

**MINUTES OF THE SPECIAL MEETING OF THE BOARD
OF DIRECTORS OF THE SALINA AIRPORT AUTHORITY
SEPTEMBER 14, 2022
AIRCRAFT RESCUE AND FIREFIGHTING (ARFF) STATION,
2040 BEECHCRAFT ROAD, SALINA, KANSAS**

Call to Order

The meeting was called to order at 4:00 P.M. by Chair Kent Buer. Chair Buer confirmed that a quorum was present. Business and Communications Manager Kasey Windhorst stated that the meeting notice and board packet was published and distributed on Friday, September 9, 2022.

Attendance

Attendance was taken. Chair Buer, Directors Roberg, Gunn, Carlin, and Eichelberger (via telephone call conference bridge) were present. Executive Director Tim Rogers; Director of Administration and Finance Shelli Swanson; Director of Facilities and Construction Maynard Cunningham; Business and Communications Manager Kasey Windhorst; Administration Specialist Michelle Moon; and Attorney Greg Bengtson attended. No guests were present or attending via telephone.

Additions to the Agenda

Chair Buer asked if there were any additions to the agenda. Executive Director Rogers stated there were no additions to the agenda. Rogers provided an overview of the agenda.

Revenue Neutral Rate Public Hearing Continuation

The Public Hearing, started at the August 31, 2022 special board meeting, was continued by Chair Buer. Chair Buer asked for further public comments. Chair Buer confirmed that no guests were

attending via the telephone conference call bridge. There were no members of the public in attendance. No further public comments were received. Chair Buer closed the public hearing.

Consideration of SAA Resolution No. 22-08, A Resolution of the Salina Airport Authority, Salina, Kansas to Exceed the Revenue Neutral Rate in its Property Tax Levy for the Tax Year of 2022

Executive Director Rogers presented SAA Resolution 22-08. A resolution of the Salina Airport Authority, Salina, Kansas to exceed the revenue Neutral Rate in its property tax levy for the tax year of 2022.

Director Gunn moved to approve SAA Resolution No. 22-08 and authorize Chair Buer and Secretary Eichelberger to sign SAA Resolution No. 22-08, seconded by Director Carlin.

Roll call vote: Chairman Buer – Aye, Director Carlin – Aye, Director Eichelberger – Aye, Director Gunn – Aye, and Director Roberg- Aye. Motion passed unanimously.

Consideration of SAA Resolution No. 22-09 setting the Airport Authority's 2022 mill levy for the purpose of paying general obligation bond debt principal and interest in calendar year 2023

Rogers reviewed SAA Resolution No. 22-09 setting the 2022 mill levy rate at 4.084 mills (\$1,982,031) for the purpose of paying general obligation bond debt principal and interest in calendar year 2023.

Director Carlin moved for the approval of SAA Resolution No. 22-09 and authorize Chair Buer and Secretary Eichelberger to sign SAA Resolution No. 22-09. Director Gunn seconded. Motion carried 5-0.

Consideration of SAA Resolution No. 22-10 setting the Airport Authority's 2022 mill levy for matching funds required to qualify for certain state and federal grants for improvements relating to the development, improvement, operation, or maintenance of the Salina Regional Airport during calendar year 2023

Rogers reviewed the resolution to set the Airport Authority's 2022 mill levy for state and federal airport improvement grant matching funds at 1.000 mill (\$485,340). The property tax funds raised will be matched by an estimated \$3,965,548 in federal Airport Improvement Program grant funds.

Director Roberg moved to approve SAA Resolution No. 22-10 and authorize Chair Buer and Secretary Eichelberger to sign SAA Resolution No. 22-10. Director Gunn seconded the motion. The motion carried 5-0.

Consideration and Acceptance of a \$300,000 FAA Airport Improvement Program (AIP) Grant Agreement for the Design of a New Salina Regional Airport Fuel Farm

Executive Director Rogers presented the draft grant offer and agreement provided by the FAA for the federal share of the cost to design a new Salina Regional Airport fuel farm. The total cost for project design is \$378,056. The grant offer is for a federal share of \$300,000. The SAA's local share would be \$78,056. The receipt of the FAA's Grant Offer and Agreement was delayed due to a delay in final project approval by the Office of the Secretary of Transportation (OST). Rogers

reviewed the revised grant amount, grant conditions, special conditions and grant assurances and recommends the board accept the Grant Offer and Agreement for FAA Project No. 3-20-0072-047-2022.

Director Eichelberger moved that the board accept the FAA Grant Offer and Agreement for FAA AIP Project No. 3-20-0072-047-2022 in the amount of \$300,000 and authorize Chair Buer to sign the Grant Offer and Agreement by electronic signature. Director Gunn seconded the motion. Motion carried 5–0.

Announcements

Business and Communications Manager Windhorst reminded the board that the September regular board meeting will be held at the airport fire station, 2040 Beechcraft Road on September 21, 2022 at 8:00 a.m.

Director Eichelberger exited the meeting via conference call.

Motion for Clarification

Director Gunn noted that SAA Resolutions No. 22-08, No. 22-09 and No. 22-10 required that a SAA board officer attest Chair Buer's signature. Since Secretary Eichelberger had been attending remotely, unavailable to sign the documents following the meeting, then a motion to authorize SAA board Vice-Chair Tod Roberg to attest would be in order.

Director Gunn moved that the board authorize Vice-Chair Roberg to attest Chair Buer's signature on Resolutions No. 22-08, No. 22-09 and No. 22-10. Director Carlin seconded the motion. Motion carried 4-0.

Salina Regional Airport Flight line Tour

At approximately 4:30 P.M., Executive Director Rogers escorted the board members on a flight line tour, returning to the fire station's training room at 5:09 P.M.

On a motion duly made and seconded, the meeting adjourned at 5:10 P.M.

Minutes approved at the September 21, 2022, board meeting.

Alan Eichelberger, Secretary

(SEAL)