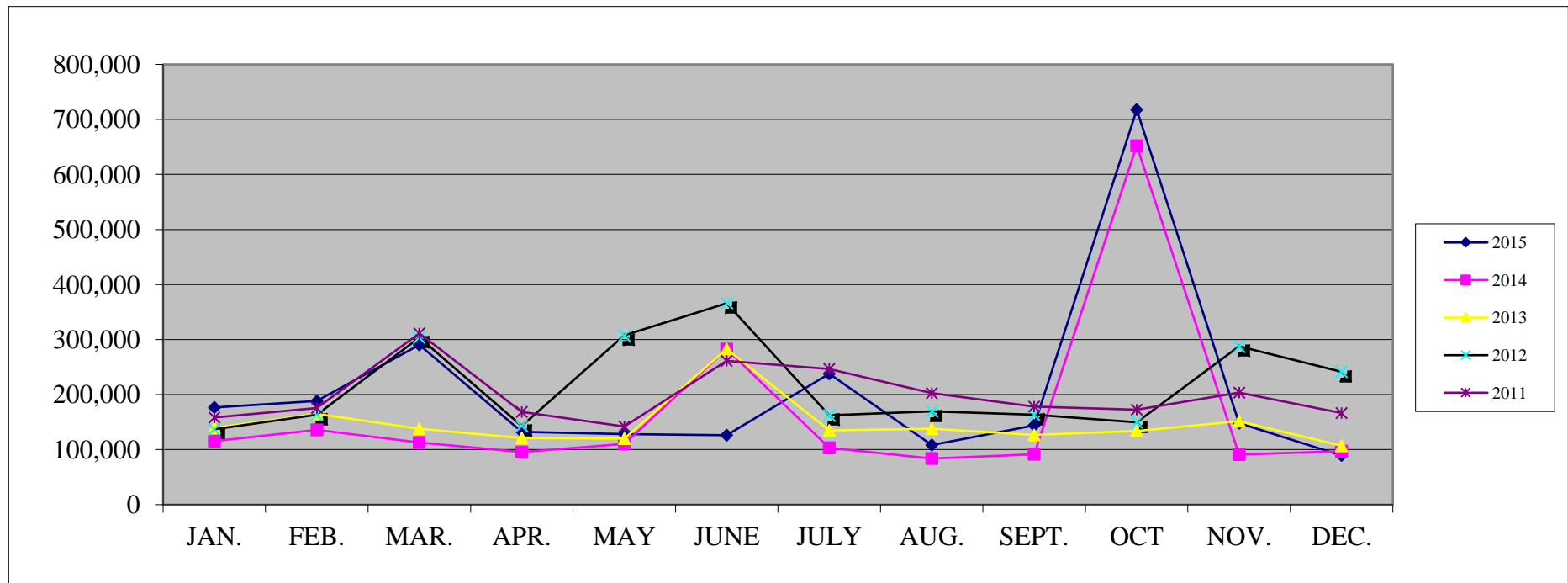
	<u>JAN</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APR.</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG.</u>	<u>SEPT.</u>	<u>OCT.</u>	<u>NOV.</u>	<u>DEC.</u>	<u>TOTAL</u>
2015	6,918	7,133	8,557	8,870	8,022	7,268	8,089	5,426	8,846	11,367	8,753	7,101	96,350
2014	6,511	6,887	7,143	8,426	8,365	7,234	7,423	5,756	9,035	10,496	8,316	5,509	91,101
2013	5,341	7,146	7,440	7,349	7,336	8,291	6,696	6,694	8,755	10,136	7,946	7,001	90,131
2012	4,642	6,700	8,189	8,002	11,819	7,532	7,635	7,802	10,478	10,292	8,838	5,409	97,338
2011	3,088	3,880	4,632	5,671	5,418	6,379	5,639	4,804	9,355	9,249	6,138	4,954	69,207
2010	2,760	4,430	5,743	5,964	4,611	4,572	4,364	4,009	6,816	7,653	5,100	4,429	60,451
2009	4,345	6,822	5,675	5,888	6,209	5,883	5,082	3,860	6,470	5,258	5,775	3,795	65,062
2008	4,233	6,749	6,063	6,291	5,530	6,345	5,356	4,112	7,425	8,125	6,571	4,775	71,575
2007	5,606	5,726	6,005	7,264	6,087	6,788	6,232	5,531	8,637	7,425	7,498	3,680	76,479
2006	5,660	6,886	6,468	6,719	6,958	6,411	5,074	6,370	8,692	9,410	6,894	5,922	81,464
2005	4,504	6,931	7,125	11,801	6,358	5,969	5,664	6,224	9,925	8,949	6,953	5,889	86,292



FUEL FLOWAGE

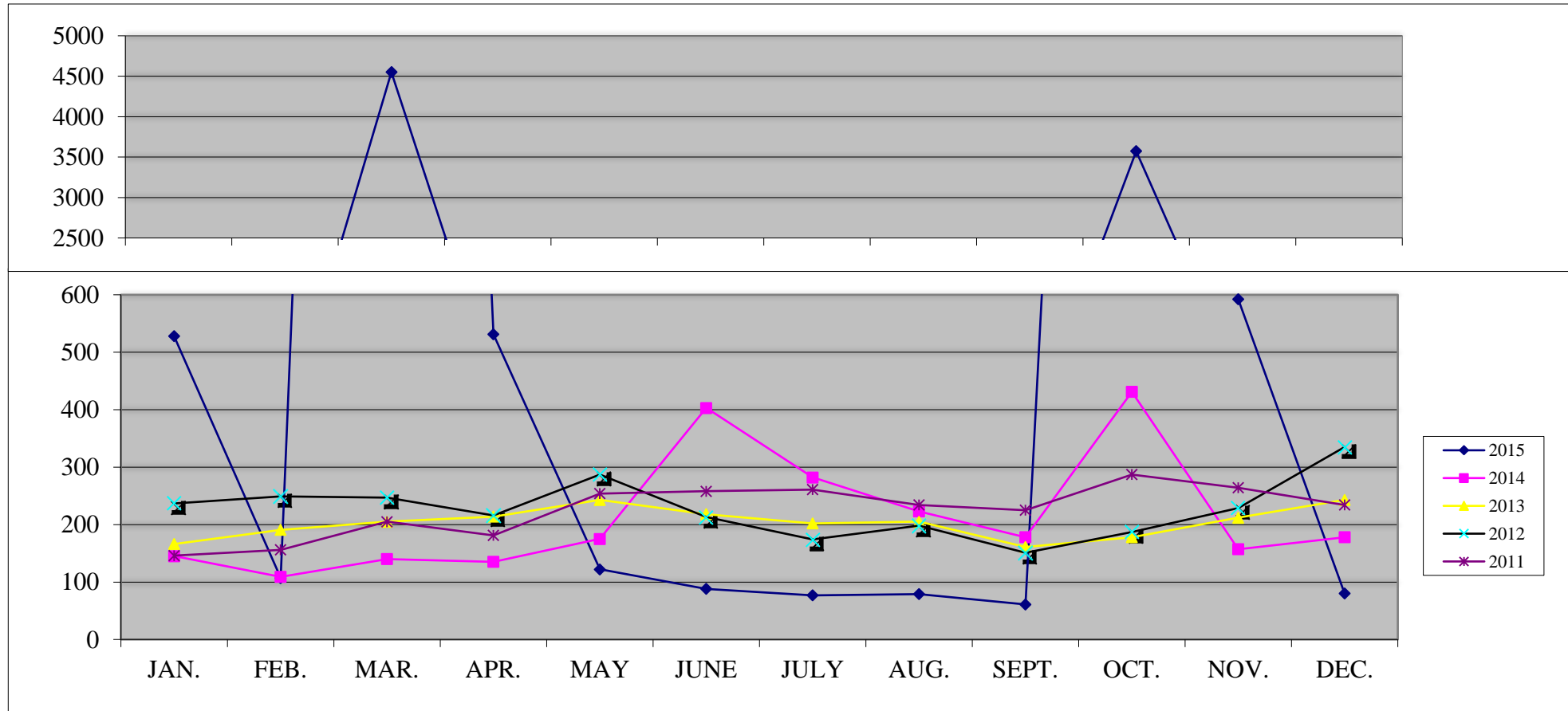
Gallons of Fuel Sold at SLN

	<u>JAN.</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APR.</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG.</u>	<u>SEPT.</u>	<u>OCT</u>	<u>NOV.</u>	<u>DEC.</u>	<u>TOTAL</u>
2015	176,746	188,406	290,470	132,543	128,100	126,428	237,782	108,581	143,816	717,601	147,853	89,277	2,487,603
2014	115,573	135,651	112,694	95,549	110,387	282,468	103,108	83,757	91,423	652,207	90,948	97,295	1,971,061
2013	139,227	165,167	138,056	121,295	120,083	282,743	134,677	137,840	126,523	134,024	151,427	106,917	1,757,981
2012	136,995	163,253	303,472	142,770	307,541	365,938	162,584	169,534	163,515	149,404	287,619	241,424	2,594,049
2011	158,199	175,703	311,254	168,490	141,986	261,097	246,687	202,390	178,133	172,586	203,684	166,461	2,386,670
2010	140,149	174,668	276,837	195,019	195,859	333,684	271,029	212,013	170,735	209,067	315,010	269,921	2,763,991
2009	202,765	239,649	182,205	183,738	192,029	306,421	222,991	145,268	171,251	216,190	256,904	162,174	2,481,585
2008	240,060	298,097	293,841	231,396	212,675	319,814	218,666	236,294	245,330	374,857	236,718	206,767	3,114,515
2007	301,504	331,456	315,827	300,209	306,483	433,448	292,410	317,909	323,365	294,420	327,122	234,641	3,778,794
2006	267,924	311,776	297,888	287,710	286,273	286,903	324,655	413,395	388,262	321,437	314,458	316,431	3,817,112
2005	239,422	321,501	338,175	287,489	314,404	289,621	373,194	419,212	380,853	325,869	315,672	557,475	4,162,887



ENPLANEMENTS

	<u>JAN.</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APR.</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG.</u>	<u>SEPT.</u>	<u>OCT.</u>	<u>NOV.</u>	<u>DEC.</u>	<u>FAA</u> <u>Adjustment</u>	<u>TOTAL</u>
2015	528	107	4,550	531	122	88	77	79	61	3,574	592	80		10,389
2014	145	109	140	135	175	403	282	223	178	431	157	178	-158	2,398
2013	166	191	205	214	243	218	202	205	161	178	212	243	391	2,829
2012	237	249	247	216	287	213	174	198	151	187	229	335	803	3,526
2011	146	156	205	181	254	258	261	234	225	287	264	234	152	2,857
2010	81	97	139	116	668	166	162	154	178	436	234	510	203	3,144
2009	224	227	275	223	232	210	225	242	439	190	223	129	29	2,868
2008	228	147	224	283	372	396	393	450	524	930	309	398	516	5,170
2007	109	81	133	107	185	226	221	285	241	325	679	353	1,182	4,127
2006	163	140	230	121	176	179	161	150	161	147	293	108	848	2,877
2005	267	257	258	186	150	218	162	134	225	135	192	155	466	2,805
2004	367	159	214	185	189	265	250	311	208	244	338	244	3,127	6,101



**Adjustment based on Nonscheduled/On-Demand Air Carrier Filings FAA Form 1800-31

Salina Airport Authority
Statement of Net Assets Prev Year Comparison
As of December 31, 2015

01/15/2016

	<u>Dec 31, 15</u>	<u>Nov 30, 15</u>	<u>\$ Change</u>	<u>Dec 31, 14</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS						
Current Assets						
Checking/Savings						
Cash in Bank - Bond Funds	335,426	340,412	-4,986	0	335,426	100%
Cash in bank & Petty Cash-Op	383,650	423,613	-39,963	290,742	92,908	32%
Total Checking/Savings	<u>719,076</u>	<u>764,025</u>	<u>-44,949</u>	<u>290,742</u>	<u>428,334</u>	<u>147%</u>
Accounts Receivable						
Accounts Receivable	125,237	125,826	-589	107,939	17,298	16%
Total Accounts Receivable	<u>125,237</u>	<u>125,826</u>	<u>-589</u>	<u>107,939</u>	<u>17,298</u>	<u>16%</u>
Other Current Assets						
Other current assets	160,033	163,834	-3,801	5,067	154,966	3,058%
Undeposited Funds	0	86	-86	0	0	0%
Total Other Current Assets	<u>160,033</u>	<u>163,920</u>	<u>-3,887</u>	<u>5,067</u>	<u>154,966</u>	<u>3,058%</u>
Total Current Assets	<u>1,004,346</u>	<u>1,053,771</u>	<u>-49,425</u>	<u>403,748</u>	<u>600,598</u>	<u>149%</u>
Fixed Assets						
Fixed assets at cost	82,060,102	82,059,445	657	81,861,672	198,430	0%
Less accumulated depreciation	-36,764,198	-36,550,448	-213,750	-34,199,198	-2,565,000	-8%
Total Fixed Assets	<u>45,295,904</u>	<u>45,508,997</u>	<u>-213,093</u>	<u>47,662,474</u>	<u>-2,366,570</u>	<u>-5%</u>
TOTAL ASSETS	<u>46,300,250</u>	<u>46,562,768</u>	<u>-262,518</u>	<u>48,066,222</u>	<u>-1,765,972</u>	<u>-4%</u>
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						
Accounts Payable						
Accounts payable	79,789	65,146	14,643	142,516	-62,727	-44%
Total Accounts Payable	<u>79,789</u>	<u>65,146</u>	<u>14,643</u>	<u>142,516</u>	<u>-62,727</u>	<u>-44%</u>
Total Credit Cards	0	159	-159	1,250	-1,250	-100%
Other Current Liabilities						
Accrued debt interest payable	368,429	282,256	86,173	347,798	20,631	6%
Debt, current portion	1,499,894	1,499,894	0	1,025,674	474,220	46%
Deferred Mill Levy revenue	0	165,939	-165,939	0	0	0%
Other current liabilities	191,888	212,766	-20,878	175,044	16,844	10%
Total Other Current Liabilities	<u>2,060,211</u>	<u>2,160,855</u>	<u>-100,644</u>	<u>1,548,516</u>	<u>511,695</u>	<u>33%</u>
Total Current Liabilities	<u>2,140,000</u>	<u>2,226,160</u>	<u>-86,160</u>	<u>1,692,282</u>	<u>447,718</u>	<u>26%</u>
Long Term Liabilities						
Capital Lease Payable	55,777	55,777	0	107,967	-52,190	-48%
Debt - Long Term	22,772,867	22,790,664	-17,797	23,023,503	-250,636	-1%
Less current portion	-1,499,894	-1,499,894	0	-1,025,674	-474,220	-46%
Security Deposits Returnable	37,702	39,152	-1,450	20,624	17,078	83%
Total Long Term Liabilities	<u>21,366,452</u>	<u>21,385,699</u>	<u>-19,247</u>	<u>22,126,420</u>	<u>-759,968</u>	<u>-3%</u>
Total Liabilities	<u>23,506,452</u>	<u>23,611,859</u>	<u>-105,407</u>	<u>23,818,702</u>	<u>-312,250</u>	<u>-1%</u>
Equity						
Invested in Capital Assets net	22,467,260	22,645,206	-177,946	24,510,104	-2,042,844	-8%
Net assets, Designated	90,000	90,000	0	90,000	0	0%
Net assets, Unrestricted	1,690,260	1,512,314	177,946	628,315	1,061,945	169%
Net Income	-1,453,722	-1,296,610	-157,112	-980,899	-472,823	-48%
Total Equity	<u>22,793,798</u>	<u>22,950,910</u>	<u>-157,112</u>	<u>24,247,520</u>	<u>-1,453,722</u>	<u>-6%</u>
TOTAL LIABILITIES & EQUITY	<u>46,300,250</u>	<u>46,562,769</u>	<u>-262,519</u>	<u>48,066,222</u>	<u>-1,765,972</u>	<u>-4%</u>

Salina Airport Authority
Profit & Loss Budget Performance
 December 2015

11:56 AM
 01/15/2016
 Accrual Basis

	<u>Dec 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Jan - Dec 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense									
Income									
Airfield revenue									
Fuel Flowage Fees	6,776	12,500	-5,724	54%	189,529	150,000	39,529	126%	150,000
Hangar rent	33,389	42,670	-9,281	78%	472,454	531,639	-59,185	89%	531,639
Landing fees	160	276	-116	58%	7,668	3,310	4,358	232%	3,310
Ramp rent	4,194	4,096	98	102%	49,851	49,152	699	101%	49,152
Total Airfield revenue	44,519	59,542	-15,023	75%	719,502	734,101	-14,599	98%	734,101
Building and land rent									
Agri land rent	0	4,833	-4,833	0%	55,653	58,000	-2,347	96%	58,000
Building rents									
Short-term leasing	4,600	3,967	633	116%	62,952	47,600	15,352	132%	47,600
Building rents - Other	62,293	56,592	5,701	110%	752,971	732,400	20,571	103%	732,400
Total Building rents	66,893	60,559	6,334	110%	815,923	780,000	35,923	105%	780,000
Land rent									
Basic Land Rent	5,628	5,530	98	102%	74,126	66,210	7,916	112%	66,210
Property tax - tenant share	-28,626	13,000	-41,626	-220%	114,374	156,000	-41,626	73%	156,000
Total Land rent	-22,998	18,530	-41,528	-124%	188,500	222,210	-33,710	85%	222,210
Tank rent	808	742	66	109%	9,540	8,900	640	107%	8,900
Total Building and land rent	44,703	84,664	-39,961	53%	1,069,616	1,069,110	506	100%	1,069,110
Other revenue									
ARFF Training	0				4,500				
Commissions	0	1,750	-1,750	0%	18,977	21,000	-2,023	90%	21,000
Other income	564	2,500	-1,936	23%	63,453	30,000	33,453	212%	30,000
Total Other revenue	564	4,250	-3,686	13%	86,930	51,000	35,930	170%	51,000
Total Income	89,786	148,456	-58,670	60%	1,876,048	1,854,211	21,837	101%	1,854,211
Expense									
Administrative expenses									
A/E, consultants, brokers	7,501	0	7,501	100%	19,904	0	19,904	100%	0
Airport promotion	70	708	-638	10%	9,523	8,500	1,023	112%	8,500
Bad Debt Expense	0	0	0	0%	3,422	0	3,422	100%	0
Computer/Network Admin.	871	833	38	105%	10,572	10,000	572	106%	10,000
Dues and subscriptions	1,193	833	360	143%	19,313	10,000	9,313	193%	10,000
Employee retirement	5,587	5,396	191	104%	70,006	70,148	-142	100%	70,148
FICA and medicare tax expense	4,268	4,111	157	104%	50,468	53,440	-2,972	94%	53,440
Industrial development	0	0	0	0%	0	0	0	0%	0
Insurance , property	12,845	12,917	-72	99%	146,681	155,000	-8,319	95%	155,000
Insurance, medical	14,563	16,039	-1,476	91%	176,485	192,466	-15,981	92%	192,466
Kansas unemployment tax	0	250	-250	0%	519	1,000	-481	52%	1,000
Legal and accounting	0	2,500	-2,500	0%	40,568	30,000	10,568	135%	30,000
Office salaries	28,404	31,172	-2,768	91%	393,965	405,231	-11,266	97%	405,231
Office Supplies	200	583	-383	34%	6,022	7,000	-978	86%	7,000

	<u>Dec 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Jan - Dec 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Other administrative expense									
Merchant Processing Fees	45	35	10	129%	683	420	263	163%	420
Other administrative expense - Other	38	278	-240	14%	4,012	3,330	682	120%	3,330
Total Other administrative expense	<u>83</u>	<u>313</u>	<u>-230</u>	<u>27%</u>	<u>4,695</u>	<u>3,750</u>	<u>945</u>	<u>125%</u>	<u>3,750</u>
Postage	0	267	-267	0%	1,607	3,200	-1,593	50%	3,200
Property appraisal expense	0	0	0	0%	0	0	0	0%	0
Property tax expense	12,383	12,917	-534	96%	154,466	155,000	-534	100%	155,000
Special Events	0	83	-83	0%	0	1,000	-1,000	0%	1,000
Telephone	1,344	1,375	-31	98%	16,423	16,500	-77	100%	16,500
Training	0	500	-500	0%	4,824	6,000	-1,176	80%	6,000
Travel and meetings	56	667	-611	8%	8,343	8,000	343	104%	8,000
Total Administrative expenses	<u>89,368</u>	<u>91,464</u>	<u>-2,096</u>	<u>98%</u>	<u>1,137,806</u>	<u>1,136,235</u>	<u>1,571</u>	<u>100%</u>	<u>1,136,235</u>
Maintenance expenses									
Airfield maintenance	1,020	1,292	-272	79%	16,812	15,500	1,312	108%	15,500
Airport Security	0	42	-42	0%	793	500	293	159%	500
Building maintenance	1,637	3,333	-1,696	49%	33,881	40,000	-6,119	85%	40,000
Equipment fuel and repairs	2,673	4,167	-1,494	64%	61,804	50,000	11,804	124%	50,000
Fire Services	14,000	125	13,875	11,200%	14,511	1,500	13,011	967%	1,500
Grounds maintenance	3	292	-289	1%	2,117	3,500	-1,383	60%	3,500
Maintenance salaries	27,685	25,385	2,300	109%	312,080	330,000	-17,920	95%	330,000
Other maintenance expenses	818	1,542	-724	53%	13,523	18,500	-4,977	73%	18,500
Snow removal expense	1,936	2,500	-564	77%	1,936	15,000	-13,064	13%	15,000
Utilities	19,205	24,465	-5,260	79%	237,721	215,000	22,721	111%	215,000
Total Maintenance expenses	<u>68,977</u>	<u>63,143</u>	<u>5,834</u>	<u>109%</u>	<u>695,178</u>	<u>689,500</u>	<u>5,678</u>	<u>101%</u>	<u>689,500</u>
Total Expense	<u>158,345</u>	<u>154,607</u>	<u>3,738</u>	<u>102%</u>	<u>1,832,984</u>	<u>1,825,735</u>	<u>7,249</u>	<u>100%</u>	<u>1,825,735</u>
Net Ordinary Income	<u>-68,559</u>	<u>-6,151</u>	<u>-62,408</u>	<u>1,115%</u>	<u>43,064</u>	<u>28,476</u>	<u>14,588</u>	<u>151%</u>	<u>28,476</u>
Other Income/Expense									
Other Income									
Capital contributed	0	11,174	-11,174	0%	92,414	134,093	-41,679	69%	134,093
Gain on sale of assets	48,060	0	48,060	100%	56,431	15,000	41,431	376%	15,000
Interest income									
Interest income on deposits	21	42	-21	50%	279	500	-221	56%	500
Total Interest income	<u>21</u>	<u>42</u>	<u>-21</u>	<u>50%</u>	<u>279</u>	<u>500</u>	<u>-221</u>	<u>56%</u>	<u>500</u>
Mill levy income	165,939	165,939	0	100%	2,028,074	1,991,265	36,809	102%	1,991,265
Total Other Income	<u>214,020</u>	<u>177,155</u>	<u>36,865</u>	<u>121%</u>	<u>2,177,198</u>	<u>2,140,858</u>	<u>36,340</u>	<u>102%</u>	<u>2,140,858</u>
Other Expense									
Debt interest expense net									
Amortization of bond issue cost	0				43,160				
Interest Expense on Debt	88,819	88,819	0	100%	1,065,822	1,065,822	0	100%	1,065,822
Total Debt interest expense net	<u>88,819</u>	<u>88,819</u>	<u>0</u>	<u>100%</u>	<u>1,108,982</u>	<u>1,065,822</u>	<u>43,160</u>	<u>104%</u>	<u>1,065,822</u>
Depreciation expense	213,750	213,750	0	100%	2,565,000	2,565,000	0	100%	2,565,000
Total Other Expense	<u>302,569</u>	<u>302,569</u>	<u>0</u>	<u>100%</u>	<u>3,673,982</u>	<u>3,630,822</u>	<u>43,160</u>	<u>101%</u>	<u>3,630,822</u>
Net Other Income	<u>-88,549</u>	<u>-125,414</u>	<u>36,865</u>	<u>71%</u>	<u>-1,496,784</u>	<u>-1,489,964</u>	<u>-6,820</u>	<u>100%</u>	<u>-1,489,964</u>
Net Income	<u>-157,108</u>	<u>-131,565</u>	<u>-25,543</u>	<u>119%</u>	<u>-1,453,720</u>	<u>-1,461,488</u>	<u>7,768</u>	<u>99%</u>	<u>-1,461,488</u>

Salina Airport Authority
Capital Additions Budget vs. Actual
As of December 31, 2015

	Dec 15	Jan - Dec 15	Annual Budget	+/- Annual Budget	% of Annual Budget
ASSETS					
Fixed Assets					
Fixed assets at cost					
Airfield					
AIP-37 Txy B & E Rehab Design		47,568	92,077	-44,509	52%
Airfield Improvements					
AMP - Economic Impact Study		5,875	11,750	-5,875	50%
Airfield Improvements - Other		30,131	3,250	26,881	927%
Total Airfield Improvements	0	36,006	15,000	21,006	240%
Term., Public View, Museum Dev.		5,130	5,000	130	103%
Total Airfield	0	88,704	112,077	-23,373	79%
Buildings & Improvements					
Building improvements					
Bldg. Imps. Other		23,202	5,000	18,202	464%
Hangar 959 Rehabilitation		28,986	10,000	18,986	290%
Total Building improvements	0	52,188	15,000	37,188	348%
Pumphouse 305		0	5,000	-5,000	0%
Terminal building improvements					
2015 Terminal Bldg. Remodel		18,595	275,000	-256,405	7%
Total Terminal building improvements	0	18,595	275,000	-256,405	7%
Total Buildings & Improvements	0	70,783	295,000	-224,217	24%
Equipment					
Communications equipment		0	1,000	-1,000	0%
Computer equipment		0	1,000	-1,000	0%
Other Equipment		13,390	5,000	8,390	268%
Total Equipment	0	13,390	7,000	6,390	191%
Land					
Airport Indust. Cent. Imps.		5,354	1	5,353	535,400%
Environmental					
Environmental - SAFB	657	20,199	15,455	4,744	131%
Total Land	657	25,553	15,456	10,097	165%
Total Fixed assets at cost	657	198,430	429,533	-231,103	46%

01/15/16

Salina Airport Authority

Significant Capital Expenditures Detail

December 2015

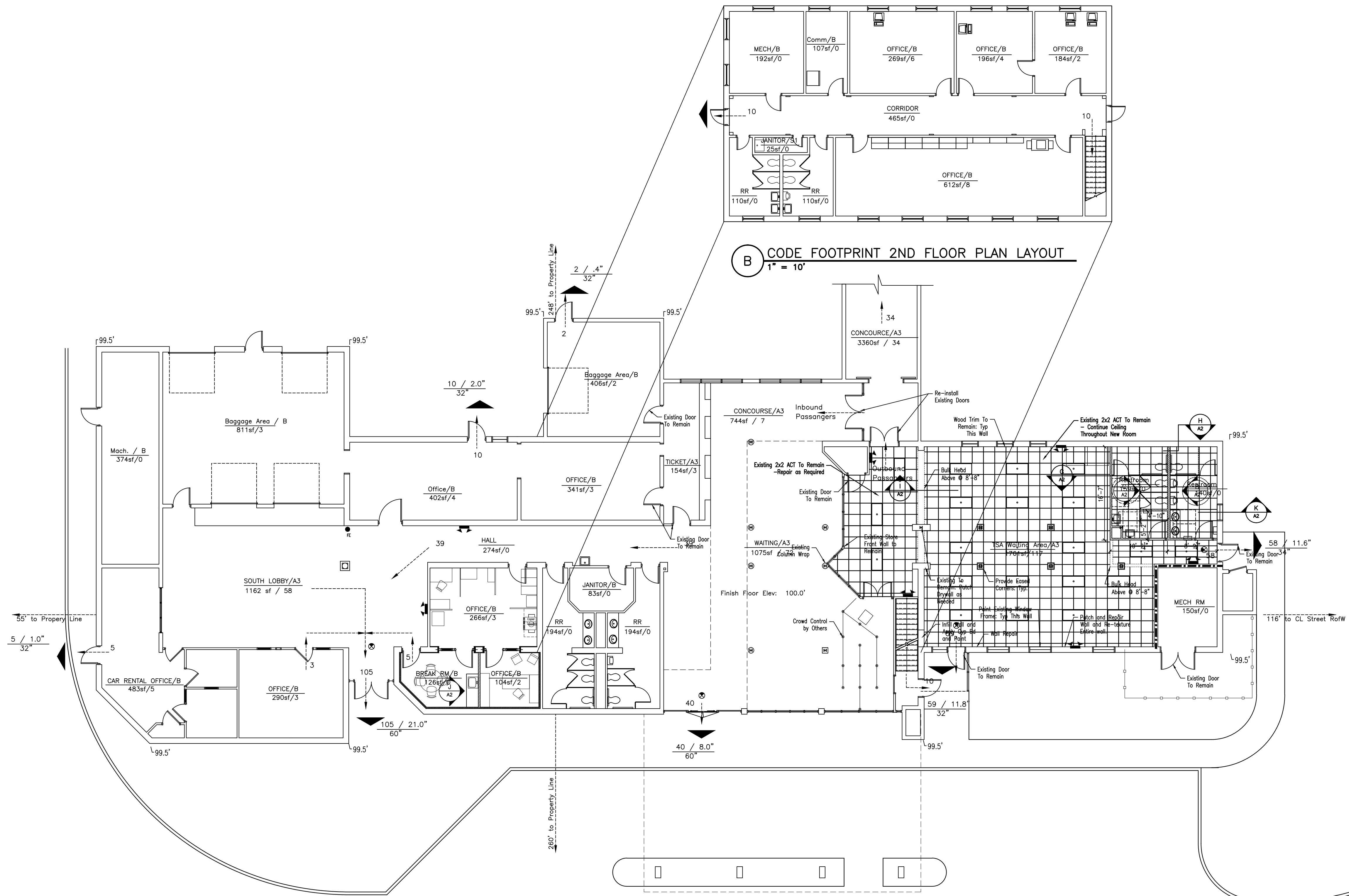
Type	Date	Name	Memo	Amount	Balance
Fixed assets at cost					
Land					
Environmental					
Environmental - SAFB					
Bill	12/31/2015	Stinson Leonard Street, LLP	Professional services - December 2015	656.50	656.50
		Total Environmental - SAFB		<u>656.50</u>	<u>656.50</u>
		Total Environmental		<u>656.50</u>	<u>656.50</u>
		Total Land		<u>656.50</u>	<u>656.50</u>
		Total Fixed assets at cost		<u>656.50</u>	<u>656.50</u>
TOTAL				<u>656.50</u>	<u>656.50</u>

**A MOTION TO RECESS FOR AN EXECUTIVE SESSION
OF THE BOARD OF DIRECTORS FOR THE SALINA AIRPORT AUTHORITY**

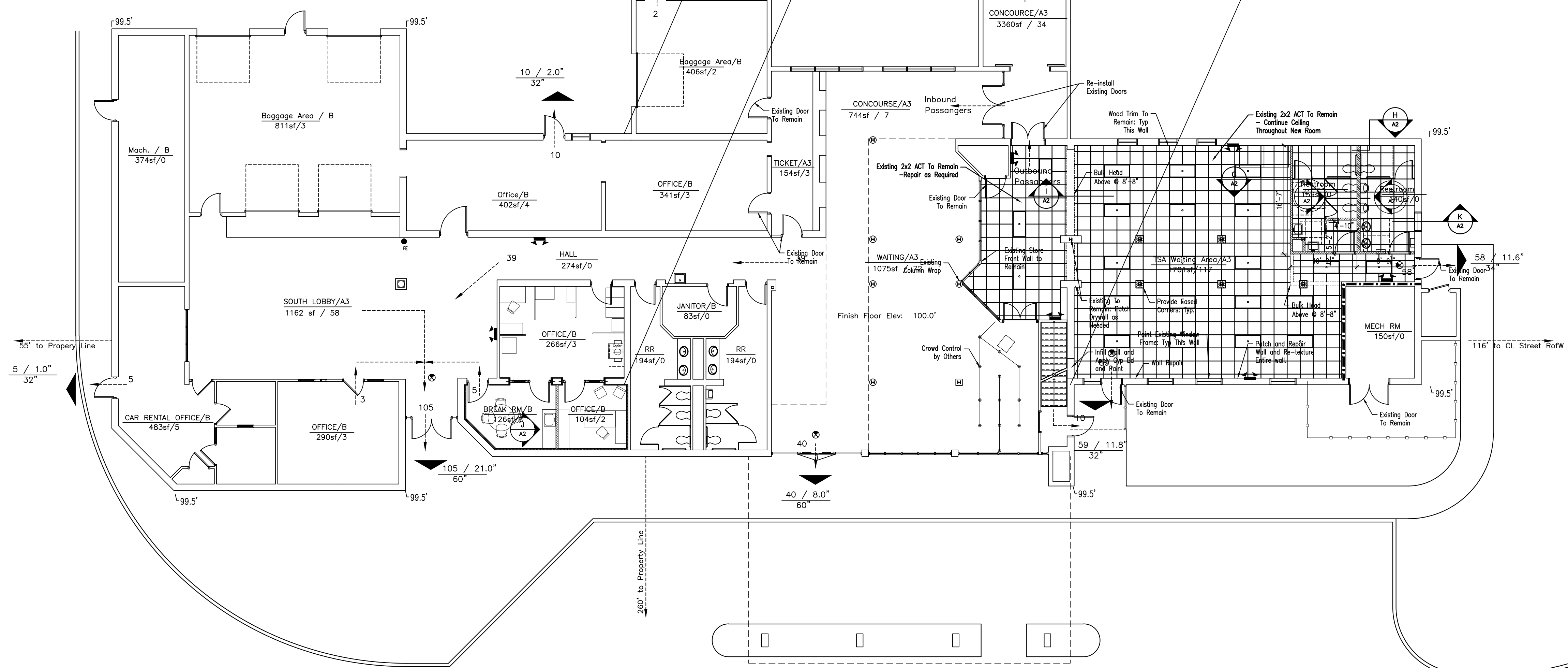
Mister Chairman, I move to recess the Open meeting for an Executive Session for twenty (20) minutes for the purposes of

- 1.) Discussing matters relating to airport security for the reason that public discussion of that information would compromise the Salina Airport Authority's security measures for the Salina Regional Airport.

The Open meeting shall resume in the M. J. Kennedy Air Terminal Building Conference Room at _____ A.M. (Twenty (20) minutes after the start of the Executive Session).



B CODE FOOTPRINT 2ND FLOOR PLAN LAYOUT
1" = 10'



A CODE FOOTPRINT FIRST FLOOR PLAN LAYOUT



STATE LAW ESTABLISHES:
MINIMUM LIFE SAFETY AND HAS UNIFORM FORCE AND EFFECT THROUGHOUT KANSAS.
K.S.A. 31-133 and K.S.A. 2003 Supp. 31-134 require that all occupied structures conform to the basic life safety requirements:
a) Existing occupied buildings cannot have hazardous conditions which slow speedy exits.
b) Alterations of existing buildings cannot make existing conditions worse or block exits;
c) New construction and changes in use are subject to greater life safety requirements.

(6)	PROJECT DATA:
(1)	PROJECT DESCRIPTION: Remodel
	FACILITY : Salina Airport Terminal Building (Name & Address) 3237 Arnold Avenue Salina, Kansas 67401
	Submittal For: Building Remodel
	OWNER : Salina Airport Authority (Name & Address) 3237 Arnold Avenue Salina, Kansas 67401 Phone: 785-827-3914 Fax: 785-827-2221
	RESPONDING FIRE SERVICE: City of Salina, Kansas
	LOCAL BUILDING OFFICIAL: City of Salina, Kansas
	ARCHITECT : DMA Architects, PA (Name/Address/Phone) 2035 E. Iron #100 Salina, Kansas 67401 P: 785-823-6002 F: 785-823-2910 Don Marrs donmarrs@dmapa.com
	CODES USED IN DESIGN: 2006 International Building Code 2006 Uniform Mechanical Code (IAPMO) 2006 Uniform Plumbing Code (UPMC) 2005 National Electrical Code 2006 International Fire Code Americans with Disabilities Act Kansas Fire Prevention Code
	PROJECT TYPE: NO FUTURE ADDITIONS PLANNED
	CONSTRUCTION TYPE: II-B
	OCCUPANCY GROUP: A3/B (non-separated use)
	SPRINKLER SYSTEM: No
	NUMB OF FLOORS: 2
	ALLOWABLE BUILDING CRITERIA: 4 Stories per Table 503 Actual Stories: 2
	ALLOWABLE BUILDING CRITERIA: 55' Height per Table 503 Actual Height: 25'+/-
	STRUCTURAL FIRE RATING: Allowable: N Actual: N
	SPRINKLER SYSTEM: Not Applicable
	TYPE FIRE ALARM SYSTEM: Smoke/Heat Detectors
	EMERGENCY LIGHT: Battery Wall Packs
	EMERGENCY POWER: None
	SMOKE CONTROL SYSTEM: None
	WATER SUPPLY REQ. FIRE: City of Salina Water Supply
	SPRINKLER SYSTEM: City of Salina Water Supply
	AREA INCREASE CALCULATION REPORT:
	BUILDING SEPARATION: 60'+ North Yard 60'+ East Yard 60'+ South Yard 60'+ West Yard
	BASIC ALLOWABLE AREA: 9,500 SF (Table 503)
	MULTI-STORY INCREASE: 9,500 sf
	STREET FRONTAGE INCREASE: 75% (506.2)
	SPRINKLER INCREASE: 0%
	TOTAL ALLOWABLE ALL FLOORS: 33,250 sf
	ALLOWABLE AREA any 1 FLOOR: 16,625 sf
	ACTUAL AREA: 10,872sf 1st floor / 2640sf 2nd floor

Legend	
	Fire Hydrant
	Fire Extinguisher
	Smoke Detector
	Emergency Light
	Exit Requirement
	Required Exit Width
	Provided Exit Width
	Room Name / B Occupancy
	Number of Occupants
	Square Footage of Room
	1hr Fire Rated Construction
	Exit
	Exit Light

Revisions:

DMA

DMA Architects, PA
2035 E. Iron #100
Salina, Kansas 67401
Phone: 785-823-6002
Fax: 785-823-2910
E-mail: donmarrs@dmapa.com

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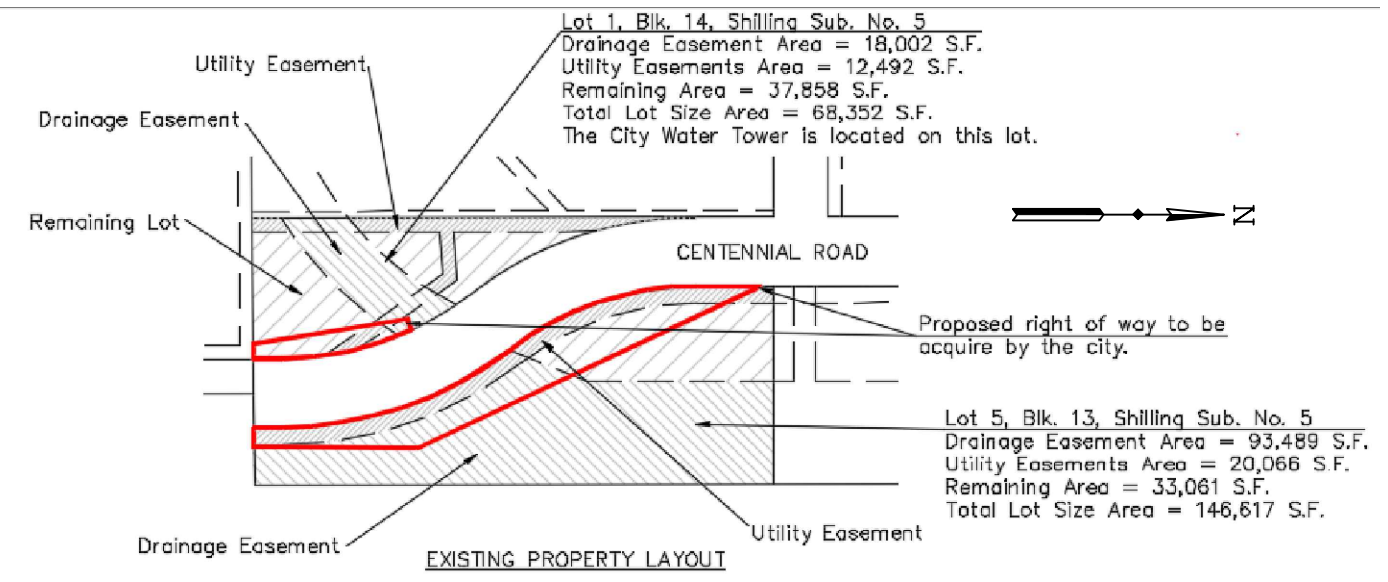
Project: **M.J. Kennedy-Air Terminal Building**
Salina Airport Authority
1st Floor Terminal Remodel Project
3237 Arnold Rd. Salina, KS 67401

Drawing: **Code Footprint**

Job: 1528 **CF1**

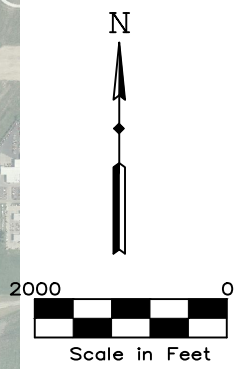
Drawn: MM/DM OF

Date: 09-16-15 1



Centennial Road Construction

Property to be Aquired near the South End of the Project.



Drawing Number 2130-01-16



3237 ARNOLD, SALINA, KS 67401
 (785-827-3914 FAX: 785-827-2221)

None : REVISIONS
 KRB : DESIGNED BY
 KRB : DRAWN BY
 1" = 2000' : SCALE
 1/15/16, 09:28 : DATE

SALINA AIRPORT AUTHORITY
 Board Meeting Location Map January 2016

F:\Public\Facility_Master\BoardEvents\160120BoardLocationMap.dwg

DATE: 01/20/2016
TO: SAA Board of Directors
FROM: Kenny Bieker
Director of Facilities and Construction
SUBJECT: Project Updates

AIP Project No. 37 – Taxiway Alpha, Bravo & Echo Design

FAA is debating on what approach to take. One approach is to rehab the pavement by milling the surface and placing a new 2.5” asphalt surface course over the milled surface. A second approach is to mill the surface and place a new 7” layer of asphalt. A third approach is to reconstruct the entire taxiway. The existing pavement condition is the reason for not being sure of what approach to take. They are debating on just what is the current condition of the existing pavement. Another meeting will have to follow in the near future.

KAIP 2017 Submittals

KDOT was expected to have their final decisions by the end of December but that did not happen. We do not know at this time of the results. This project is for a slurry seal on runway 17-35 on the south 7500 feet of the runway about 50’ wide.

Terminal Building

Contractors are preparing their cost proposals for the terminal building remodel project. I’ve put together a plan for the SAA office layout in preparation for the remodel project.

Airport Activity

No snow removal operations have been needed yet. That’s great news. David Sorell will be preparing for an FAA inspection in February. This visit will cover a full day and evening inspection along with a half day of record keeping inspection.

**A MOTION TO RECESS FOR AN EXECUTIVE SESSION
OF THE BOARD OF DIRECTORS FOR THE SALINA AIRPORT AUTHORITY**

Mister Chairman, I move to recess the Open meeting for an Executive Session for twenty (20) minutes for the purpose of

1. Discussing matters of non-elected personnel for the reason that public discussion would violate the individuals' privacy rights.

The Open meeting shall resume in the M.J. Kennedy Air Terminal conference room at _____ a.m. (Twenty (20) minutes after the start of the Executive Session.)