

**MINUTES OF THE SPECIAL MEETING OF THE BOARD  
OF DIRECTORS OF THE SALINA AIRPORT AUTHORITY  
AUGUST 30, 2023  
HANGAR 600, ROOM 100**

**Call to Order**

Chair Tod Roberg called the meeting to order at 4:00 P.M. and confirmed that a quorum was present. Business and Communications Manager Kasey Windhorst noted that the meeting notice was published Thursday, August 24, 2023, and the board packet was distributed Monday, August 28, 2023.

**Attendance**

Attendance was taken. Present were Directors Roberg, Carlin, Gunn, O'Brien and Boos. Executive Director Tim Rogers; Director of Administration and Finance Shelli Swanson; Director of Facilities and Construction Maynard Cunningham; Business and Communications Manager Kasey Windhorst; Administration Specialist Michelle Moon; and Attorney Greg Bengtson attended. Guests were Bob Vidricksen, Saline County Commissioner, and community member Sandy Welch.

**Agenda**

Executive Director Rogers provided an overview of the agenda and stated no additions to the agenda.

**Public Hearing**

Chair Roberg opened the public hearing. Rogers explained the process of the public hearing and noted that the 2024 preliminary budget information would be presented, followed by public

comments.

Swanson provided a review of the 2024 preliminary budget summary. \$3.4 million estimated for operating revenue supported by: \$0.095/gallon for fuel flowage, an increase of \$25,000; additional hangar rent; and a 6% increase in rental fees for land and buildings, for a total increase in revenue of \$340,000 over 2023. The expenses side of the budget indicates a total increase of 7.9%. Administrative Expense is up 8.7%, Maintenance Expense is up 6.5% and Equipment Maintenance and Fuel increased by \$10,000. The projected net operating income before depreciation is projected at \$131,625, up 303.5%. Swanson distributed the bond structuring scenario and bond/interest fund mill levy projections.

Chair Roberg opened the meeting to Public Comments.

Sandy Welch, 1233 Lois Lane, Salina, asked for a clarification of the 33.45% increase listed on the public notice she received from the Saline County Clerk's office. Rogers explained the Revenue Neutral Rate process as designed by the Kansas State Legislature. Swanson reviewed the debt schedule and projected mill rates. Swanson noted that 5.304 mills is for bond servicing, 1 mill is the community grant match.

No further questions or comments were directed to the board.

Chair Roberg closed the public hearing at 4:53 P.M.

**SAA Resolution No. 23-13 – A Resolution of the Salina Airport Authority, Salina, Kansas, to**

**Exceed the Revenue Neutral Rate in its Property Tax Levy for the Tax Year of 2023**

Director Boos moved to approve SAA Resolution 23-13, to levy a property tax rate exceeding the Revenue Neutral Rate of 4.724 mills for Tax Year 2023, and to authorize Chair Roberg to sign SAA Resolution No. 23-13. The motion was seconded by Director Gunn.

Roll call vote: Director Boos – Aye, Director Gunn – Aye, Director Carlin – Aye, Director O’Brien - Aye, Director Roberg – Aye. Motion passed unanimously.

The motion was made to adjourn the meeting at 5:09 P.M., followed by a unanimous vote.

Minutes approved at the September 20, 2023 board meeting.

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Kasey L. Windhorst, Board Clerk

(SEAL)