

**MINUTES OF THE REGULAR MEETING OF THE BOARD
OF DIRECTORS OF THE SALINA AIRPORT AUTHORITY
JUNE 21, 2023
HANGAR 600, ROOM 100**

Call to Order

Chair Tod Roberg called the meeting to order at 8:00 A.M. and confirmed that a quorum was present. Business and Communications Manager Kasey Windhorst distributed and published the meeting notice and board packet on Friday, June 16, 2023.

Attendance

Attendance was taken. Present were Directors Roberg, Carlin, Gunn, O'Brien and Boos. Executive Director Tim Rogers; Director of Administration and Finance Shelli Swanson; Director of Facilities and Construction Maynard Cunningham; Business and Communications Manager Kasey Windhorst; Airport Administration Specialist Michelle Moon; and Attorney Greg Bengtson attended. Guests were Lindsey Dreiling, Dreiling Aviation Services; Cody Heiman, First Bank Kansas; Tim Unruh, Reporting Points Contributor; Saline County Commissioner Bob Vidricksen (via VTC); and City of Salina Commissioner Trent Davis (via VTC).

Agenda

Executive Director Rogers provided an overview of the agenda.

Minutes

Director Gunn moved to approve the minutes of the May 17, 2023 regular board meeting as presented. Director Boos seconded the motion. Motion carried 5 – 0.

Airport Activity

Rogers summarized the report from Gary Foss, Arkstar, for the current period. Enplanements for the year remain down due to the tag with Hays. May enplanements improved, closing the gap from -15% to -8%, reflecting a successful social media marketing blitz. Inbound passengers are up, showing the temporary use of SLN by Ft. Riley for onboarding soldiers. Fares are mostly within +/- \$75.00 of regional airports, keeping the cost to fly out of SLN competitive. Rogers reviewed key performance indicators. EAS proposals are due July 6, 2023 and the deadline will not be extended by DOT.

Financial Review

Swanson provided the review of financial activity ending May 31, 2023. Total income year-to-date is 8% over 2022 and 7% ahead of the 2023 budget. Total operating expenses are 6% under budget. Net operating income before depreciation equaled \$179,060 and ahead of budget by \$165,469. Swanson reviewed the significant capital expenditures and disbursements from the 2021-1 and 2022-1 GO Temp note project fund accounts during the month of May. Chair Roberg directed staff to file the financials for audit.

Resolution 23-10

Rogers reviewed Salina Airport Authority Resolution 23-10. The resolution states the intent of the airport authority to levy a tax, not to exceed one mill, providing the matching funds for state and federal grants. Rogers noted that the funds raised by a 1-mill tax levy would be used to provide a required local match for airfield improvement projects such as the M.J. Kennedy Terminal Building expansion and the rehabilitation of Runway 12/30. Bengston recapped the legal process, confirming the required public notice and that the tax is subject to public petition.

Director Gunn moved to approve Resolution 23-10 and authorize Chair Roberg to sign the resolution. Director Carlin seconded. The motion was carried, 5 – 0.

Resolution 23-11

Swanson reviewed Salina Airport Authority Resolution 23-11 and the bidding process by banks to hold SAA funds. Five (5) proposals were received with Equity Bank submitting a rate of 5.22%. Staff will provide the bid tab to the board. The GO Bond funds will be transferred from the Kansas Municipal Investment Pool to Equity Bank, following the board's approval of the resolution. Director Boos moved to approve Resolution 23-11 and authorize Chair Roberg to sign the resolution, director Gunn seconded. The motion carried, 5 – 0.

Strategic Planning

Lindsey Dreiling presented the draft of the 2024 goals linked to the STARS core values. Dreiling discussed how the goals will be achieved through budget, prioritizing and planning. Prior to the July board meeting, Dreiling will distribute a survey to the board, prioritizing and consolidating goals.

Staff Reports

Swanson reviewed the dates listed on the Salina Airport Authority board meeting calendar to meet deadlines to prepare for the 2024 budget.

Rogers and Dreiling reviewed the ALOFT grant award and application process. Dreiling discussed the 2-year program schedule. Swanson explained the pre-award process, procurement

procedures and policies. Dreiling noted a survey of local aviation industry employers provided the list of skills and equipment needed for the six-week program curriculum. Rogers noted that the target participants include military personnel separating from service, high school students wanting to go directly into the workforce, and non-traditional students exploring aviation technical education. The first class is scheduled to begin in the 4th quarter of 2023.

Rogers stated that a formal steering committee is needed. Director O'Brien agreed to be the board liaison to the Aviation Workforce Recruitment Steering Committee.

Announcements

Rogers encouraged attending the Smoky Hill Air National Guard Range open house, scheduled for August 5, 2023. Gates open at 8:00 A.M. with demonstrations from 10:00 A.M. to 3:00 P.M.

Airport Facility Tour

Rogers presented a video of a potential fire suppression system to be used at Hangar 626. IFP's Titan 1230 system is replacing the foam system formerly used.

Salina Airport Authority board and staff toured the rehabilitation of Hangar 626.

Director Gunn moved to adjourn, seconded by Director Boos. The meeting was adjourned at 10:02 A.M.

Minutes approved at the July 19, 2023 board meeting.

Kasey L. Windhorst, Board Clerk

(SEAL)