

**MINUTES OF THE SPECIAL MEETING OF THE BOARD  
OF DIRECTORS OF THE SALINA AIRPORT AUTHORITY  
NOVEMBER 2, 2022  
HANGAR 600, ROOM 100**

**Call to Order**

The meeting was called to order at 4:00 PM by Chair Buer. Business and Communications Manager, Kasey Windhorst confirmed that a quorum was present and noted the board meeting notice was published and distributed on Friday, October 28, 2022.

**Attendance**

Attendance was taken. Chair Buer, Directors Gunn, Carlin, Roberg and Eichelberger (via VTC) were present. Executive Director Tim Rogers; Director of Administration and Finance Shelli Swanson; Director of Facilities and Construction Maynard Cunningham; Business and Communications Manager Kasey Windhorst and Attorney Greg Bengtson were in attendance. No guest attended in person or via VTC.

**Additions to the Agenda**

Chair Buer asked if there were any additions to the agenda. Executive Director Rogers stated there were no additions to the agenda. Rogers provided an overview of the agenda.

**2023 Operating Plan and Budget**

Executive Director Rogers distributed and reviewed the proposed 2023 operating plan and budget. Rogers highlighted on significant priorities which included airfield and building improvements, airport security, airport operations, SAFB environmental project, staffing and partnerships.

Director of Administration and Finance Swanson commented on the proposed budget summary for 2023. The final operating plan and budget will be presented to the board for final approval in December.

### **Executive Session**

At 4:38 P.M. Director Gunn moved the following:

I move that the Salina Airport Authority board of directors recess into executive session for ten (10) minutes to discuss the subjects of the initial phase of the Executive Director's performance evaluation and matters affecting the privacy interests of other individual employees based upon the need to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). The open meeting will resume in this room at 4:48 PM.

Director Carlin second the motion. The motion passed unanimously.

The open meeting resumed at 4:48 P.M.

### **Staff Reports**

Rogers updated the board on the status of the Hangar H626 project. The recent prospect visit resulted in potential design changes. Rogers will reach out to Hutton for updated pricing to revise the scope of design work.

Rogers reviewed the members agreement with Salina Community Economic Development

Organization (SCEDO). Salina Airport Authority board members will need to appoint a new SCEDO board member to replace Director Pete Brungardt whose term expires January 31, 2023. Rogers asked SAA board members for suggestions of up to three candidates. The SAA board will review and discuss the suggested candidates at the November 16<sup>th</sup> board meeting.

Upon a motion duly made, the meeting adjourned at 5:15 P.M.

Minutes approved at the November 16, 2022 Board Meeting.

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Tod Roberg, Vice-Chair

(SEAL)